



THE CITY OF KEY WEST

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MEMORANDUM

**TO:** Bob Vitas, City Manager  
**FROM:** Greg Veliz, Community Services Director  
**VIA:** David Fernandez, Assistant City Manager- Operations  
**DATE:** October 5, 2012

**SUBJECT:** Community Services Department provided services for Power Boat Races at the Truman Annex Property

The Truman Annex Property has provided the venue for powerboat races for many years. Please find the additional tasks and associated costs typically requested by the event organizers of the City of Key West. These costs are estimates only and derived from past operations. The event organizers can avoid all these additional costs by not requesting the City of Key West to provide these services. All backup to cost estimates are available upon written request.

1.

Task:	Move Bleacher 4 Row X 15' L	
<b>Personnel</b>	<b>Manhours</b>	
1-Foreman	2	
3-Maintenance Worker I	2	
1-Maintenance Technician II	2	
1-Heavy Equipment Operator	2	
		\$255.46
<b>Equipment</b>		
3-Trucks	2	
1-Bob Cat Loader	2	
1-Trailer	2	
		\$142.90
<b>Cost</b>		<b>\$398.36</b>

Key to the Caribbean - Average yearly temperature 77° F.

2.

Task:	Breakdown & Remove Canopy with Frame 20' X 40'	
<b>Personnel</b>	<b>Manhours</b>	
1-Foreman	4	
3-Maintenance Worker I	4	
1-Maintenance Technician II	4	
1-Heavy Equipment Operator	4	
		\$510.92
<b>Equipment</b>		
3-Trucks	4	
1-Bob Cat Loader	4	
1-Trailer	4	
		\$285.80
<b>Cost</b>		<b>\$796.72</b>

3.

Task:	Breakdown & Remove Tent with Frame 20' X 40'	
<b>Personnel</b>	<b>Manhours</b>	
1-Foreman	4.5	
3-Maintenance Worker I	4.5	
1-Maintenance Technician II	4.5	
1-Heavy Equipment Operator	4.5	
		\$574.79
<b>Equipment</b>		
3-Trucks	4.5	
1-Bob Cat Loader	4.5	
1-Trailer	4.5	
1-Bucket Truck	4.5	
		\$533.03
<b>Cost</b>		<b>\$1,107.82</b>

4.

Task:	Clean Outer Mole	
<b>Personnel</b>	<b>Manhours</b>	
1-Foreman	6	
3-Maintenance Worker I	2	
1-Maintenance Technician II	2	
1-Heavy Equipment Operator	2	
1-Equipment Operator	6	
		\$243.33
<b>Equipment</b>		

4-Trucks	2	
1-Pressure Washer w/Trailer	6	
1-Sweeper	2	
		\$232.00
chemicals		\$100.00
<b>Cost</b>		<b>\$575.33</b>

5.

<b>Task:</b>	Clean Inner Quay	
<b>Personnel</b>	<b>Manhours</b>	
1-Foreman	2	
3-Maintenance Worker I	2	
1-Maintenance Technician II	2	
1-Heavy Equipment Operator	2	
		\$255.46
<b>Equipment</b>		
3-Trucks	2	
1-Sweeper	2	
		\$232.00
<b>Cost</b>		<b>\$487.46</b>

6.

<b>Task:</b>	Clean B.R.A.C.	
<b>Personnel</b>	<b>Manhours</b>	
1-Foreman	8	
3-Maintenance Worker I	8	
1-Maintenance Technician II	8	
1-Heavy Equipment Operator	8	
		\$1,021.84
<b>Equipment</b>		
3-Trucks	8	
		\$336.00
<b>Cost</b>		<b>\$1,357.84</b>

7.

<b>Task:</b>	Reinstall telephone pole perimeter fencing	
<b>Personnel</b>	<b>Manhours</b>	
1-Foreman	1	
3-Maintenance Worker I	1	
1-Maintenance Technician II	1	
1-Heavy Equipment Operator	1	
		\$127.73
<b>Equipment</b>		
3-Trucks	1	

1-Bob Cat Loader	1	
1-Trailer	1	
		\$71.45
<b>Cost</b>		<b>\$199.18</b>

**The following are flat rate:**

Clean Boat Ramp	\$320	(1 hour Hvy Eq Op & Backhoe + dump)
Replace Removed Sign and Pole	\$200 each	
Replace Missing Parking Stop	\$50 each	
Replace roll of cut rope	\$1,600	
Pick Up and Replace Stray Barricades	\$5 each	
Replace Missing Barricade	\$120	
Garbage Roll-off		
\$145 per pull plus \$13 per yard (Waste Management)	=	\$275

Any task requested by the event officials and not previously listed will be charged on a time and materials basis. The standard cost of a six person crew for one hour with transportation is \$162.47.

The aforementioned tasks and costs are not synonymous with the event venue. These items are considered additional incurred costs. The city will provide written quotes that must be approved by authorized event purchasing officials. Historically, the powerboat event officials have requested additional outer mole cleaning (Item 4) and boat ramp cleaning during the scheduled special event period.