



THE CITY OF KEY WEST

Post Office Box 1409 Key West, FL 33041-1409 (305) 809-3700

MEMORANDUM

EXECUTIVE SUMMARY

TO: Patti McLaughlin, City Manager
Todd Stoughton, Assistant City Manager

CC: Steve McAlearney, Engineering Director
Mark Finigan, Chief Financial Officer

FROM: Carolyn Sheldon, Senior Grants Administrator

DATE: October 5, 2021

RE: **Authorizing submission of a grant application to the Florida Department of Economic Opportunity (DEO) for Community Development Block Grant – Coronavirus (CDBG-CV) funds for the reconstruction of Keys Overnight Temporary Shelter (KOTS); Authorizing the City Manager to sign the CDBG-CV grant application on behalf of the City.**

ACTION STATEMENT:

This resolution will authorize submission of a grant application to the Florida Department of Economic Opportunity (DEO) for Community Development Block Grant – Coronavirus (CDBG-CV) funds for the reconstruction of Keys Overnight Temporary Shelter (KOTS); Authorizing the City Manager to sign the CDBG-CV grant application on behalf of the City.

BACKGROUND:

Administered by the Florida Department of Economic Opportunity (DEO), CDBG-CV funds are federally-awarded by the United States Department of Housing and Urban Development (HUD) and designed to help local governments prepare for, prevent, or respond to the health and economic impacts of the coronavirus pandemic. The activities must be critical to their locality and primarily for the benefit of low- and moderate-income (LMI) residents.

The City submitted a pre-application in March 2021 for the reconstruction of KOTS and received the attached Technical Assistance Letter and summary of the review. To meet DEO public participation requirements, the City advertised and held public hearings on March 5, 2021 and July 20, 2021. A Third Public Hearing is scheduled for October 8, 2021 (not yet held at the time this Executive Summary was prepared).

PURPOSE AND JUSTIFICATION:

The proposed project is the reconstruction of KOTS to a permanent, storm resistant concrete and steel facility. The current facilities are dilapidated and beyond their useful life. The new facility will help prepare for impacts of the coronavirus pandemic by providing capacity in anticipation of individuals displaced by evictions that are a

Key to the Caribbean – Average yearly temperature 77° F.

result of unemployment caused by the pandemic and help respond to the pandemic by providing centralized case management to help residents through the pandemic.

FINANCIAL IMPACT:

One application for CDBG-CV funds may be submitted requesting a minimum of \$200,000 and a maximum of \$5 million in grant funding. The City of Key West will request \$4,300,000. The activities, dollar amounts, and estimated benefit to low- and moderate-income persons are as follows:

<u>Activity Name</u>	<u>CDBG Funding</u>	<u>LMI Benefit</u>
Administration	\$ 50,000	N/A
Public Infrastructure – Homeless Shelter	\$ 4,000,000	100%
Temporary Relocation	\$ 250,000	100%
Total Request	\$ 4,300,000	

Project funds committed to date to the KOTS project total \$3,000,000 in Fund 101, Account 1011900 5196200 (Infrastructure Surtax / Non-Departmental / Buildings), Project IS19002101.

RECOMMENDATION:

Staff recommends that the City Commission authorize submission of a grant application to the Florida Department of Economic Opportunity (DEO) for Community Development Block Grant – Coronavirus (CDBG-CV) funds for the reconstruction of Keys Overnight Temporary Shelter (KOTS) and authorize City Manager to sign the CDBG-CV grant application on behalf of the City.