



MEMORANDUM

Date: January 6, 2026

To: Honorable Mayor and Commissioners

Via: Brian L. Barroso
City Manager

CC: Marcus Davila
Director of Community Services

From: Kelli Funkhouser
Special Events Manager

Subject: **[File ID: 25-4853] Special Event Permit for a Just a Few Friends, Key West 2nd line parade and celebration on Sunday, September 6, 2026, from 4:00 p.m. to 10:00 p.m.**

Introduction

The City Manager's Office requests the approval of "Just a Few Friends, Key West" on Sunday, September 6, 2026, from 4:00 p.m. to 10:00 a.m. on Duval Street and Truman Waterfront Park Major Field.

Background

The City Manager's Office has received an application from "Just a Few Friends, Key West LLC" for the "Just a Few Friends, Key West" parade and celebration on Sunday, September 6, 2026, from 4:00 p.m. to 10:00 p.m. The event is a free Second Line Parade honoring Jimmy Buffett's legacy on the 3rd anniversary of his death. Participants will meet in the 100 block of Duval Street at 4:00 p.m. and walk at 5:00 p.m. down Duval Street, right on Southard Street, to Truman Waterfront Park where a stage with live, amplified music will be set up on the lawn space, with vendors, food and adult beverages from 5:00 p.m. to 10:00 p.m.. This will be part of the Labor Day weekend celebration of life. Proceeds will be distributed to local non-profits with finances managed by the Community Foundation of the Florida Keys. The applicant has agreed to abide by City Codes and Ordinances, including providing insurance.

The applicant is requesting permission allowing the sale and consumption of alcoholic beverages within the enclosed area.

The applicant has applied for a noise exemption due to live, amplified music. Notice of the City Commission's proposed action on a Noise Exemption was published in the Citizen and on KeysNews.com. There are no properties within 100' to mail notice.

Procurement

There will be no additional expenses to the city as all service costs (Police/Fire/Community Services) are covered by the applicant, based on the Special Event Matrix. The applicant will pay the \$500 rental fee for Truman Waterfront Park.

Recommendation

The City Manager's Office recommends the Mayor & City Commission approve "Just a Few Friends, Key West" on Sunday, September 6, 2026, from 4:00 p.m. to 10:00 p.m. on Duval Street and Truman Waterfront Park Major Field.