




MEMORANDUM

Date: June 6, 2024

To: Honorable Mayor and Commissioners

Via: Albert P. Childress
City Manager 

From: Marcus Davila
Director of Community Services

Subject: **24-5794 Approve the Inter-Local Agreement for Field Use Between the City of Key West and the District School Board of Monroe County, Florida**

Introduction

Staff recommends the City Commission approve the Inter-Local Agreement for joint use of recreational facilities between the City of Key West and the District School Board of Monroe County, Florida (MCSB).

Background

The Inter-Local Agreement between the City of Key West and MCSB, which provides for the joint use of several school sports and recreational fields, including Poinciana Elementary School, Horace O'Bryant School, and Gerald Adams Elementary, has been in place for the last 5 years, however, we have had an agreement for the field space with MCSB for at least the last 15 years. Due to the amount of participation in youth athletics and the limited space on the island, this agreement allows us to have the space to schedule all youth leagues.

As part of the current agreement, the City pays 100% of the electric and water/sewer utilities for the sports fields located at Poinciana Elementary, Horace O'Bryant, Gerald Adams Elementary, and the Hockey Rink, and is also solely responsible for all maintenance of the fields, to include improvements to the fields such as the re-sodding and/or turf replacement, however, the MCSB did, of their own volition, contribute \$100,000 towards the most recent re-sodding of Poinciana's field last year. The current agreement also gives the City the right to use all fields beginning at 5:30 P.M. when school is in session.

In the proposed agreement, the terms have changed slightly for the usage of the field located at Horace O'Bryant. The utility costs at the Horace O'Bryant field are the highest among the fields and MCSB will now be splitting the electric and water/sewer utility expense 50% with the City. In addition to the cost split allocation, this field will now be turned over to the City for scheduling beginning at 6:00 P.M. Monday through Friday. These changes are as a result of the school's own athletic program growth.

In addition to the changes at Horace O'Bryant field, the proposed agreement also has the City and MCSB each paying 50% of any future re-sodding and/or turfing of the fields, as opposed to the City bearing 100% of these improvements.

The Inter-Local Agreement went in front of the Parks and Recreation Advisory board and was unanimously approved.

Procurement

The City currently has 100% of the electric and water/sewer utilities budgeted for the remainder of FY2023-2024. With the approval of this Inter-Local Agreement, there will be a decrease of an estimated \$15,000 on an annual basis. In addition, the City is currently responsible for re-sodding and turfing projects, however, with the new agreement, the City's obligation to these types of improvements will be 50% of the project cost.

Recommendation

The City Manager's Office recommends the City Commission approve the Inter-Local Agreement for joint use of recreational facilities between the City of Key West and the District School Board of Monroe County, Florida (MCSB).

Attachments:

Resolution

PRAB Resolution

Proposed ILA

Current ILA