



## THE CITY OF KEY WEST

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### EXECUTIVE SUMMARY

**Date:** May 27, 2015

**To:** Jim Scholl, City Manager

**From:** Jim Bouquet, P.E., Director of Engineering Services

**Cc:** Greg Veliz, Assistant City Manager  
Sarah Spurlock, Assistant City Manager

**Subject:** Approve a two (2) year extension to the General Architectural Services Contracts with Salz-Michelson Architects and Hayes/Cumming Architects.

#### **Action Statement**

This resolution extends the respective City of Key West General Architectural Services Contracts for Salz-Michelson Architects and Hayes/Cumming Architects for two (2) years. This extension allows these firms to continue providing services to the City for ongoing projects. This resolution authorizes the City Manager to execute the contract extensions.

#### **Background**

Both architectural firms were awarded three (3) year General Architectural Services contracts by Resolution 12-220 in August 2012. Saltz-Michelson Architects currently provides services to the City for the Community Services Building Project (FM1201). This project is on-hold awaiting further direction from the City Commission for location of an annex facility. Hayes/Cumming Architects currently provides services to the City for the Frederick Douglas Gym Repair Project (PR1206). This project is currently under design with construction anticipated to commence late Fall 2015.

Current agreements for both firms expire during August 2015.

#### **Purpose and Justification**

This resolution provides exercising a two (2) year, mutually agreed extension of the existing General Architectural Services contracts for both architectural firms to

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continue services for ongoing City projects. This extension is in accordance with Article 4 of the executed agreements.

Current fee schedules for each firm and primary sub-consultants are within allowable increases. This resolution also provides for revising project team members if so requested by the respective architect.

### **Financial Issues**

Financial implications of this resolution are limited to an adjustment of hourly fee schedule rates by the architectural teams as allowed in Article 5.1.2.1 of the respective agreements.

### **Recommendation**

Staff recommends extending the City of Key West General Architectural Services Contracts with Salz-Michelson Architects and Hayes/Cumming Architects for two (2) years. This agreement extension allows these firms to continue providing architectural services to the City for ongoing projects. This resolution authorizes the City Manager to execute the contract extensions.