



# City of Key West, FL

City Hall  
1300 White Street  
Key West FL 33040

## Action Minutes - Final

### Development Review Committee

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Thursday, October 28, 2021

10:00 AM

City Hall

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**ADA Assistance:** It is the policy of the City of Key West to comply with all requirements of the Americans with Disabilities Act (ADA). Please call the TTY number 1-800-955-8771 or for voice 1-800-955-8770 or the ADA Coordinator at 305-809-3811 at least five business days in advance for sign language interpreters, assistive listening devices, or materials in accessible format.

**FOR VISUAL PRESENTATIONS:** Individuals are responsible to share their presentation at the meeting on their laptop through Zoom. For City Commission meetings the City Clerk's Office will need a copy for the agenda at least 6 days before the meeting.

You may attend virtually via Zoom by telephoning 1-312-626-6799, Meeting ID: 885 3246 7595, Passcode 237270 or online <https://cityofkeywest-fl.gov.zoom.us/j/88532467595>

#### Call Meeting To Order

10:01 AM

#### Roll Call

- Absent** 9 - Mr. Crowe, Mr. Delostrinos, Ms. Green, Mr. Hernandez, Ms. Higgins, Ms. McDonald, Mr. Stachurski, Mr. Wilkins, and Willman
- Present** 7 - Anson, Ms. DeMaria, Mr. Fraser, Ms. Halloran, Ms. Ignoffo, Mr. Ramsingh, and Ms. Torregrosa

#### Pledge of Allegiance to the Flag

#### Approval of Agenda

Motion to approve agenda made by Enid Torregrosa, seconded by Karen DeMaria. The motion passed by a unanimous vote.

#### Approval of Minutes

Motion to approve minutes made by Enid Torregrosa, seconded by Tim Anson. The motion passed by a unanimous vote.

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September 23, 2021

**Action Items**

**2 Approve 2022 Proposed Meeting Dates**

Motion to approve proposed 2022 DRC meeting dates was made by Karen DeMaria, seconded by Enid Torregrosa. The motion passed by a unanimous vote.

**Discussion Items**

**3 Major Development Plan - 111 Olivia Street (RE# 00014720-000000)** - A request for approval of a major development plan, conditional use and landscape waiver approvals to demolish 6,114 square feet of building attached to Frederick Douglass Gymnasium and construct a new one story 9,587 square foot Community Center in the Historic Neighborhood Commercial (HNC-3) zoning district pursuant to Sections 108-91.A.2(b), 108-517, 122-62, 122-866, 122-868(2), and 122-870 of the Land Development Regulations of the Code of Ordinances of the City of Key West, Florida.

Received and Filed

**4 Easement - 927 Catherine Street (RE# 00031710-000000)** - A request for an easement agreement for an existing encroachment of a sixty-eight (68) square foot open porch and overhang within City Right-of-Way in the Historic Medium Density Residential (HMDR) zoning district pursuant to Section 2-938(b)(2) of the Code of Ordinances of the City of Key West, Florida.

Received and Filed

**5 Easement - 911 Center Street (RE# 00017490-000000)** - A request for an easement agreement for an existing encroachment totaling 132.3 square feet, more or less, to include an overhang, a portion of open porch and fence on City Right-of-Way in the Historic Neighborhood Commercial

(HNC-1) zoning district pursuant to Section 2-938(b)(3) of the Land Development Regulations of the Code of Ordinances of the City of Key West, Florida; Providing fees and conditions; Providing for an effective date.

Received and Filed

**Reports**

**Adjournment**

10:44 AM