



# City of Key West, FL

City Hall  
1300 White Street  
Key West FL 33040

## Action Minutes - Final

### Caroline Street Corridor and Bahama Village Community Redevelopment Agency

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Thursday, August 8, 2024

5:00 PM

City Hall

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**ADA Assistance:** It is the policy of the City of Key West to comply with all requirements of the Americans with Disabilities Act (ADA). Please call the TTY number 1-800-955-8771 or for voice 1-800-955-8770 or the ADA Coordinator at 305-809-3811 at least five business days in advance for sign language interpreters, assistive listening devices, or materials in accessible format.

**FOR VISUAL PRESENTATIONS:** For City Commission meetings the City Clerk's Office will need a copy of all presentations for the agenda at least 7 days before the meeting.

**Call Meeting To Order - 5:56 P.M.**

#### Roll Call

**Absent** 1 - Mayor Johnston

**Present** 6 - Commissioner Carey, Commissioner Hoover, Vice Mayor Kaufman, Commissioner Lopez, Commissioner Wardlow, and Commissioner Weekley

#### Citizen Comments

#### Approval of Agenda

*The agenda was unanimously approved as presented*

#### CONSENT AGENDA\*

\*Item is considered to be routine and enacted by one motion with no separate discussion, unless requested by a Commission Member. The City of Key West may take action on any matter during this meeting, including items that are not set forth within this agenda.

#### Minutes

1

\*June 6, 2024

Attachments: [Minutes](#)

Approved

## Resolutions

- 2 \*Approving a two-year Contract Extension with Ralons Security LLC; Upon consent of The City Attorney.

**Sponsors:** Interim City Manager Stoughton

**Attachments:** [Resolution](#)  
[Cover Memo](#)  
[KWBB 24-16](#)  
[Resolution #21-152](#)  
[Contract](#)  
[Extension Request](#)  
[Rate Increase by CPI](#)

**Passed**

Enactment No: Res 24-195

- 3 \*Approving the attached Lease Agreement between the CRA and C Dock Co-Op, LLC for the Ticket Kiosk located at Pier C in The Historic Seaport.

**Sponsors:** Interim City Manager Stoughton

**Attachments:** [Resolution](#)  
[Cover Memo](#)  
[Lease](#)  
[Personal Guaranty](#)  
[KWBB 24-17](#)  
[KWBB 24-14](#)  
[KWBB 24-12](#)  
[KWBB 24-02](#)  
[Detail by Entity Name Sun Biz](#)  
[Legal Advertisement](#)

**Passed**

Enactment No: Res 24-196

- 4 \*Approving the attached Lease Agreement between the CRA and Cuban Coffee Queen, LLC for property located at 284 Margaret Street.

**Sponsors:** Interim City Manager Stoughton

**Attachments:** [Resolution](#)  
[Cover Memo](#)  
[Lease](#)  
[Guaranty](#)  
[KWBB 24-18](#)  
[19-278 Lease](#)  
[Corporate Entity Search - Sun Biz](#)

**Passed**

Enactment No: Res 24-197

- 5 \*Approving the Award of a five (5) year Contract for holiday lighting to Brandano Displays, Inc. In accordance with their response to Request for Proposals (RFP) No. 24-007 and additional negotiated terms; Authorizing The City Manager to execute a contract in substantial conformance with terms contained in RFP 24-007, upon consent of the City Attorney; Authorizing necessary budget transfers or adjustments.

**Sponsors:** Interim City Manager Stoughton

**Attachments:** [Resolution](#)  
[Cover Memo](#)  
[KWBB 24-19](#)  
[Bid Memo](#)  
[Ranking Tabulation](#)  
[Individual Ranking](#)  
[Brandano Proposal](#)  
[Brandano Negotiated Pricing](#)  
[Brite Nites Proposal](#)  
[Coastal Christmas Proposal](#)  
[Universal Proposal](#)  
[RFP #24-007](#)  
[Addendum #1](#)  
[Addendum #2](#)

**Passed**

Enactment No: Res 24-198

### **Approval of the Consent Agenda**

**A motion was made by Commissioner Weekley, seconded by Commissioner Lopez to Approve the Consent Agenda. The motion was carried unanimously.**

- 6 Approving the attached lease agreement between The CRA and The Mel Fisher Maritime Heritage Society, Inc. for the "Turtle Cannery Building" in the Historic Seaport.

**Sponsors:** Interim City Manager Stoughton

**Attachments:** [Resolution](#)  
[Cover Memo](#)  
[First Amendment to Lease](#)  
[19-277 Lease](#)  
[Mel Fisher Correspondence](#)  
[KWB Res 24-15](#)  
[Sun Biz Entity Search](#)

**A motion was made by Commissioner Wardlow, seconded by Commissioner Lopez, that the Resolution be Passed. The motion carried by the following vote:**

**Absent:** 1 - Mayor Johnston

**Yes:** 6 - Commissioner Carey, Commissioner Hoover, Commissioner Kaufman, Commissioner Lopez, Commissioner Wardlow, and Commissioner Weekley

Enactment No: Res 24-199

**Adjournment - 6:18 P.M.**