

RESOLUTION NO. \_\_\_\_\_

**A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF KEY WEST, FLORIDA, APPOINTING MEMBERS TO AN ADVISORY SCREENING COMMITTEE FOR A NEW CITY MANAGER; EXPANDING CANDIDATES TO MILE MARKER 33; PROVIDING DUTIES AND FOR SUNSET; PROVIDING FOR AN EFFECTIVE DATE**

WHEREAS, the City Commission terminated its City Manager on June 26, 2024; and

WHEREAS, Sec. 2-243(b) of the Code of Ordinances requires that upon the determination of the need for hiring of a new city manager, the City Commission shall by resolution set the hiring criteria as set forth in Sec. 2-143(b)(1)-(4) within one month; and

WHEREAS, the City Commission has expressed an intent to find the most qualified candidate to fill the position of Key West City Manager; and

WHEREAS, members of the City Commission find that it would be beneficial to assemble a committee of citizens and staff with interest and expertise about the skills and experience necessary for a superior City Manager, to provide recommendations during the search process; and

WHEREAS, Resolution 24-190 was passed on August 6, 2024, however, it limits committee candidates to City of Key West residents.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF KEY WEST, FLORIDA, AS FOLLOWS:

Section 1: That individual appointments to the Advisory Screening Committee are as follows:

Mayor Danise Henriquez	_____
Vice Mayor Sam Kaufman	_____
Commissioner Lisette Carey	_____
Commissioner Mary Lou Hoover	_____
Commissioner Donie Lee	_____
Commissioner District 1	_____
Commissioner District 6	_____

Section 2: That the Committee shall conduct its initial meeting following the establishment of preferred criteria by the City Commission for the selection of a new City Manager.

Section 3: That the Committee shall review all applications for the position of City Manager and provide a list of recommended applicants to the City Commission for consideration.

Section 4: That the Committee shall be governed by the Uniform Procedures for Advisory Boards found in Chapter 2, Division 2 of the Key West Code of Ordinances, except that all members shall

be full time city residents or live full time south of mile marker 33 and have full time employment in the city. The Committee shall sunset upon submitting recommendation(s) to the City Commission for a new City Manager.

Section 5: That this Resolution shall go into effect immediately upon its passage and adoption and authentication by the signature of the Presiding Officer and the Clerk of the Commission.

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Passed and adopted by the City Commission at a meeting held  
this \_\_\_\_\_ day of \_\_\_\_\_, 2024.

Authenticated by the Presiding Officer and Clerk of the  
Commission on \_\_\_\_\_ day of \_\_\_\_\_, 2024.

Filed with the Clerk on \_\_\_\_\_, 2024.

Mayor Danise Henriquez	_____
Vice Mayor Sam Kaufman	_____
Commissioner Lissette Carey	_____
Commissioner Mary Lou Hoover	_____
Commissioner Donie Lee	_____
Commissioner District 1	_____
Commissioner District 6	_____

\_\_\_\_\_  
DANISE HENRIQUEZ, MAYOR

ATTEST:

\_\_\_\_\_  
KERI O'BRIEN, CITY CLERK