



THE CITY OF KEY WEST

Post Office Box 1409 Key West, FL 33041-1409 (305) 809-3700

MEMORANDUM

EXECUTIVE SUMMARY

Date: October 25, 2013

To: Bob Vitas, City Manager

From: Karen Olson, Special Projects Designer

CC: David Fernandez, ACM
Mark Finigan, ACM
Doug Bradshaw, Senior Project Manager

Subject: **Approving Work Orders to DN Higgins, Inc. under the General Services Contract for sidewalk replacement/ Installation in the amount of \$77,938.37**

Action Statement

This Resolution would approve four Work Orders to DN Higgins, Inc. under the General Services Contract for sidewalk replacement/ installation in the amount of \$77,938.37.

Background

The General Services Contract has been an ongoing contract, under various names, since 1992. The City maintains this Contract which is competitively bid for the purpose of general installation, repair and replacement of storm and sanitary sewer systems, installation of storm water gravity injection wells, paving, sidewalks and other miscellaneous municipal work. As the City establishes locations and scopes of work, where repairs are necessary, Work Orders are issued

Resolutions 10-319 and 10-320, dated November 3, 2010, awarded DN Higgins, Inc. and Charley Toppino & Sons, Inc. three year General Services Contracts.

The improvement and maintenance of City infrastructure is critical to meeting the current and future needs of the citizens of Key West. The City's goal is to maintain the City's hard assets. (Strategic Plan "Infrastructure" goal 4)

Key to the Caribbean – Average yearly temperature 77° F.

Purpose and Justification

Fleming Street Work Order

There is a standing water issue in the 1000 Block of Fleming Street that has been brought to the City's attention. To correct the issue existing driveway cuts need to be replaced to bring them to an elevation to allow water flow. With the replacement not only will the standing water issue be corrected but the sidewalk will also be brought into compliance with ADA to make it safer for pedestrian traffic. DN Higgins, Inc. has submitted a proposal, dated October 25, 2013, in the amount of \$25,167.91 to complete the sidewalk removal and installation. City staff recommends adding an additional \$2,000.00 allowance to cover any unforeseen conditions for a total Work Order amount of \$27,167.91.

600 Blk. Greene Street Work Order

There is a standing water issue in the 600 Block of Greene Street that has been brought to the City's attention. To correct the issue the abandoned driveway cut needs to be replaced to bring it to a standard sidewalk elevation. With the replacement not only will the standing water issue be corrected but the sidewalk will also be brought into compliance with ADA to make it safer for pedestrian traffic. DN Higgins, Inc. has submitted a proposal, dated November 1, 2013, in the amount of \$13,340.15 to complete the sidewalk removal and installation. City staff recommends adding an additional \$1,300.00 allowance to cover any unforeseen conditions for a total Work Order amount of \$14,640.15.

500 Blk. Greene Street Work Order

There is a standing water issue in the 500 Block of Greene Street that has been brought to the City's attention. To correct the issue the abandoned driveway cut needs to be replaced to bring it to a standard sidewalk elevation. With the replacement not only will the standing water issue be corrected but the sidewalk will also be brought into compliance with ADA to make it safer for pedestrian traffic. DN Higgins, Inc. has submitted a proposal, dated November 1, 2013, in the amount of \$17,958.96 to complete the sidewalk removal and installation. City staff recommends adding an additional \$1,500.00 allowance to cover any unforeseen conditions for a total Work Order amount of \$19,458.96.

Botanical Gardens Work Order

The City installed sidewalk on College Road in front of the Botanical Gardens approximately three years ago. A connection from that sidewalk to inside the Gardens was never made. To make the Gardens ADA compliant a sidewalk needs to be installed connecting to the interior access route. With the installation of this sidewalk the City will bring itself into compliance with providing ADA access to our Facility. DN Higgins, Inc. has submitted a proposal, dated November 1, 2013, in the amount of \$15,171.35 to complete the sidewalk installation. City staff recommends adding an additional \$1,500.00 allowance to cover any unforeseen conditions for a total Work Order amount of \$16,671.35.

Options

- Option #1** Approve four Work Orders to DN Higgins, Inc. under the General Services Contract for sidewalk replacement/ installation in the amount of \$77,938.37.
- Option #2** Do not approve the Work Orders to DN Higgins, Inc. under the General Services Contract for sidewalk replacement/ installation. The standing water issues will remain and a City Facility will remain non-compliant.

Financial Issues

Funds will be used from the Infrastructure Fund account #102-4102-541-6300 (EN1303). Upon approval, purchase orders will be issued to DN Higgins, Inc. in the amount of \$77,938.37.

Recommendation

Approve four Work Orders to DN Higgins, Inc. under the General Services Contract for sidewalk replacement/ installation in the amount of \$77,938.37.