



MEMORANDUM

Date: January 7, 2025

To: Honorable Mayor and Commissioners

Via: Todd Stoughton
Interim City Manager

From: Matt Willman
Utilities Director

Subject: **File Id 25-3214 Change Order for a Second Stormwater Well Cleaning at 0 Simonton St.**

Introduction

A \$32,500 change order for an additional stormwater well cleaning at 0 Simonton St. is requested for work to be done by Charley Toppino & Sons as the contractor.

Background

There are two pump assisted stormwater wells in the parking lot at the north end of Simonton Street that are both in need of cleaning and rehab. Through an arrangement with a different entity, one of the wells will be cleaned in early January at no cost to the City. While the CTS crew will be on-site, the City has obtained a discounted quote to clean the second well.

The initial purchase order was issued to CTS for \$36,000 to clean a pump assisted well on Patricia St. This well has been compromised for the past few years and causing extreme wear on the associated pumps.

Procurement

Upon guidance from the City Procurement Manager, the initial PO should be expanded to include both wells. This is over \$50,000 collectively therefore requiring Commission action and approval of the change order.

The change order will include the quote of \$32,500 for a second stormwater well cleaning. This is a FY25 budgeted expense in Stormwater/Renewal & Replacement/Repairs & Maintenance account number 4023803-5384600 with a \$500k balance.

Recommendation

The City Manager's Office recommends the Mayor and Commission approve a resolution authorizing the City Manager to enter into agreement, execute documents, and authorize the city manager to execute necessary budget transfers and documents upon consent of the city attorney to accommodate the project.

Exhibits:

Exhibit A – CTS Well Cleaning Quote dated 12/2/2024