



MEMORANDUM

Date: October 9, 2025

To: Honorable Mayor and Commissioners

Via: Brian L. Barroso
City Manager

cc: Michael Turner
Assistant City Manager

From: Matt Willman
Utilities Director

Subject: A Resolution of the City Commission of the City of Key West, Florida Establishing a Schedule of Fees and Related Charges Pertaining to Fats, Oil and Grease Discharge and Monitoring in The City of Key West Pursuant to the City's Fats, Oil and Grease (F.O.G.) Ordinance No. 25-19 (*id* 25-3905)

Introduction

Ordinance No. 25-19 was adopted by the City Commission September 3, 2025, providing authority to the City Commission to establish and amend fees and related charges associated with the Fats, Oil and Grease Ordinance article by resolution, as needed; once codified, this authority is set forth in Section 74.259. F.O.G. Ordinance fees and charges, of the Code of Ordinances of the City of Key West Florida. This Resolution shall establish a fee schedule accordingly.

Background

The initial ordinance did not have the fees section completed when adopted. As the Department is preparing workflows and processes, the fees now need to be approved and implemented.

The Utilities Department has taken input from specialty haulers, discussed and evaluated Monroe County fees to establish a reasonable fee structure.

Procurement

Any expenses incurred are expected to be minimal. Existing City Staff shall provide the inspections required within the proposed ordinance.

There may be Business Impacts as this will generate minimal revenue from compliant Licensees. Registrations are estimated to be 5 to 15 Haulers.

Recommendation

The City Manager's Office recommends the Mayor and Commission approve the following fees and related charges established to provide compliance and enforcement of the F.O.G. ordinance: Section 74.259. *F.O.G. Ordinance fees and charges*, authorizing the City Manager to execute all documents, and direct Staff to develop any new processes associated with managing the ordinance.

Exhibits: