




MEMORANDUM

Date: March 14, 2024

To: Honorable Mayor and Commissioners

Via: Albert P. Childress 
City Manager

From: Katie P. Halloran
Planning Department Director

Subject: **24-5615 Authorization of a waiver of the conditional use application fee for a community center for the Queer Keys nonprofit organization for a new community center at 1100 Truman Avenue.**

Introduction

This request is to waive fees associated with a required conditional use permit for the Queer Keys nonprofit organization at 1100 Truman Avenue. The organization approached Commissioner Weekley seeking financial relief from City of Key West conditional use application fees that would be an obstacle for the organization as they seek to establish a community center at this location.

Background

The property at 1100 Truman Avenue is in the Historic Neighborhood Commercial Truman/Simonton (HNC-1) zoning district where community centers are conditional uses. Pursuant to City Land Development Regulations, conditional use applications are reviewed by Planning Department staff, and by the Development Review Committee, and are approved or denied by the City of Key West Planning Board (Chapter 122, Article III). The fee associated with these applications is \$3,502.09.

A Queer Keys representative has stated that the proposed community center at 1102 Truman Avenue would support Key West's lesbian, gay, bisexual, transgender, queer or questioning, intersex, asexual, and more (LGBTQIA+) community by hosting peer support programs, housing an LGBTQIA+ library, providing HIV testing services, and would serve as a local resource referral center.

Procurement

The cost to the City to waive the fee is \$3,502.09.

Recommendation

The City Manager's Office recommends that the City Commission approve this resolution to waive conditional use permit fees for a community center at 1100 Truman Avenue.