




## MEMORANDUM

---

Date: February 8, 2024

To: Honorable Mayor and Commissioners

Via: Albert P. Childress  
City Manager 

From: Sean T. Brandenburg  
Chief of Police

Subject: **24-5377 Authorizing the Key West Police Department to purchase Matrix Fitness equipment from Commercial Fitness Products in the amount of \$59,235.55, using Federal Forfeiture Funds, pursuant to Key West Code of Ordinances, Sec. 2-797 (4)(b) – Best Interest; authorizing necessary budget amendments and transfers; authorizing the City Manager to execute necessary documents upon consent of the City Attorney; providing for an effective date.**

---

### Introduction

The Key West Police Department is requesting authorization to purchase Matrix Fitness equipment from Commercial Fitness Products in the amount of \$59,235.55, pursuant to Key West Code of Ordinances, Sec. 2-797 (4)(b) – Best Interest.

### Background

The Key West Police Department has a Wellness Program to encourage our officers to participate in physical fitness. Regular exercise helps manage stress and enhances mental well-being, which is vital to the overall health of our officers. As part of our Wellness Program, our fitness center is available to our officers 24 hours a day, seven days a week. The KWPD fitness center is used daily by our officers.

The fitness center is currently equipped with aging equipment that is approximately twenty years old. We believe that upgrading the equipment will boost officers' enthusiasm and dedication towards physical fitness, leading to improved morale and motivation. Investing in new gym equipment demonstrates our commitment to our officers' health and wellness.

When compared with other commercial fitness equipment brands, we believe the Matrix Fitness equipment meets our needs. Matrix Fitness offers a more robust warranty, compared to other brands. Their commercial grade equipment is reliable, durable, and used in fitness chains around the country. The above-mentioned cost also includes delivery, assembly, and installation of all products purchased. We obtained quotes from two other Matrix Fitness vendors and Commercial Fitness Products was the low quote vendor. Commercial Fitness Products also offers a maintenance agreement plan that we intend to budget for in the next fiscal year. We believe it is in the best interest of the City to approve this purchase based on the quality and durability of the product.

### **Procurement**

The funds for this purchase are available in our Federal Forfeiture Reserve Funds account. This purchase falls within the permissible uses of Federal Forfeitures Funds according to the Equitable Sharing Fund guidelines.

### **Recommendation**

The City Manager's office recommends the Mayor and Commission approve this resolution authorizing the purchase of new Matrix gym equipment, from Commercial Fitness Products, for the Key West Police Department Fitness Center.

#### Exhibits:

Exhibit A - Cover Memo

Exhibit B - Resolution

Exhibit C - Commercial Fitness Products quote

Exhibit D – BGi Fitness quote

Exhibit E – Florida Fitness Systems quote