



## KEY WEST BIGHT POLICY STATEMENT

### Commercial Wait List

#### **Purpose**

To maintain a waiting list for commercial vessels at Key West Bight.

#### **Definitions**

**Commercial** – Vessels for hire to the general public.

**Historic Vessels** – Vessels that meet the definition of the Key West Bight Historic Vessel Discount Policy.

**Working Boats** – Lobster boats, crab boats, shrimp boats, etc. These boats catch fish and shellfish to sell wholesale. Not available for hire to the general public.

#### **Policy**

The Key West Bight Marina will maintain a commercial waiting list for the purpose of filling vacant commercial slips in the marina. Historic vessels and working boats will not be subject to the commercial waiting list if the Key West Bight Board desires to add these vessels to the mix of the marina.

#### **Procedures**

- The Key West Bight Dockmaster will maintain a commercial waiting list on the Port share drive.
- The current commercial waiting list will remain in effect.
- People will pay a non refundable \$25 to be added to the list. The fee will help keep the list realistic and manageable.

- When a commercial slip becomes available staff will start at the top of the list and will call all vessel owners until a vessel is found that is appropriate and will safely fit in the slip.
- All people called that have vessels that are appropriate and will fit in the slip that are not ready to put a vessel in the vacant slip within 30 days will be moved to the bottom of the list.
- If a commercial fishing charter boat slip is available it will be filled with a commercial fishing boat from the list so that the approved number of fishing charter boats allowed in the Bight is maintained.
- People on the list with disconnected phone numbers will be removed from the list.
- Staff will call people on the list three times on different days if there is no answer or there is an answering machine.
- It is the person on the lists obligation to inform the Dockmaster of change of telephone number or contact information.
- Historic vessels and working boats are not subject to the waiting list but must be approved by the Key West Bight Board.
- The commercial waiting list will be purged annually.

## Dates

*Dates adopted, implemented, effective, sunset, etc.*