



City of Key West, FL

City Hall
1300 White Street
Key West FL 33040

Action Minutes - Final

Advisory Screening Committee for a City Attorney

Tuesday, June 24, 2025

3:00 PM

City Hall

Special

ADA Assistance: It is the policy of the City of Key West to comply with all requirements of the Americans with Disabilities Act (ADA). Please call the TTY number 1-800-955-8771 or for voice 1-800-955-8770 or the ADA Coordinator at 305-809-3811 at least five business days in advance for sign language interpreters, assistive listening devices, or materials in accessible format.

FOR VISUAL PRESENTATIONS: For City Commission meetings the City Clerk's Office will need a copy of all presentations for the agenda at least 7 days before the meeting.

Call Meeting To Order - 3:00 P.M.

Roll Call

Present 7 - Mr. Hoyes, Mr. Lloyd, Mr. McChesney, Mr. Oropeza, Mr. Shillinger, Mr. Smith, and Ms. Sterling

Pledge of Allegiance to the Flag

Approval of Agenda

The agenda was unanimously approved as presented

Presentations

- 1 Committee Orientation and Responsibilities - Robert's Rules of Order, Sunshine Law, and Public Records
Received and Filed

Action Items

2 Elect Chair and Vice-Chair

A motion was made by Mr. Oropeza, seconded by Mr. McChesney, to nominate Mr. Smith as Chairman. The motion passed unanimously.

Chairman Smith took the gavel and a motion was then made by Mr. McChesney, seconded by Ms. Sterling, to nominate Mr. Shilling as Vice-Chair. The motion passed by unanimous vote.

Discussion Items

3 Committee Timeline

The next meeting date will be July 21, 2025 at 3:00 P.M.

Discussed

Public Comment

Committee Member Comment

Adjournment - 4:00 P.M.