



**CITY OF KEY WEST
FINANCE DEPARTMENT
1300 White Street
Key West, FL 33040**

**ADDENDUM NO. 1
INDEPENDENT AUDITING SERVICES
RFP # 008-18**

The information contained in this Addendum adds information to be included in the Proposal and is hereby made a part of the Contract Documents. The referenced proposal package is hereby addended in accordance with the following items:

QUESTIONS & CLARIFICATIONS:

1. What were the audit fees paid for FY15, FY16 and FY17 and did they include any special or additional billing?

**FY2017 - \$124,000
FY2016 - \$122,000
FY2015 - \$120,000
Special/additional billings – see #2**

2. If additional billings were required, what were the related services?

**Schedule of Revenues and Expenditures for the U.S. Department of Navy
FY2017 - \$ 7,000
FY2016 - \$10,000
FY2015 - \$10,000**

3. How long has the City's engagement been with the current auditor?

10 years

4. Who are the members of the Selection Committee?

**Finance Director
Senior Grants Administrator
Deputy Director of Community Services (former Revenue/Collections Manager)
Local CPA**

5. Regarding fieldwork, what is the preferred timeline for the audit visit by the City?

Typically start around January 15th

6. Confirming that the City expects to be subject to both a Federal and State single audit?

Yes

Information only:

FY17 CAFR is now posted on the City of Key West website. <http://www.cityofkeywest-fl.gov/>