



THE CITY OF KEY WEST

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MEMORANDUM

TO: Jim Scholl, City Manager
Greg Veliz, Asst. City Manager

FROM: Michael Turner, Community Services Deputy Director

DATE: July 22, 2019

SUBJECT: Emergency Procurement Ratification for the Rental of a generator from Stewart & Stevenson for \$31,199.02 for the City of Key West Police Department.

ACTION STATEMENT: Pursuant to City of Key West, Code of Ordinances, Section 2-797 (2), and Section 797 (4) this resolution ratifies the emergency procurement in the best interest of the City authorized by the City Manager for the rental of a generator for \$31,199.02 to provide a safe environment and protect the City of Key West from liability.

BACKGROUND:

The current generator for the City of Key West Police department went down the end of March. The Police Department must have power even in the event of a power outage or storm event.

The City has had an evaluation done to determine what repairs if any can be made. The service company was not able to find all the parts that would be needed to complete a repair and they are the proprietary dealer for those parts.

While the City investigated the options whether it was more cost effective to attempt to replace or repair the current generator the Police Department could not be without the ability to have power in an emergency.

The City obtained 3 quotes for rental generators and the lowest was with Stewart & Stevenson. Stewart & Stevenson sent someone down to hook up the rental generator at the Police Department. The generator was rented for 3 months at a total cost of \$31,199.02

PURPOSE AND JUSTIFICATION:

Mitigate identified hazards to public safety.

Key to the Caribbean – Average yearly temperature 77° F.

FINANCIAL IMPACT:

The total procurement of the generator is \$31,199.02. The funding allocation for procurement is \$31,199.02 from General Fund/Police Department/Rentals and Leases Account 001-2101-521.44 through a transfer from the City Manager Contingency Fund.

RECOMMENDATION:

Staff recommends Emergency Procurement Ratification for the rental of a generator from Stewart & Stevenson in an amount of \$31,199.02.