

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF KEY WEST, FLORIDA HEREBY APPROVING THE THREE (3) PROPOSALS RECEIVED FROM RAFTELIS FINANCIAL CONSULTANTS, INC. TO CALCULATE ACCURATE UTILITY RATE MODELS FOR SEWER, STORMWATER AND SOLID WASTE REQUIRED FOR PREPARATION OF THE CITY'S FY 2026/2027 BUDGETS AT THE RATE OF \$26.960 EACH, IN A TOTAL AMOUNT NOT TO EXCEED \$80,800.00; APPROVING AN EXEMPTION FROM THE CITY'S COMPETITIVE BID REQUIREMENTS IN THE BEST INTEREST OF THE CITY, PURSUANT TO SECTION 2-797(4)(b) OF THE CODE OF ORDINANCES OF THE CITY OF KEY WEST, FLORIDA; AUTHORIZING THE CITY MANAGER, OR DESIGNEE, TO NEGOTIATE AND EXECUTE AGREEMENTS PURSUANT TO THE THREE (3) PROPOSALS RECEIVED AND ANY NECESSARY RELATED DOCUMENTS AND BUDGET TRANSFERS/AMENDMENTS, UPON THE ADVICE AND CONSENT OF THE CITY ATTORNEY; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, pursuant to Section 74 of the Code of Ordinances of the City of Key West, Florida the City of Key West has procedures for establishing rates for utility services which include wastewater, storm drainage and solid waste. The rates are reviewed and updated annually by City staff; and

WHEREAS, as part of the review process, rate models are developed as an analytic tool. The subsequent rate models ultimately inform staff of the most appropriate utility rates for the end user. These models consider a proposed budget, historical data, inflation and future capital needs to provide forecasts that ensure the City's public utilities will maintain assets and proper operations for future years; and

WHEREAS, the review process and development of future utility rate models are complex, lengthy and time-consuming. Current City staffing is not adequate to prepare both budgets and rate models for wastewater, storm drainage and solid waste for the City at the level of expertise that can be provided by our financial consultants, Raftelis Financial Consultants, Inc., who also have a history of working with the City in regard to the utility services provided by the City; and

WHEREAS, staff is requesting the Commission approve an exemption from the City's competitive bid requirements due to exceptional circumstances and the critical review and development of accurate utility rate models in the best interest of the City, pursuant to Sec. 2-797(4)(b) of the City's Code of Ordinances; and

WHEREAS, staff is requesting Commission approval of the three (3) proposals received from Raftelis Financial Consultants, Inc. to review and prepare both budgets and rate models for wastewater, storm drainage and solid waste for the City of Key West City's Fiscal Year 2026/27 Budget at the rate of \$26,960.00 each in a total amount not to exceed \$80,880.00 both,; and

WHEREAS, the City Manager's Office recommends the Mayor and Commission approve the three (3) proposals from Raftelis Consultants, Inc. and authorize the City Manager, or designee,

to execute the proposals and other necessary related documents and budget transfers/amendments, upon the advice and consent of the City Attorney;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF KEY WEST, FLORIDA AS FOLLOWS:

Section 1: The City Commission hereby finds that exceptional circumstances exist and approves an exemption from the competitive bidding requirements pursuant to Section 2-797(4)(b) of the Code of Ordinances of the City of Key West, Florida, for the procurement of professional services related to utility rate modeling and budget preparation.

Section 2: The City Commission hereby approves the three (3) proposals submitted by Raftelis Financial Consultants, Inc. for the review and preparation of utility budgets and rate models for wastewater, storm drainage, and solid waste services for Fiscal Year 2026-2027, each in the amount of Twenty-Six Thousand Nine Hundred Sixty Dollars (\$26,960.00), for a total amount not to exceed Eighty Thousand Eight Hundred Eighty Dollars (\$80,880.00).

Section 3: The City Commission hereby authorizes the City Manager, or designee, to execute the approved proposals and any necessary related documents, including any budget transfers or amendments, upon the advice and consent of the City Attorney.

Section 4: That this Resolution shall go into effect immediately upon its passage and adoption and authentication by the signature of the Presiding Officer and the Clerk of the Commission.

Passed and adopted by the City Commission at a meeting held this ____ day of _____, 2026.

Authenticated by the Presiding Officer and Clerk of the Commission on the ____ day of _____, 2026.

Filed with the Clerk on _____, 2026.

Mayor Danise Henriquez	_____
Vice Mayor Donald "Donie" Lee	_____
Commissioner Lissette Carey	_____
Commissioner Aaron Castillo	_____
Commissioner Monica Haskell	_____
Commissioner Sam Kaufman	_____
Commissioner Greg Veliz	_____

DANISE HENRIQUEZ, MAYOR

ATTEST:

KERI O'BRIEN, CLERK