



## THE CITY OF KEY WEST

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MEMORANDUM

**TO:** Jim Scholl, City Manager

**Cc:** Greg Veliz, Asst. City Manager  
Sarah Spurlock, Asst. City Manager

**FROM:** John Paul Castro, Utilities Director

**DATE:** August 11, 2015

**SUBJECT:** **Authorizing a \$321.72 Annual Solid Waste Residential User Fee Charge and a \$168.11 Tipping Fee for the City's Solid Waste Annual Rate Resolution for FY 2016**

**Action statement:**

This is Solid Waste Annual Rate Resolution that is required in the process of billing for the solid waste utility as non-ad valorem assessment on the property tax bill. It will represent an annual service charge of \$321.72 annually and a Tipping Fee of \$168.11.

**Background:**

The City Commission of Key West, Florida, has enacted Ordinance No. 13-09, which authorizes the annual re-imposition of annual Solid Waste Service Assessments for Solid Waste collection and disposal services, facilities or programs against real residential property specifically benefited by the City's Solid Waste Management Services.

The City Commission also establishes the solid waste rates for our residents each fiscal year. This year we have a new contract with Waste Management for collection and disposal as well as taking over transfer station operations. Staff and our financial rate consultant, Arcadis U.S., Inc., have analyzed in detail the solid waste utility financials.

**Purpose and Justification:**

In setting the FY 2016 budget, the City plans on accomplishing the following goals:

- Fund our solid waste and recycling curbside collection, and the MSW hauling service from the Transfer Station.
- Continue implementation of our new Solid Waste Master Plan to improve our City's recycling rate and better manage our utility.
- Maintain the City's landfill and successful operation of the City's Transfer Station

*Key to the Caribbean – Average yearly temperature 77° F.*

After the preliminary assessment notice was approved, notices were sent to by mail to Key West property owners who acquired new units or had rate adjustments. These notices informed those members of the public of the public hearing for final approval to be held at the September 1st City Commission Meeting. They also included a maximum rate that could only be exceeded if approved by the Commission, and if notices were re-sent by mail to all those paying the user fee. The rates included on these notices was:

FY 2016 - \$321.72  
 Max Rate over the next 3 years- \$393.08

An advantage of having the utility billing on the property tax roll is that residents have the opportunity to receive a discount on their utility user fees through early payment of property taxes.

**Options:**

- 1) The City can approve a \$321.72 annual residential solid waste rate fee and a Tipping Fee of \$168.11 for FY 2016.
- 2) The commission can choose to adjust the rate which is not recommended at this time by City Staff or our financial consultant.

**Financial Impact:**

The financial impact of this proposed rate would be as follows:

	FY 2015 Budget (current)	Proposed FY 2016 Budget	Increase
Residential Rate	\$321.72(per year)	\$321.72(per year)	\$0.00/yr.
Tipping Fee	\$168.11(per Ton)	\$168.11(per Ton)	\$0.00/Ton

**Recommendation:**

Staff recommends option #1, approving an annual rate assessment for residential solid waste and recycling of \$321.72 and the Tipping Fee of \$168.11 which is the same as the previous year FY15.