

EXECUTIVE SUMMARY



To: James K. Scholl, City Manager
Through: Patrick Wright, Planning Director
From: Melissa Paul-Leto, Planner Analyst
Meeting Date: November 8, 2017

RE: **Easement – 1230 Seminary Street (RE # 00042070-000000)** – A request for an easement in order to maintain the existing portion of the front yard fence, a concrete rock wall, and brick pavers which encroach onto the Seminary Street Right-of-Way located within the Historic High Density Residential (HHDR) Zoning District pursuant to Section 2-938(b) (3) of the Code of Ordinances of the City of Key West, Florida.

ACTION STATEMENT:

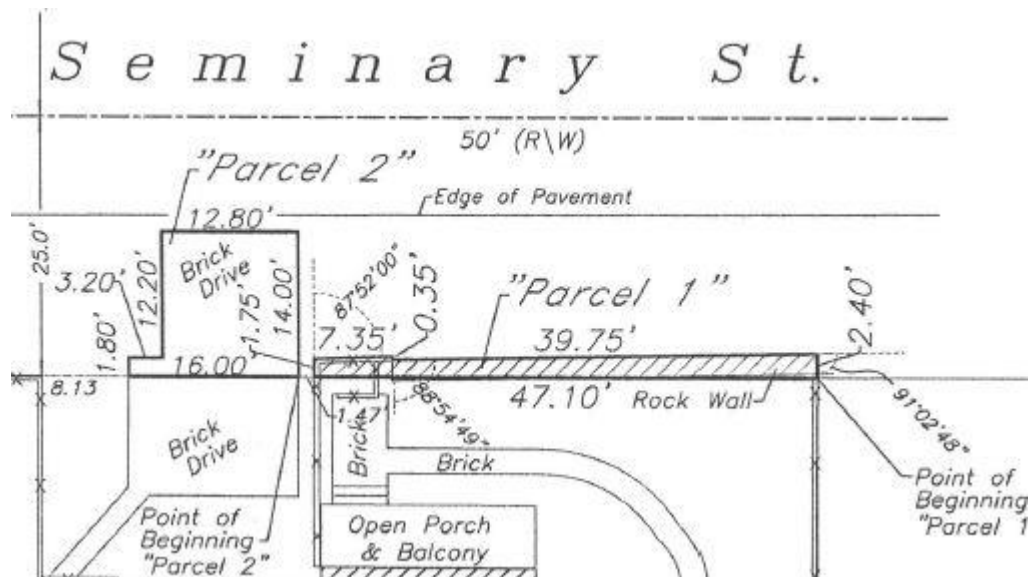
Request: To grant an easement of approximately 280 square feet more or less within City right-of-way abutting the property.

Applicant: Adele V. Stones

Property Owner: Susan Henshaw Jones

Location: 1230 Seminary Street (RE # 00042070-000000)

Zoning: Historic High Density Residential (HHDR) Zoning District



BACKGROUND:

This is a request for an easement pursuant to Section 2-938 of the Code of Ordinances of the City of Key West. The easement request is for an existing portion of the front yard fence, a concrete rock wall, and brick pavers that encroaches onto the Seminary Avenue Right-of-Way, as shown on the attached specific purpose survey.

City Actions:

Development Review Committee:

August 24, 2017

City Commission:

November 8, 2017

PLANNING STAFF ANALYSIS:

As described in the Specific Purpose Survey drawn by J. Lynn O’Flynn of J. Lynn O’Flynn, Inc., dated September 18, 2017, the area of the easement request is for a total of 280 square feet more or less.

If the request for an easement over City-owned land is granted, then the owner would be required to pay an annual fee of \$400.00 to the City for the use of the 280 square feet, more or less, of city property pursuant to Code Section 2-938(b)(3). The annual fee would be prorated based on the effective date of the easement.

Options / Advantages / Disadvantages

Option 1. Approve the easement with the following conditions:

1. The easement shall terminate upon the removal of the structure.
2. The City may unilaterally terminate the easement upon a finding of public purpose by vote of the Key West City Commission.
3. The owner shall pay the annual fee of \$400.00 specified in Code Section 2-938(b) (3).
4. The owner shall irrevocably appoint the City Manager as its agent to permit the removal of the encroachment if the annual fee required by the Code of Ordinances is not paid.
5. The easement shall terminate upon the failure of the property owner to maintain liability insurance in a minimum amount of \$200,000.00 per person and \$300,000.00 per incident, or such other amount as may legislatively be determined to be the maximum extent of sovereign immunity waiver, naming the City as an additional insured for that portion of real property which is the subject of this easement.
6. The existing portion of the front yard fence, a concrete rock wall, and brick pavers shall be the total allowed construction within the easement area.
7. The easement area shall not be used in site size calculations such as lot, yard, and bulk calculations for site development.
8. The City reserves the right to construct surface improvements within the easement area.

Consistency with the City’s Strategic Plan, Vision and Mission: Granting the requested easement would not be inconsistent with the Strategic Plan.

Financial Impact: The City would collect \$400.00 annually as part of the approval of the easement. There would be no cost to the City for granting the easement.

Option 2. Deny the easement based on findings that the City's needs outweigh the request.

1. The owner will obtain the appropriate permits for the removal of all items that encroach onto the City right-of-way
2. All encroachments on the City right-of-way will be removed within 90 days.

Consistency with the City's Strategic Plan, Vision and Mission: Denial of the requested easement would not be inconsistent with the Strategic Plan.

Financial Impact: There would be no cost to the City for denying the easement, however the City would lose the potential to collect the annual revenue of the easement agreement

RECOMMENDATION: Option 1.

Based on the existing conditions, the Planning Department recommends to the City Commission **APPROVAL** of the proposed Resolution granting the requested easement with conditions as outlined above.