



## THE CITY OF KEY WEST

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### EXECUTIVE SUMMARY

**Date:** October 30, 2017

**To:** Jim Scholl, City Manager

**From:** Steve McAlearney, Senior Project Manager *M*

**CC:** Greg Veliz, Assistant City Manager  
Mark Finigan, Finance Director  
Jim Bouquet, Director of Engineering *JB*

**Subject:** **Damage Assessment of the Aquarium Basin Seawall at Mallory Square Resulting from Hurricane Irma and Ratification of Emergency Procurement.**

#### Action Statement

Ratify emergency procurement approval of \$22,384.00 to Tetra Tech, Inc. for emergency damage assessment of the aquarium seawall and basin at Mallory Square. Approve Addendum to General Environmental Services Contract incorporating Federal Contracting Clauses required for FEMA reimbursement. Authorize the City Manager to execute this agreement and any necessary budget transfers/amendments.

#### Background

Hurricane Irma made landfall in Key West on September 10, 2017 as a Category 1 hurricane. Inspection of City facilities on September 11, 2017 revealed damage to the seawall from the aquarium turtle kraawls extending to the pedestrian bridge at Mallory Square. The damage included a portion of seawall under the aquarium boardwalk failing and currently supported by boardwalk pilings. Additional damage included washout under Mallory Square adjacent to the failed pedestrian bridge. Work to be assigned to Tetra Tech under General Environmental Services Agreement, as amended, and authorized by Resolution 14-359.

MEMORANDUM

**Purpose and Justification**

Expedited assessment of the aquarium seawall at Mallory Square is necessary for the safety of pedestrians and the ability of the Key West Aquarium to fully open to visitors.

This restoration/repair supports Key West Strategic Plan Infrastructure Goals 3 and 4, *Parks and recreation areas are accessible to all residents and visitors* and *Long term sustainability of the City's hard assets*.

**Financial Issues**

Project funding is from Account 001 1910 519 6500, established for Hurricane Irma recovery. The City will issue a new purchase order to Tetra under Project Number HU1701E01 519 6500.

**Recommendation**

Ratify emergency procurement approval for Tetra Tech, Inc. to assess the aquarium basin seawall at Mallory Square in an amount not-to-exceed \$22,384.00. Approve a purchasing exemption *Emergency Procurement* to exempt this procurement from the competitive bid requirements per Key West City Code 2-797(2). Ratify the City Manager's emergency procurement declaration, executed budget transfers/amendments, and execution of necessary contract documents.



Jim Scholl, City Manager (Print)



Signature and Date

11/3/17