



Monthly Housing & Community Development Department Report

To: Brian L. Barroso, City Manager

Date: November 3, 2025

From: Tina Burns, Community Development Program Director

Subject: Monthly Manager Update / October 2025

Community Development Office

- Housing and Program inquiries received for the month: 864
- Housing Compliance or Complaints received for the month: 3
- Fair Housing Complaints Received: 1
- Applications Processed: 75

Application Type	Applications Received & Processed
Affordable / Work Force Housing Eligibility - New Applicants	30
Affordable / Work Force Housing Recertification	32
Move In Assistance Program	1
Homebuyers Assistance Program - Down Payment	12

- Closings: 2

Closing Type	
Move In Assistance Program	2
Homebuyers Assistance Program - Down Payment Assistance	0

- Deed Restricted Homeownership Maximum Purchase Price Letters Generated: 3
- Housing Grants:
 - Researched: 2
 - Submitted: 0
 - Awarded: 0
- Financial Wellness Appointments Conducted: 0
- Conducted Work Force Housing Technical Training: 0
- Number of persons on Work Force Housing Waiting Lists: 64
- Current Housing / Workforce Housing Projects in review or in progress:
 - Bahama Village Lofts - Condos Homeownership
 - Poinciana Plaza CoC Build
- Community Outreach Events attended: 1

