



**ADDENDUM NO. 3**  
**State and Federal Lobbying Services**  
**RFP 25-022**

This addendum is issued as supplemental information to the Request for Proposal package for clarification of certain matters of both a general and a technical nature. The referenced Request for Proposal package is hereby amended in accordance with the following items:

1. **Clarification:** [No Changes]
2. **Changes to Submission Requirements:** [No Changes]
3. **Updates to Project Timeline:** [No Changes]
4. **Responses to Questions:**
  1. Can you please confirm whether the RFP requires actual letters written by our public-sector clients, or whether providing reference contact information would be acceptable?
    1. **Answer:** The City requests that Proposers provide contact information for public-sector client references. Formal reference letters from these clients are not required.
  2. Are financial statements from the past three years required?
    1. **Answer:** Financial Statements from the past three years are not required for submission.
  3. Would the City consider a proposal from a firm that would only address the Federal Lobbying Services? In some cases, we have responded to RFP's like this, where the local government ends up hiring two firms: one for state and one for Federal.
    1. **Answer:** Yes. The City would be willing to consider a proposal from a firm that focuses solely on Federal Lobbying Services or State Lobbying Services.
4. **Additional Resources:** [No Changes]

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Signature

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Name of Business

Exhibit B – Sample Product List

Item Number	Product Name / Description	Unit Price (Vendor Cost)	Suggested Vend Price
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- Please add additional lines as needed.