



THE CITY OF KEY WEST

Post Office Box 1409 Key West, FL 33041-1409 (305) 809-3700

**To: Todd C. Stoughton, Interim City Manager
Christina Bervaldi, Finance Director**

From: Lucas Torres-Bull, Procurement Manager

Date: 11/07/2024

Reference: Approving the Governmental Purchase (Bradford County Sheriff (BSCO) 22-27-1.0) from Duval Ford.

Pursuant to purchasing Code 2-796 relating to Competitive Bidding, "All purchases of commodities and contractual services when the estimated total cost thereof shall exceed \$50,000.00 shall be awarded by the city commission through the process of competitive, sealed bidding or competitive request for proposals except as otherwise provided in this division."

Additionally, pursuant to purchasing Code 2-797(3) relating to Competitive Bidding Exemption, "The following are exempt from the requirements of formal competitive procurement:

Purchases and acquisitions under contracts of federal government, the state or its political subdivisions, and governmental purchasing cooperative programs. All purchases of commodities or contractual services under the provisions of local, state, federal or governmental purchasing cooperative purchasing contracts shall be exempt from the competitive procurement requirements, provided that the following criteria are all satisfied:

- a. The terms and conditions of the original contract by the federal, state or local government, other than the city, are satisfactory to the city and such terms and conditions are expressly extended to other municipalities pursuant to the bid documents or by the original successful bidder.
- b. The purchasing agent has performed an informal solicitation to determine if the prices of the original contract are fair and reasonable and to ensure local vendors have an opportunity to compete.
- c. The city commission authorizes such procurement when the cost of the commodities or contractual services exceeds \$50,000.00.

In this case, the Bradford County Sheriff is the governmental agency who processed the bid documents deriving from Request for Proposal BSCO 22-27-1.0, and Duval Ford has been the selected vendor to fulfil the equipment requirements of the Community Service Department.

After a good faith review, this memorandum confirms that the contract pricing (BSCO 22-27-1.0) is fair and reasonable based on the discounted pricing provided and online websites

Key to the Caribbean – average yearly temperature 77 ° Fahrenheit.


MEMORANDUM



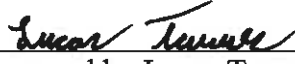
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searched, it has also been identified that no local vendor can provided the requested heavy machinery.



11-7-24
Date
Marcus Davila
Director of Community Services



11/07/2024
Date
Approved by Lucas Torres-Bull
Procurement Manager

MEMORANDUM