



MEMORANDUM

Date: September 25, 2025

To: Honorable Mayor and Commissioners

Via: Brian Barroso
City Manager

CC: Christina Bernaldi
Director of Finance

From: Lucas Torres-Bull
Procurement Manager

Subject: **File ID 25-4492– APPROVING THE CONTRACT WITH FLORIDA KEYS EVR, LLC FOR “AS-NEEDED” MAINTENANCE AND REPAIR SERVICES FOR THE KEY WEST FIRE DEPARTMENT FOR A TERM OF THREE (3) YEARS IN AN AMOUNT NOT TO EXCEED \$100,000.00 ANNUALLY, PURSUANT TO SEC. 2-797(4)b. OF THE CODE OF ORDINANCES OF THE CITY OF KEY WEST, FLORIDA; AUTHORIZING THE CITY MANAGER TO EXECUTE ANY NECESSARY RELATED DOCUMENTS AND BUDGET TRANSFERS/ADJUSTMENTS, UPON CONSENT OF THE CITY ATTORNEY; AND PROVIDING FOR AN EFFECTIVE DATE.**

Introduction

City staff respectfully recommends that the Mayor and City Commission approve a resolution authorizing the City Manager to execute an agreement with Florida Keys EVR for the provision of maintenance and repair services for the City’s Rescue and Fire Apparatus. The agreement would establish an annual not-to-exceed amount of \$100,000.00, ensuring that critical public safety equipment remains in reliable operating condition.

Background

Historically, the Fire Department has been required to transport Rescue and Fire Apparatus to the mainland for specialized repair and maintenance services. This practice has resulted in increased costs due to transportation, extended downtime of essential vehicles, and logistical challenges. At present, the City does not employ a certified mechanic with the expertise necessary to maintain and repair these highly specialized vehicles. To address this operational gap and ensure continuity of essential emergency services, staff recommends entering into a contract with Florida Keys EVR to provide on-demand maintenance and repair services locally. This approach will reduce overall costs, minimize equipment downtime, and strengthen the City’s ability to maintain uninterrupted fire and rescue operations.

Procurement

The proposed agreement with Florida Keys EVR is valued at an amount up to \$100,000.00 annually, structured on an as-needed basis for services rendered. The procurement process complies with the City's Code of Ordinances and provides a cost-effective, reliable solution for meeting the Fire Department's specialized equipment maintenance needs. These services are budgeted account #001-2201-522-46-00 and #001-2601-526-46-00.

Recommendation

Staff recommends that the Mayor and City Commission approve the resolution authorizing the City Manager to enter into a contract with Florida Keys EVR in an amount not to exceed \$100,000.00 annually.

Attachments:

Resolution
Cover Memorandum
Proposals/Quotes