

CITY OF KEY WEST
APPLICATION FOR A SPECIAL EVENT PERMIT

Name of Applicant(s): Sloppy Joe's Bar

Address of Applicant(s): 201 Duval, Key West, FL 33040

Phone Number of Applicant(s): (305) 296-2388, ext. 121

Name of Non-Profit(s): Key West Sunrise Rotary & Drew Peterson Harley Miami

Address of Non-Profit(s): Rotary Club of Key West, P.O. Box 2354, Key West, FL 33041;

Harley Davidson South/Diabetes Research 17631 S. Dixie, Perrine, FL 33157

Phone number of Non-Profit(s): (305) 235-4023 and (305) 294-8262

Amount or Percentage of Revenue Non-Profit(s) anticipates receiving: \$1,500

Date(s) of Event: Saturday, September 21, 2013

Hours of Operation: 12 Noon – 11:00pm

Estimated/anticipated number of persons per day: _____

Location of Event: Greene Street between Duval and Ann

Street Closed: 11:00am to Midnight

Detailed Description of Event: Sloppy Joe's 11th Annual Biker Garden. Sloppy Joe's will have an outside bar with Sandwiches, sell t-shirts, seating and contests (street layout attached).

Noise Exemption required: Yes ___ No X






Alcoholic beverages sold/served at event: Yes X No ___

The applicant does acknowledge and hereby affirms that any and all information is accurate to the best of his/her knowledge. The applicant(s) permittee agrees to assume full responsibility and liability for, and to indemnify and defend the City against all suits for or by reason of any injury to any person or damages to any property of the parties hereto or of third persons for any and all cause or causes whatsoever or in any way connected with the holding of said event or any act or omission or thing in any manner related to said event and its operation irrespective of negligence, actual or claimed, upon the part of the City, agents or employees.

Donna Edwards
Applicant(s) Signature

Date

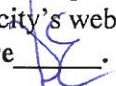
RULES AND REGULATIONS FOR USE OF CITY OF KEY WEST PROPERTY FOR SPECIAL EVENTS

1. All Applicant(s) must fill out a City of Key West (City) application form provided to you by the Office of the City Manager.
2. Application(s) for special event(s) must be in the Office of the City Manager 60 days prior to the event.
3. Application(s) must provide comprehensive liability insurance insuring itself and the City against all claims of damages or injury to persons or property arising for any reason as a result of the activities associated with the special event permitted by the City. The insurance policy shall be written by a solvent insurance company in good standing and shall provide a minimum of \$1 million general liability. The policy shall show the City of Key West as an additional named insured.
Sponsor's Signature 
4. The applicant shall indemnify and hold the City harmless from all losses, claims, damages, liabilities, and expenses which may be incurred by the City or which may be claimed against the City by any person, firm to the person or property of any person, firm, corporation, or entity which are consequent or arise from the activities of the permit holder or its equipment, employees, agents, guests, licensees, or invitees for the permit holder activities or which damages/injuries are consequent or arise from permit holders failure to comply with all applicable laws, statutes, ordinances and regulations.
Sponsor's Signature 
5. Applicant(s) who are businesses or private persons who wish to close a City street must make an application jointly with a non-profit entity. When a sponsor proposes a special event that will cause the closing of a city street or other public right-of-way, the sponsor must donate at least 25% of the sponsor's gross revenues or \$1000.00, whichever is greater, to at least one nonprofit organization. The sponsor must designate the nonprofit organization(s) on the application for the event. Each named nonprofit organization must provide the city manger with a letter of assent. Applicant(s) must also hire an off-duty police officer(s) for crowd control and safety as determined by the Key West Police Department or the City Manager's Office. Applicant(s) must have neighboring businesses sign a petition of no objection to the street closure.
Sponsor's Signature 
6. *Within 30 days of the events completion the City Commission will receive a letter from the not for profit organization stating the amount of the monetary donation received from the event.*
Sponsor's Signature 
7. Applicant(s) wishing to sell/consume alcoholic beverages on City property must have approval by the City Commission via Resolution and must hire an off-duty police officer(s) for crowd control and safety as determined by the Key West Police Department or City Manager's Office. Applicant must provide liquor liability insurance.
Sponsor's Signature 

16. Special events may use fog, smoke and bubble machines or any device that emits a mist or spray contingent on Key West Fire Department approval. Approval must be obtained a minimum of 48 hours prior to the event. The use of confetti or confetti machines is strictly forbidden.

Sponsor's Signature 

17. Special Events organizers must submit a adequate recycle plan for the size of the event being requested. Helpful hints and recycling requirements for special events can be found on the city's website. This will help you develop your plan.

Sponsor's Signature .

18. All special events are required to comply with the Federal Americans with Disability's Act which requires access to all areas and services provided by the special events. Organizers must insure that all aspects of their event meet the requirements.

Sponsor's Signature .

Complete Checklist for Event Recycling

City of Key West

- Identify contact person at the festival responsible for working with recycling.
Name of person: Jerry Henderson Phone number: 296 2388 x 130
- Identify the recyclable commodities that will be used by the public and behind-the-scenes.
Aluminum Glass #1 Plastic #2 Plastic Steel
Corrugated Cardboard Other:
- Define the amount of recycling containers needed for the festival grounds (based on commodities used at the event and where they will be used and discarded. When recyclables are used throughout event, 1 recycling container for every 1 trash barrels will be used).
Amount of recycling and garbage containers needed: Single Stream 2 Bins
Per Greg Sullivan
- Arrange for recycling containers for the grounds and a large container (roll-off or festival box) and coordinate delivery and removal arrangements. Recycling containers may be ordered from Waste Management. 305 296-2825.
Arrangements made: WM contacted
- Capacity of containers on grounds: Single Stream (>) 90 gal bins
Contact person for containers: Jerry Phone #: 296 2388 x 130
- Order signs to inform customers of recycling. Signs are needed for point-of-purchase locations and recycling containers.
will place recycle signs on bins
- Acquire liner bags for the recycling containers to be placed on the grounds. Ensure that the capacity of the bags is equal to or greater than that of the recycling containers on the grounds. No liners in bins
empty & clean
- Arrange for emptying of recycling containers during the event – from the containers on the grounds to the large container.
Arrangements made: Schedule task to bar back.
- Arrange for pick-up of the recyclables. The agency providing containers will often take the materials for recycling. In other cases, arrange for the materials to be taken to a recycling facility.
Arrangements made: through Stopy Joe's Act
- Meet with vendors and tell them to ask customers to recycle the appropriate materials. Make sure vendors know what will be recycled. Inform them that signs will be posted in their areas. NA
- Oversee the delivery of containers and placement of signs.
- Place recycling containers next to trash cans on the grounds and insert liner bags. All recycling

containers must be adjacent to trash barrels in order to reduce contamination problems.

○ Monitor recycling containers for correct usage during the event and take actions to solve problems.
Problems: _____
Actions taken: _____

○ View trash barrels and note any recyclables in the trash. Take actions to solve problems.
Problems: _____
Actions taken: _____

○ Take photos of event recycling, record data on volumes of recyclables and trash, and ask vendors and event organizers for comments about the program
Comments: _____

○ Ensure that recyclables are removed and taken to the large container when bins are full and that liner bags are replaced.

○ At the end of the event, remove signs and arrange for their return to owners.

○ Place recycling containers in the pick-up location, as arranged with the providers of the containers.

○ Ask the recycling facility to appraise the amount of material collected for recycling by weight, volume, or counts and report on contamination levels.
Amount of material: No appraisal will handle through our acct
Contamination: _____

○ Prepare a report on the program including strategies used, amount of material diverted, comments and suggestions from participants and future recommendations. NA

○ Share the results with event organizers. NA

○ Security deposit of \$1000.00 must be submitted prior to the event.

○ Security deposit returned: _____

*For more information about event recycling and waste reduction, contact Waste Management at
305 296-2825*

CASH ONLY IF ALL CheckLock™ SECURITY FEATURES LISTED ON BACK INDICATE NO TAMPERING OR COPYING

SLOPPY JOE'S ENTERPRISES, INC.
dba **SLOPPY JOE'S BAR**
201 DUVAL STREET
KEY WEST, FL 33040
305-296-2388

FIRST STATE BANK OF THE FL KEYS
KEY WEST, FL 33040
63-43/670

15724

4/18/2013

PAY TO THE ORDER OF City of Key West

One Thousand and 00/100***** \$ **1,000.00

DOLLARS

City of Key West
P.O. Box 1409
Key West, FL 33040

A TAMPER RESISTANT TONER AREA A

TWO SIGNATURES REQUIRED

[Signature]
[Signature]

MEMO
Licensing Office
Street Closure 2013/Biker Bash



© 2011 INTUIT INC # 1872 1-800-433-8810



City of Key West
*** CUSTOMER RECEIPT ***
Oper: KEYWVSB Type: OC Drawer: 1
Date: 4/22/13 45 Receipt no: 61288

Description	Quantity	Amount
ZZ UNUSUAL PAYMENT	1.00	\$1000.00

G/L account number:
00100002200100

RECYLING DEPOSIT SLOPPY JOES
BIKER BASH

Tender detail		
CK CHECK	15724	\$1000.00
Total tendered		\$1000.00
Total payment		\$1000.00

Trans date: 4/22/13 Time: 12:14:59

Sloppy Joe's

Biker Bash

Saturday, September 21, 2013

Noon-11:00pm

Recycle Plan

Recycle Coordinator: Jerry Henderson

Recycle Coordinator will:

- Inform Sloppy Joe's Staff of recycling policy
- Coordinate recycling containers on street (extra bins will be leased if necessary)
- Recycled items will be pickup by Waste Management through our business account
- Report recycled materials to the City of Key West (809-3747)
- Ensure waste containers are placed throughout event area
- Make sure recyclables and trash are separated

Minimum City Requirements:

1. Recycle bins for cans and bottles within 50 feet of all drink/drink sales locations

We'll have one bar set up Noon-11:00pm with recycle containers.

2. Sloppy Joe's staff will separate bottles, cans and cardboard into businesses appropriate sorting area
3. Recyclables will be picked up by Waste Management
4. Cardboard will be recycled through our business Waste Management account
5. Recycle bins will be clearly marked to reduce sorting time



THE CITY OF KEY WEST

Post Office Box 1409 Key West, FL 33041-1409 (305) 809-3888

Pursuant to my request to conduct a special event requiring authorization by the City Commission, I agree that throughout the event I will keep the premises clear of accumulated recyclables, trash and debris. This includes emptying trash and recycle cans on a regular basis for the duration of the event.

Tomma Edwards
Biker Bash Sept 21, 2013

SLOPPY JOE'S



A KEY WEST TRADITION

Sloppy Joe's is requesting street closures from the City of Key West for the following **2013 Street Events** on Greene Street between Duval and Ann:

1) Benefits the Hemingway Look-Alike Society (FL Keys Scholarships)
 Sloppy Joe's 33rd Annual Hemingway Look-Alike Contest
 Running of the Bulls
 Saturday, July 20th 11:00am-Midnight

2) Benefits Key West Sunrise Rotary and Diabetes Research
 Sloppy Joe's 11th Annual Biker Bash
 Saturday, September 21st 11:00am-Midnight

Business Name	Address	Name	Signature
Key West Key Lime Pie Co	511 Greene	Ellie Bunting	<i>[Signature]</i>
Deja Vu	511 Greene	Christa Bradbury	<i>[Signature]</i>
Reef Mobile	503 Greene	Ricardo C	<i>[Signature]</i>
621 Inc	503 Greene	Grace Var	<i>[Signature]</i>
WOB KW	511 GREENE	CRAIG WYNN	<i>[Signature]</i>
ENERGY	511 GREENE	Moshe Wanan	<i>[Signature]</i>
Parad x Pz	503 Greene	Chris Ireland	<i>[Signature]</i>

9/20/2012

PROFIT & LOSS STATEMENT
SLOPPY JOE'S BIKER BASH

EVENT DATE: September 15, 2012

	<u>INCOME</u>	<u>EXPENSE</u>
Liquor License Extension:		\$100.00
City of Key West Print Ad:		\$34.92
Police Officer Janette		\$440.00
Master of Ceremonies:		\$175.00
Giveaways (gift cards)		\$200.00
City of Key West Security Deposit:		\$1,000.00
City of Key West (clean up, barricades...)		
Table and chair rental		\$285.86
Event/game supplies for event		
Security Deposit (if returned by City of Key West)		(\$1,000.00)
Event sponsor ship to Sunrise Rotary and Petersons		\$1,500.00
Outside bar/food service	\$2,280.50	
Totals:	<u>\$2,280.50</u>	<u>\$2,735.78</u>
	\$2,280.50	\$2,735.78



THE CITY OF KEY WEST

P.O. BOX 1409
KEY WEST, FL 33041-1409

RELEASE AND INDEMNIFICATION

Sloppy Joe's
Biker Bash/Motorcycle Bike Week
Saturday, September 21, 2013

I Donna Edwards being authorized to act on behalf of and legally bind Sloppy Joe's Inc. doing business as the legal entity or association on whose behalf this application is made, do hereby release the City of Key West, its officers, agents and employees from any and all liability for damages arising out of, or related to the activities for which application for leave to use City property has been submitted; and do hereby further agree, on behalf of said entity or association to indemnify, and hold harmless the City of Key West, its officers, agents, and employees from and against any and all damages to personnel or property of the City, and against all claims for damages or injuries to other persons or property of any nature whatsoever, and for defense costs, including attorneys' fees at both trial and appellate levels, arising from the actions or omissions of the person(s) or legal entity(ies) on whose behalf the application is submitted, including, but not limited to, the sale and dispensing of alcoholic beverages, or otherwise arising from the actions of their members, licensees, customers, guests, invitees, or participants in the related activities permitted. The foregoing Release and Indemnification agreement does not apply to those claims for damages or injuries which result from the negligent actions or omissions of the City of Key West, its officers, agents, and employees.

KE Marshall
Signature of Witness

KE Marshall
Print Name

Print Name

4/17/13
Date

Date

Donna Edwards
Signature of Applicant

DONNA EDWARDS
Print Name

Print Name

4-17-13
Date

Date

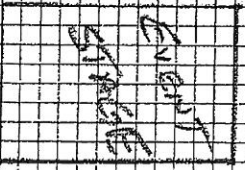
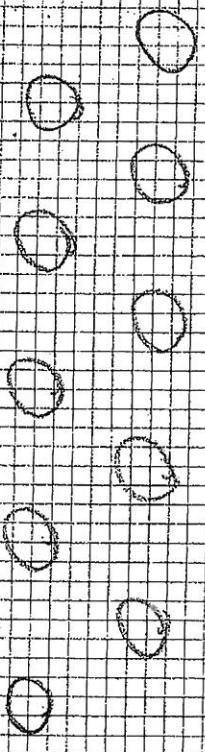
POKER RUN

GREENE ST.

TABLES



RECYCLE
BINS
- BOTTLES
- CANS



RECYCLE
BINS
- BOTTLES
- CANS

20'
DUNN

15' x 15'



Maria Ratcliff <mratclif@keywestcity.com>

FW: Phil Peterson's 41st Key West Poker Run 2013

1 message

Drew Peterson <drew@petersonsharley.com>

Mon, Apr 22, 2013 at 9:20 AM

To: mratclif@keywestcity.com

Cc: donna@sloppyjoes.com

Hello Maria Ratcliff

My name is Drew Peterson part-owner of Peterson's Harley-Davidson of Miami and South and manager of the Phil Peterson's Key West Poker Run. I am sending you notice that once again Sloppy Joe's with the help of Donna Edwards will be a sponsor of this years Poker Run and have committed to an event sponsor.

Thank You

Drew Peterson

Peterson's Harley-Davidson South

19825 South Dixie Highway

Cutler Bay, Fl 33157

[305.235.4023](tel:305.235.4023)



**KEY WEST FIRE DEPARTMENT
FIRE MARSHAL'S OFFICE**

Please Check All That Apply To This Event

Cooking

- Deep Frying/Open Flame
- Charcoal Grill
- Gas Grill
- Food Warming Only
- Catered Food
- Plan for Cooking Oil Disposal
- No Cooking on Site

Electrical Power

- Generator - build has full generated backup
- 110 AC with Extension Cords will use overhead extension cords plugged into GFI outlets on the roof
- DC Power

Road Closure

- Map of Closed Road with Fire Lane & Vendor Booth(s) Locations See attached

Tents (More Than 200 SqFt.)

- Flame Resistance Certificate
- Size, Type, Location of Tent(s) Popup tents - can be taken down quickly
No tents over 200 sq ft

Booths

- Food Booths - Total # 0
- Vendor Booths - Total # 1 bar set-up by Sloppy Joe's
- Total Number of Booths - 1

Parade

- Floats - Total # 0

Bedwards

Event Name: Poker Run Biker Dash

Special Event Checklist
 Everything must be checked off before
 submitting the special event application

X	TITLE	COMMENTS
✓	Special Event Application	
NA	Noise Exemption (If applicable)	
NA	\$50.00 for Noise	
✓	Ordinance initialed	
✓	Recycling checklist completed	
✓	Recycling deposit \$1,000.00	
✓	Recycling Plan	
✓	Authorization Letter for continuous cleaning of recycled area	
✓	Signatures of No Objection of Street closure (If applicable)	
✓	Insurance naming the City as additional insured	
✓	Financial of previous event (If applicable)	
✓	Release & Idemnification Form	
✓	Site Map (where barricades, stages, etc are to go)	
✓	Letter from non profit that states they will be receiving the funds	Maria - will email when I receive. Thanks! AE

Sloppy Joes POKER Run - September 21, 2013

CITY OF KEY WEST SPECIAL EVENTS
DEPARTMENT APPROVALS (in order of routing):

EVENTS (INITIAL SIGNOFF):

Maria Latuch 4/19/13
SIGNATURE DATE

CONDITIONS/RESTRICTIONS:

PUBLIC WORKS

CONDITIONS/RESTRICTIONS:

SIGNATURE DATE

POLICE DEPARTMENT

CONDITIONS/RESTRICTIONS:

SIGNATURE DATE

FIRE DEPARTMENT

CONDITIONS/RESTRICTIONS:

SIGNATURE DATE

KWDOT/PORT

CONDITIONS/RESTRICTIONS:

SIGNATURE DATE

CODE COMPLIANCE

CONDITIONS/RESTRICTIONS:

J. J. [Signature] 24 Apr 13
SIGNATURE DATE

EVENTS:

REQUEST HAS BEEN APPROVED _____
DENIED _____ (if denied attach explanation)

Sloppy Joes POKER Run - September 21, 2013

CITY OF KEY WEST SPECIAL EVENTS DEPARTMENT APPROVALS (in order of routing):

EVENTS (INITIAL SIGNOFF):

Maria Latauff 4/19/13
SIGNATURE DATE

CONDITIONS/RESTRICTIONS:

PUBLIC WORKS

[Signature] 4-25
SIGNATURE DATE

CONDITIONS/RESTRICTIONS:

POLICE DEPARTMENT

CONDITIONS/RESTRICTIONS:

SIGNATURE DATE

FIRE DEPARTMENT

CONDITIONS/RESTRICTIONS:

SIGNATURE DATE

KWDOT/PORT

CONDITIONS/RESTRICTIONS:

SIGNATURE DATE

CODE COMPLIANCE

CONDITIONS/RESTRICTIONS:

SIGNATURE DATE

EVENTS:

REQUEST HAS BEEN APPROVED _____
DENIED _____

(if denied attach explanation)

Sloppy Joe's Biker Garden

CITY OF KEY WEST SPECIAL EVENTS DEPARTMENT APPROVALS

EVENT (INITIAL SIGNOFF):

CONDITIONS/RESTRICTIONS

SIGNATURE DATE

PUBLIC WORKS

SIGNATURE DATE

POLICE

SIGNATURE DATE

FIRE DEPARTMENT
Danny Blanco 04/29/2013
SIGNATURE DATE

SEE ATTACHED MEMO

PORT/KEY WEST DOT

SIGNATURE DATE

CODE COMPLIANCE

SIGNATURE DATE

KEY WEST PROPERTY
MANAGEMENT

SIGNATURE DATE

PARKING DEPARTMENT

SIGNATURE DATE



THE CITY OF KEY WEST

Post Office Box 1409 Key West, FL 33041-1409 (305) 809-3933

To: Sloppy Joe's Bar (donna@sloppyjoes.com)

From: Division Chief/Fire Marshal Danny Blanco

Date: 04-29-2013

Reference: Sloppy Joe's 11th Annual Biker Garden

This office reviewed the special event application for the Sloppy Joe's Biker Garden to be held on the 500 block of Greene Street on September 21, 2013.

The following conditions apply:

- Any cooking that takes place on city property needs to have a Life Safety Inspection.
- Attached are the vendor regulations for special events.
- The Greene Street closure needs to allow for emergency vehicle passage.
- **Event coordinator is responsible for scheduling the inspection with this office.**

If I can be of any further assistance please contact me.

Danny Blanco, Fire Marshal

Key West Fire Department
1600 N. Roosevelt Blvd.
Key West, Florida 33040
305-809-3933 Office
305-293-8399 Fax
dblanco@keywestcity.com

Serving the Southernmost City

305-809-3933

Sloppy Joes POKER Run - September 21, 2013

CITY OF KEY WEST SPECIAL EVENTS DEPARTMENT APPROVALS (in order of routing):

EVENTS (INITIAL SIGNOFF):

Maria Ratcha 4/19/13
 SIGNATURE DATE

CONDITIONS/RESTRICTIONS:

PUBLIC WORKS

SIGNATURE DATE

CONDITIONS/RESTRICTIONS:

POLICE DEPARTMENT

[Signature] 9/16/13
 SIGNATURE DATE

CONDITIONS/RESTRICTIONS:

① Extra Duty Officers Required
 ② APT Extension of Permit Required.

FIRE DEPARTMENT

SIGNATURE DATE

CONDITIONS/RESTRICTIONS:

KWDOT/PORT

SIGNATURE DATE

CONDITIONS/RESTRICTIONS:

CODE COMPLIANCE

SIGNATURE DATE

CONDITIONS/RESTRICTIONS:

EVENTS:

REQUEST HAS BEEN APPROVED _____
 DENIED _____

(if denied attach explanation)

Sloppy Joes Poker Run - September 21, 2013

CITY OF KEY WEST SPECIAL EVENTS DEPARTMENT APPROVALS (in order of routing):

EVENTS (INITIAL SIGNOFF):

Maria Latuch 4/19/13
SIGNATURE DATE

CONDITIONS/RESTRICTIONS:

✓
PUBLIC WORKS

SIGNATURE DATE

CONDITIONS/RESTRICTIONS:

✓
POLICE DEPARTMENT

SIGNATURE DATE

CONDITIONS/RESTRICTIONS:

✓
FIRE DEPARTMENT

SIGNATURE DATE

CONDITIONS/RESTRICTIONS:

✓
KWDOT/PORT

Mary W. 4-24-13
SIGNATURE DATE

CONDITIONS/RESTRICTIONS:

Re routes if necessary.

✓
CODE COMPLIANCE

SIGNATURE DATE

CONDITIONS/RESTRICTIONS:

EVENTS:

REQUEST HAS BEEN APPROVED _____
DENIED _____

(if denied attach explanation)