

CITY OF KEY WEST

APPLICATION FOR A SPECIAL EVENT PERMIT

Name of Applicant(s) Hospice Fla Keys / LA Jeda
 Address of Applicant(s) 1125 Duval Email: CQuirre@haverhospice.org
 Phone Number of Applicant(s) and emergency number 294-8812 — 296-6706-747-9141
 Name of Non-Profit(s) Hospice of the Keys / Haver Hospice
 Address of Non-Profit(s) 1319 William St Key Fla
 Phone Number of Non-Profit(s) 305-294-8812

Amount or Percentage of Revenue Non-Profit(s) anticipates receiving 100% of Door

Date(s) of Event MAY 15, 2017

Hours of Operation 7pm 10:30

Estimated/anticipated number of persons per day 500

Location of Event 1125 Duval Street

Street Closed 12 noon set up / 4:30 sound check / 7pm - 10:30 event

Detailed Description of Event: 34th annual Queen Mother Pageant
To raise money so someone is there to hold your hand and take care of you when you die.

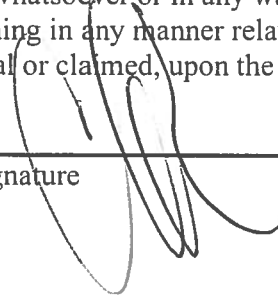
List of Businesses that will participate in Alcohol Exemption: _____

- Noise exemption required: Yes No
- Alcoholic beverages sold/served at event: Yes No
- Recycle Deposit \$1000.00 Yes No
- Cooking oil recycled Yes No
- Recycled containers Yes No

Courtney Quirre (352) 692-5170 CQuirre@
cell (352) 575-3419 Haver Hospice.org

The applicant does ac knowledge and hereby affirms that any and all information is accurate to the best of his/her knowledge. The applicant(s)/permittee agrees to assume full responsibility and liability for and indemnify, and suits for or by reason of any injury to any person or damages to any property of the parties hereto or of the third persons for any and all cause or causes whatsoever or in any way connected with the holding of said event or any act or omission or thing in any manner related to said event and its operation irrespective of negligence, actual or claimed, upon the part of the City, their agents or employees.

Applicant(s) Signature

A handwritten signature in black ink, consisting of several overlapping loops and a long horizontal stroke extending to the right.

2-15-2017
Date

CITY OF KEY WEST

APPLICATION FOR A SPECIAL EVENT PERMIT NOISE CONTROL EXEMPTION

\$50.00

Date 7-15-2017

Applicant Name Ja te Da

Applicant Address 1125 Davel St

Applicant Phone Number 305-296-6706

Event Name 34 Annual Queen Mother Pagant

Event Address/Location 1125 Davel St

Date of Event MAY 15, 2017

Nature of Event to Raise Money for Hospice so they can hold your hand when you die and help family members

Profit Non Profit

Time(s) Request for Exemption 4:30-5:00 Sound Check / 7-10:30 event

Number of Exemptions at this location this calendar year _____

Date of last exemption _____

City of Key West
 CUSTOMER RECEIPT
 Tender Details:
 Tender Type: OK
 Tender Amount: \$50.00
 Receipt Header:
 Cashier Id: KEYWEST1\awoods
 Receipt Date: 4/4/2017 2:04:58 PM
 Receipt Number: 26404
 Receipt Details:
 Reference ID:
 33455
 Fee Code Version:
 SPECIAL EVENTS PAYMENTS - SS
 Originator Receipt Number:
 0
 Originator Payment Date:
 Payment Type:
 ALL CASH RECEIPTS
 Transaction Amount:
 \$50.00
 Additional Comments: QUEEN MOTHER PAGANT
 \$50.00

ORDINANCE NO. 02-09

AN ORDINANCE OF THE CITY OF KEY WEST, FLORIDA, AMENDING CHAPTER 6 OF THE CODE OF ORDINANCES ENTITLED "AMUSEMENTS AND ENTERTAINMENT" BY AMENDING ARTICLE II PERTAINING TO SPECIAL EVENTS; AMENDING SECTION 6-26 TO REQUIRE A DOWN PAYMENT ON THE COST OF CITY SERVICES, TO ALLOW FOR INTEREST ON LATE PAYMENTS, AND TO INCREASE THE COST WAIVER TO \$1,000.00; ADDING SECTION 6-27 TO RESTRICT PLACEMENT OF FOOD, BEVERAGE AND MERCHANDISE BOOTHS; AMENDING SECTION 6-56 TO REQUIRE THE APPLICATION TO LIST AN EMERGENCY CONTACT PERSON; AMENDING SECTION 6-57 TO ESTABLISH A MINIMUM NON-PROFIT SHARE FOR SPECIAL EVENTS IN WHICH A STREET IS CLOSED; AMENDING SECTION 6-58 TO PROVIDE THAT MAJOR FESTIVAL SPONSORS MAKE APPLICATION SIX MONTHS IN ADVANCE AND APPROVE CERTAIN SALES OF ALCOHOLIC BEVERAGES; ADDING SECTION 6-61 PERTAINING TO HANDICAP-ACCESSIBLE BATHROOM FACILITIES; PROVIDING FOR SEVERABILITY; PROVIDING FOR REPEAL OF INCONSISTENT PROVISIONS; PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, The City Commission finds that a revision to the regulations governing special events and street closures would promote the health, safety and welfare of the citizens of Key West.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY OF KEY WEST, FLORIDA:

Section 1: That section 6-26 of the Code of Ordinances is hereby amended as follows*:

Sec. 6-26. Payment for city services.

- (a) The organizer or sponsor of any festival, street fair, fair, carnival, athletic event, contest, competition, parade, fundraiser, rally, boat or car race or other special event which requires city authorization, whether by administrative permit or city commission approval, and which requires the provisions of additional or extraordinary support services by police, fire, administrative, or other city departments in order to maintain order or safety or to escort participants shall pay to the city the cost of such services. A down payment of ten percent (10%) of the costs, as estimated by the city manager, shall be made to the city either by certified check or credit card at least ten (10) days prior to the event.

(b) The city manager shall establish a cost schedule for additional or extraordinary support services for the events referred to in subsection (a) of this section, which schedule shall be subject to approval of the city commission. The city manager is authorized to provide reasonable terms for time and manner of payment. If the event sponsor fails to pay the full costs at the time determined by the city manager or, if no such deadline is established, then within thirty (30) days after the event the city may impose an interest charge on the amount due at the rate of one and one half percent (1½%) per month.

(c) The city commission may grant special exceptions to this section for cause shown upon the public record.

(d) The first ~~\$500.00~~ \$1,000.00 of costs as specified in subsection (a) of this section may be waived for any organizer or sponsor which has qualified as a tax-exempt nonprofit organization according to state or federal law. Acceptance of this waiver by such sponsor shall render the event a public accommodation subject to the human rights provision of the section 38-225.

(e) Any nonprofit organization accepting the waiver provided for by subsection (d) of this section shall, within 90 days following the special event, submit to the city commission an accounting of expenses and revenues incurred and generated during the event.

* (Coding: Added language is underlined; deleted language is ~~struck through~~.)

Section 2.

That section 6-27 is hereby added to the Code of Ordinances as follows:

Sec. 6-27. Food, beverage and merchandise booths.

No booth or stall set up for a special event and serving any amount or type of food and/or beverage, or selling merchandise, shall be placed directly in front of, or within five (5) feet of the property line of, a restaurant or a bar or a retail store (selling primarily the same or similar merchandise), unless the owner of the restaurant, the bar or the store consents. This section shall not apply to major festivals as defined in section 6-58.

Section 3.

That section 6-56 of the Code of Ordinances is hereby amended as follows:

Sec. 6-56. Application.

(a) Except as provided in section 6-58, At least 60 days prior to a proposed special event that will result in the closing of a public street, the sponsor shall submit an application to the city manager. An application may be made either by a tax-exempt nonprofit organization (nonprofit) or jointly by a nonprofit and a private or business entity.

(b) If the city manager approves the application, he shall then schedule it for consideration by the city commission. However, if the special event proposes to close only one block, is intended to end prior to 9:00 p.m. on any day of the year, and does not seek either a fee cost waiver or a noise exemption, the city manager may give final approval to the application.

(c) Each application shall include the name of a sponsor's contact person and that person's 24-hour telephone number(s), in case of emergency.

Section 4.

That section 6-57 of the Code of Ordinances is hereby amended as follows:

Sec. 6-57. Donation of percentage of revenue to nonprofit organization.

(a) A major festival is a special event of regional impact. Major festivals are: ~~Faney~~Fantasy Fest, Hemingway Days, Goombay Festival, Conch Republic Celebration, the Poker Run, the Valentine's Day event for Wesley House, the Red Ribbon event at ~~Mango's~~ Mangoes, and such other special events as may be added or subtracted by resolution of the city commission. Private persons or business entities who sponsor major festivals are not required to provide funds to a non-profit organization per section 6-57. An application for a major festival must be received in the city manager's office at least six (6) months in advance of the scheduled event. ~~Have a non-profit coapplicant or to provide a percentage of revenues to a charitable cause.~~

(b) A business that seeks to sell alcoholic beverages at a major festival pursuant to an APS state license, and which is not a bar or restaurant or other concern that sells alcoholic beverages in the ordinary course of its business, must obtain the written approval of the major festival sponsor and provide such approval to the city of key west.

Section 6

That section 6-61 is hereby added to the Code of Ordinances as follows:

Sec. 6-61. Temporary bathroom facilities.

Whenever the sponsor of a special event provides temporary bathroom facilities on the public right-of-way, at least five percent (5%) of those facilities or one of those facilities, whichever is the greater number, shall be accessible to persons which physical disability.

Section 7.

If any section, provision, clause, phrase, or application of this Ordinance is held invalid or unconstitutional for any reason by any court of competent jurisdiction, the remaining provisions of this Ordinance shall be deemed severable therefore and shall be construed as reasonable and necessary to achieve the lawful purposes of this ordinance.

Section 8. All Ordinances or parts of Ordinances of said City in conflict with the provisions of this Ordinance are hereby superseded to the extent of such conflict.

Section 9. This Ordinance shall go into effect on January 1, 2003.

Read and passed on first reading at a regular meeting held this 16th day of October, 2002.

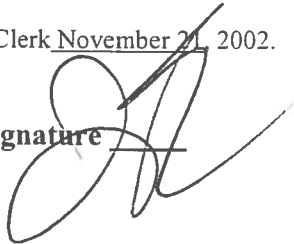
Read and passed on second reading at a regular meeting held this 6th day of November, 2002.

Read and passed on final reading at a regular meeting held this 19th day of November, 2002.

Authenticated by the presiding officer and Clerk of the Commission on 21st day of November, 2002.

Filed with the Clerk November 21, 2002.

Sponsor's Signature

A handwritten signature in black ink, consisting of several loops and a long horizontal stroke at the end, written over a horizontal line.

RULES AND REGULATIONS FOR USE OF CITY OF KEY WEST PROPERTY FOR SPECIAL EVENTS

1. All Applicant(s) must fill out a City of Key West (City) application form provided to you by the Office of the City Manager.
2. Application(s) for special event(s) must be in the Office of the City Manager 60 days prior to the event.
3. The Permittee will be required to maintain the following types and amounts of insurance during the Special Event. All insurance coverages must be provided by insurance companies authorized to transact business within the State of Florida and must maintain an A.M. Best rating of A- or better.

Commercial General Liability with minimum limits of \$1,000,000

Business Automobile Liability with minimum limits of \$1,000,000

Statutory Worker's Compensation Coverage

Employers Liability with minimum limits of \$1,000,000 injury by Accident,
\$1,000,000 injury by Disease

Policy Limits and \$1,000,000 injury by Disease – Each Employee

If alcoholic beverages will be sold at the event or if the event's attendees will be required to pay an admittance fee and alcoholic beverages will be served, the Permittee will be required to maintain Full liquor liability coverage with minimum limits to \$1,000,000. Host Liquor Liability coverage will not be acceptable. If the Permittee will use the services of a caterer and the caterer will be providing and servicing the alcoholic beverages, the City will honor evidence from the caterer that

The City of Key West shall be named as an "Additional Insured" on the Permittees' Commercial General Liability policy.

Sponsor's Signature 

4. The applicant shall indemnify and hold the City harmless from all losses, claims, damages, liabilities, and expenses which may be incurred by the City or which may be claimed against the City by any person, firm to the person or property of any person, firm, corporation, or entity which are consequent or arise from the activities of the permit holder or its equipment, employees, agents, guests, licensees, or invitees for the permit holder activities or which damages/injuries are consequent or arise from permit holders failure to comply with all applicable laws, statutes, ordinances and regulations.

Sponsor's Signature 

5. Applicant(s) who are businesses or private persons who wish to close a City street must make an application jointly with a non-profit entity. When a sponsor proposes a special event that will cause the closing of a city street or other public right-of-way, the sponsor must donate at least 25% of the sponsor's gross revenues or \$1000.00, whichever is greater, to at least one nonprofit organization. The sponsor must designate the nonprofit organization(s) on the application for the event. Each named nonprofit organization must provide the city manger with a letter of assent. Applicant(s) must also hire an off-duty police officer(s) for crowd control and safety as determined by the Key West Police Department or the City Manager's Office. Applicant(s) must have neighboring businesses

sign a petition of no objection to the street closure.

Sponsor's Signature 

6. *Within 30 days of the events completion the City Commission will receive a letter from the not for profit organization stating the amount of the monetary donation received from the event.*

Sponsor's Signature 

7. Applicant(s) wishing to sell/consume alcoholic beverages on City property must have approval by the City Commission via Resolution and must hire an off-duty police officer(s) for crowd control and safety as determined by the Key West Police Department or City Manager's Office. Applicant must provide liquor liability insurance.

Sponsor's Signature 

8. Applicant(s) wishing to have an exemption from the noise control ordinance must fill out an application thirty days before the event. Processing fee for the application is \$50.00.

Sponsor's Signature 

9. All applications are subject to approval at the discretion of the City Manager and/or City Commission.

Sponsor's Signature 

10. Notice of the city commission's proposed action on an application for a special event permit shall be mailed prior to the meeting at which the matter is to be considered to all property owners and occupants of property located within a 100-foot radius of the proposed special event. Notice of such proposed action also shall be published in a newspaper of general circulation in the city at least five days prior to the date of the city commission decision. The notice shall identify a contact person and phone number for complaints. The applicant shall pay for the newspaper advertisement.

Sponsor's Signature 

11. The organizer or sponsor of any special event, which requires the provision of additional or extraordinary support services by police, fire, administration, or other city departments shall pay to the city the cost of such services. A down payment of 10 percent of the costs, as estimated by the city manager, shall be made to the city either by certified check or credit card at least ten days prior to the special event.






Sponsor's Signature 

12. The first \$1000.00 of costs as specified in subsection (a) of the ordinance may be waived for any organizer or sponsor, which qualified as a tax-exempt nonprofit organization according to state or federal law. Acceptance of this waiver by such sponsor shall render the special event a public accommodation subject to the human rights provision of the section 38-225.

Sponsor's Signature 

13. Any nonprofit organization accepting the waiver provided for by subsection (d) of the ordinance shall, within 90 days following the special event, submitted to the city commission an accounting of expenses and revenues incurred and generated during the special event.

Sponsor's Signature 

14. Whenever the sponsor of a special event provides temporary bathroom facilities on the public right-of-way, at least five percent of those facilities or one of those facilities, whichever is the greater number, shall be accessible to persons with physical disability.
Sponsor's Signature 
15. Where a person has not applied for a special event permit and an event at it's location spills into a street, causing the police department to close all or a portion of the street, the person sponsoring the event shall pay all such extraordinary service costs incurred by the city. On each anniversary of this occurrence, if the person can reasonably anticipate an overflow of people into the street, a special event permit must be applied for consistent with this division. A violation of this section may be grounds for revocation of an occupation license.
Sponsor's Signature 
16. Special events may use fog, smoke and bubble machines or any device that emits a mist or spray contingent on Key West Fire Department approval. Approval must be obtained a minimum of 48 hours prior to the event. The use of confetti or confetti machines is strictly forbidden.
Sponsor's Signature 
17. Special Events organizers must submit an adequate recycle plan for the size of the event being requested. Helpful hints and recycling requirements for special events can be found on the city's website. This will help you develop your plan.
Sponsor's Signature 
18. All special events are required to comply with the Federal Americans with Disability's Act which requires access to all areas and services provided by the special events. Organizers must insure that all aspects of their event meet the requirements.
Sponsor's Signature 



Visiting Nurse Association & Hospice of the Florida Keys, Inc.
Licensed to Serve the Keys Since 1984

March 20, 2017

To: Key West City Commission

From: Visiting Nurses Association and Hospice of the Florida Keys

Dear Mayor and The Honorable City Commissioners,

On Monday, May 15, 2017 the 34th Annual Queen Mother Pageant, one of Key West's longest running, most colorful, and entertaining fundraising events will be held on Duval Street.

In addition to providing a wonderful night of entertainment for the community, this event has annually contributed to the fundraising operations of two of our community's most valued non-profit organizations:

Visiting Nurses Association and Hospice of the Florida Keys, 501(c)3
One Human Family Education Foundation (One Human Family), 501(c)3

Both organizations greatly benefit from the proceeds of the Queen Mother Pageant. Events such as the 34th Annual Queen Mother Pageant allow us to continue providing necessary human services in our community.

Since a temporary closure of Duval Street is needed for the event, VNA/Hospice of the Florida Keys respectfully requests that you approve this street closure and the request to allow a noise waiver for the event set up Noon to 4:00p.m. and during the event from 7:30p.m. to 10:30p.m. We are confident that the event coordinator, John "Ma" Evans, will manage all aspects of the requested street closure and noise waiver to minimize any disruptions.

In closing, we thank you for your consideration and hopeful approval of this request for temporary street closure and noise waiver.

Sincerely,

Courtney Quirie
Development Director, VNA/Hospice of the Florida Keys and Haven Hospice
352-692-5170, direct
caquirie@havenhospice.org

Complete Checklist for Event Recycling City of Key West

- Identify contact person at the festival responsible for working with recycling.
Name of person: Debra McLean Phone number: _____
- Identify the recyclable commodities that will be used by the public and behind-the-scenes.
Aluminum ___ Glass #1 Plastic #2 Plastic ___ Steel ___
Corrugated Cardboard ___ Other: _____
- Define the amount of recycling containers needed for the festival grounds (based on commodities used at the event and where they will be used and discarded. When recyclables are used throughout event, 1 recycling container for every 1 trash barrels will be used).
Amount of recycling and garbage containers needed: _____
- Arrange for recycling containers for the grounds and a large container (roll-off or festival box) and coordinate delivery and removal arrangements. Recycling containers may be ordered from Waste Management. 305 296-2825.
Arrangements made: _____
- Capacity of containers on grounds: _____
Contact person for containers: _____ Phone #: _____
- Order signs to inform customers of recycling. Signs are needed for point-of-purchase locations and recycling containers.
- Acquire liner bags for the recycling containers to be placed on the grounds. Ensure that the capacity of the bags is equal to or greater than that of the recycling containers on the grounds.
- Arrange for emptying of recycling containers during the event – from the containers on the grounds to the large container.
Arrangements made: _____
- Arrange for pick-up of the recyclables. The agency providing containers will often take the materials for recycling. In other cases, arrange for the materials to be taken to a recycling facility.
Arrangements made: _____
- Meet with vendors and tell them to ask customers to recycle the appropriate materials. Make sure vendors know what will be recycled. Inform them that signs will be posted in their areas.
- Oversee the delivery of containers and placement of signs.
- Place recycling containers next to trash cans on the grounds and insert liner bags. All recycling

containers must be adjacent to trash barrels in order to reduce contamination problems.

- Monitor recycling containers for correct usage during the event and take actions to solve problems.
Problems: _____
Actions taken: _____
- View trash barrels and note any recyclables in the trash. Take actions to solve problems.
Problems: _____
Actions taken: _____
- Take photos of event recycling, record data on volumes of recyclables and trash, and ask vendors and event organizers for comments about the program
Comments: _____
- Ensure that recyclables are removed and taken to the large container when bins are full and that liner bags are replaced.
- At the end of the event, remove signs and arrange for their return to owners.
- Place recycling containers in the pick-up location, as arranged with the providers of the containers.
- Ask the recycling facility to appraise the amount of material collected for recycling by weight, volume, or counts and report on contamination levels.
Amount of material: _____
Contamination: _____
- Prepare a report on the program including strategies used, amount of material diverted, comments and suggestions from participants and future recommendations.
- Share the results with event organizers.
- Security deposit of \$1000.00 must be submitted prior to the event.
- Security deposit returned: _____

*For more information about event recycling and waste reduction, contact Waste Management at
305 296-2825*



THE CITY OF KEY WEST

Post Office Box 1409 Key West, FL 33041-1409 (305) 809-3888

Pursuant to my request to conduct a special event requiring authorization by the City Commission, I agree that throughout the event I will keep the premises clear of accumulated recyclables, trash and debris. This includes emptying trash and recycle cans on a regular basis for the duration of the event.

[Handwritten signature]

Recycle Plan for Queen Mother 34 Anniversary Pageant

La Te Da – 1125 Duval St.

Monday May 15, 2017 7pm-11pm

Recycle Coordinator: Derek McCann

La Te Da is currently in a recycling program with Waste Management. We have our normal pick up on Tuesday May 16, 2017.

La Te Da is the only vendor at the event. Beverages will be sold in either bottles or plastic cups. All glass used in drink preparation will be recycled; each of the bars will have their own recycle bin.

Recycle bins for plastic and recycle bins for bottles will be placed within 50 feet of each drink sale location.

Recycle bins will be distributed in the whole 1100 block of Duval from Catherine St. to Amelia St.

Cardboard: all cardboard and boxes will be dismantled and properly deposited in our white recycling dumpster on Catherine St.

Recycle Bins: ALL Recycle Bins will be clearly labeled with a sign indicating its recycling status

Recycling will be by Waste Management on our contracted day. Additionally trash containers will be provided and distributed on the block between Catherine and Amelia. These containers will be labeled "Trash Only"

Currently, La Te Da employees are participating in our company recycling program. All employees will be appraised of the location of site recycling receptacles for the event.



Hospice of the Florida Keys Inc
 & Visiting Nurse Association, Operating Account
 1319 William St, Key West, FL 33040

First State Bank
 of the Florida Keys
 Key West, FL 33040

63-43/670

Date 03/27/2017

Check No.

0000022250

Pay ONE THOUSAND AND XX/100

VOID AFTER 180 DAYS

Pay Amount

\$1,000.00***

To The
 Order Of

CITY OF KEY WESTKEY WEST FA
 PO BOX 1409
 KEY WEST FL 33041

Authorized Signature

Gayle Mattson



Date: 4/10/2017 12:21:57 PM
 Receipt Number: 26538
 Amount: \$1,000.00

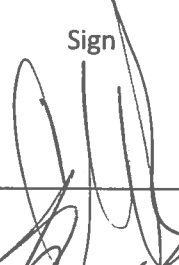
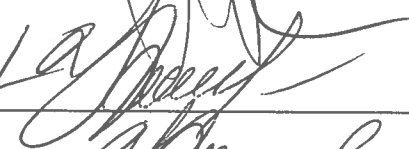
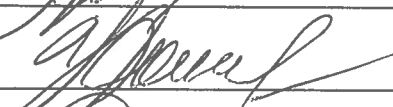
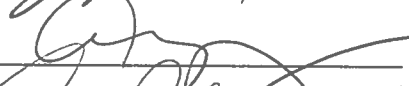
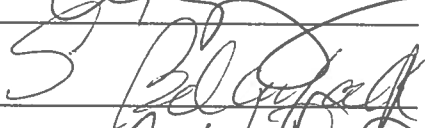
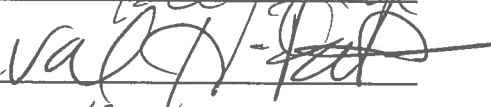

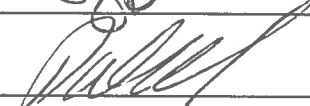
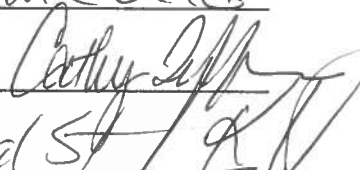

FOR DEPOSIT ONLY
 ACCOUNT 0100903096
 Receipt Number: 26538
 Fee Code Version: 12:21:57 PM
 UNUSUAL PAYMENTS - ZZ
 Originator Receipt Number:
 0
 Originator Payment Date:

Payment Type:
 ALL CASH RECEIPTS
 Transaction Amount:
 \$1,000.00
 Additional Comments: HOSPICE RECYCLING CK
 # 22250

\$1,000.00

On Monday May 15, 2017 will be the 34th Queen Mother Pageant. This is a benefit for Hospice of Key West and One Human Family Foundation. The set up will start at 12noon and sound check at 4/4:45 and the contest will run from 8pm till 10:30. We have no objection to the street being closed for this event.

Queen mother 34 no objections for street closed

Name	Address	Sign
Le tude	1125 Duval St	
Breere	1124 Duval St	
Ceebbyhole	1120 Duval St	
Ang Jones	1114 Duval St.	
S. P. S. P.	1109 Duval	
N. N.	1117 Duval	
D. D.	1108 - C Duval	
Mr Ben that	1108 Duval	
SODU GALLERY	1102B Duval	SXB
FRANSIPAN, GALLERY	1102A Duval	
COUNTRY CONCH	1108-B Duval	Meredith Burkhardt
COCCO & SALERMI GALLERY	1111 Duval	Dan Cocco
Cathy Treffersen	1112 Catherine St	Cathy Treffersen
Queen Green Principle	1130 Duval St	
Gary McAdams	1102 C Duval	

INCOME

2015 Actual / 2016 Budget

2016 Actual

TABLES AND TICKETS	\$12,035.00		\$	8,597
GENERAL DONATIONS (Buckets)	\$1,950.00			
ONE HUMAN FAMILY	(\$1,950.00)			
SPONSORS	\$950.00			0
KW Recycling Fee Reimbursement	\$1,000.00			1000
Cash Bank Deposited				400
TOTAL COLLECTED	\$ 13,985	\$ -	\$	9,997
TOTAL REVENUE	\$ 13,985	\$ -	\$	9,997

EXPENSES

Cash Bank				\$400.00
Stage / Sound (Donated by LaTeDa)	\$0.00			\$0.00
KW Noise Ordinance Waiver	\$50.00			\$0.00
KW Event Permit	\$0.00			\$0.00
KW Recycling fee (to be reimbursed)	\$1,000.00			\$1,000.00
KEY WEST FIRE DEPT (1 on-site Fire Fighter)	\$320.00		\$0.00	
CITY OF KW PUBLIC WORKS	\$323.04		\$350.00	
FOUR STAR RENTAL-TABLES AND CHAIRS	\$1,583.16			\$1,604.00
Poster/Flyer Printing (in-house)	\$50.00			\$50.00
Print Advertising (all news papers)	<u>\$2,149.00</u>			\$0.00
Chamber of Commerce Email Blast 2 @ \$65				\$130.00
Key West Business Guild Email Blast 2 @ \$25				\$50.00
Radio Ads	\$506.00			\$0.00
Facebook Ads				\$20.00
UHAUL Truck Rental	\$51.08			\$44.98
Gas for Uhaul Return				\$10.00
Simple Tix	\$109.80			\$0.00
Website	\$150.00			\$150.00
Centerpieces	\$85.90			\$0.00
Misc. Event Supplies	\$49.56			\$15.68
SPONSOR BANNER - Step & Repeat	\$198.00			\$0.00
VOLUNTEER Food and Drink	\$164.00			\$0.00
ACCIDENT VICTIM TAB	\$96.00			\$0.00
Staff Pre-Event Labor	\$195.00			\$0.00
HOME DEPOT/BLACK OUT	\$88.00			\$329.25
TOTAL EXPENSES	\$ 7,169		\$	4,154
NET INCOME	\$ 6,816	\$ -	\$	5,843



**KEY WEST FIRE DEPARTMENT
FIRE MARSHAL'S OFFICE**

Please Check All That Apply To This Event

Cooking

- Deep Frying/Open Flame
- Charcoal Grill
- Gas Grill
- Food Warming Only
- Catered Food
- Plan for Cooking Oil Disposal
- No Cooking on Site

Electrical Power

- Generator
- 110 AC with Extension Cords
- DC Power

Road Closure

- Map of Closed Road with Fire Lane & Vendor Booth(s) Locations

Tents (More Than 200 SqFt.)

- Flame Resistance Certificate
- Size, Type, Location of Tent(s)

Food Booths

- Food Booths – Total # _____
- Vendor Booths – Total # _____
- Total Number of Booths - _____

Parade

- Floats – Total # _____

March 14, 2017

Key West City Commission:

Dr. Mr. Mayor and City Commissioners:

This Monday, May 15th, the community will enjoy the 34th annual Queen Mother Pageant, the newest in a long tradition of colorful and entertaining events.

Beyond colorful and entertaining, however, this event has proved to be a vital fundraiser for two of our island's most valued non-profit organizations: Hospice/VNA of the Florida Keys and One Human Family Educational Foundation. We both rely on the proceeds from this event to continue our positive work in the community.

Since a temporary street closure is needed for this event, One Human Family Foundation is respectfully requesting that you approve that closure. We also hope that you allow noise exemptions for the setup from 4-5PM and during the event, 8-10:30PM.

We have every confidence that the event's highly-experienced coordinator, John "Ma" Evans, will handle all your concerns about the closure to minimize disruption and maximize the fun!

Thank you again for considering - and hopefully approving - this temporary street closure request and noise exemption.

JT Thompson, Founder
One Human Family Foundation

**ALL PEOPLE ARE CREATED EQUAL MEMBERS OF
ONE HUMAN FAMILY**

(all volunteer & 501(c)3 non-profit, 100% goes to printing & distributing giveaways)
P.O. Box 972, Key West, FL 33041 • JT@DesignKW.com

Event Name: 34th Annual Queen Mather Pageant

Special Event Checklist
Everything must be checked off before
submitting the special event application

X	TITLE	COMMENTS
X	Special Event Application	
X	Noise Exemption (If applicable)	
X	\$50.00 for Noise	
X	Ordinance initialed	
X	Recycling checklist completed	
X	Recycling deposit \$1,000.00	
X	Recycling Plan	with Kate Da Acct
X	Authorization Letter for continuous cleaning of recycled area	
X	Signatures of No Objection of Street closure (If applicable)	
X	Insurance naming the City as additional insured	upcoming ✓
X	Financial of previous event (If applicable)	
	Release & Idemnification Form	
X	Site Map (where barricades, stages, etc are to go)	
X	Letter from non profit that states they will be receiving the funds	



[Department of State](#) / [Division of Corporations](#) / [Search Records](#) / [Detail By Document Number](#) /

Detail by Entity Name

Florida Not For Profit Corporation
HOSPICE OF THE FLORIDA KEYS, INC.

Filing Information

Document Number	N01773
FEI/EIN Number	59-2386289
Date Filed	03/05/1984
State	FL
Status	ACTIVE
Last Event	AMENDED AND RESTATEDARTICLES/NAME CHANGE
Event Date Filed	12/17/2015
Event Effective Date	NONE

Principal Address

1319 WILLIAM STREET
KEY WEST, FL 33040

Changed: 03/18/1993

Mailing Address

1319 WILLIAM STREET
KEY WEST, FL 33040

Changed: 04/04/1994

Registered Agent Name & Address

Ziegler, Steven M
4300 NW 89th Blvd.
Gainesville, FL 32606

Name Changed: 10/01/2015

Address Changed: 01/12/2017

Officer/Director Detail

Name & Address

Title Director

Anderson, Richard M., MD
631 NW 28th Street
Gainesville, FL 32607

Title Director

Butler, Scottie J.
5521 SW 35th Way
Gainesville, FL 32608

Title Director

Davis, Joseph W.
2735 NW 22nd Drive
Gainvesville, FL 32605

Title Director

Doerr, Benjamin I., Jr.
1411 NW 46th Terrace
Gainesville, FL 32605

Title Director, Secretary

Dotson, Albert E.
17901 SW 78th Avenue
Palmetto Bay, FL 33157

Title Director

Dunlap, Joe G.
2736 NW 77th Blvd.
MGS #263
Gainesville, FL 32606

Title Director, Treasurer

Epling, Robert Lee
28801 SW 157th Avenue
Homestead, FL 33033

Title Director

Fletcher, George E.
1223 NW 114th Drive
Gainesville, FL 32606

Title Director, CEO

Gallagher, Michael P.
4300 NW 89th Blvd.
Gainesville, FL 32606

Title Director, Chairman

Hood, Glenda E.

1210 Lancaster Drive
Orlando, FL 32806

Title Director

Hudson, Robert Charles
10876 SW 11th Lane
Gainesville, FL 32607

Title Director

Mooney, Pamela Jo, PhD
555 5th Avenue NE
PH1
St. Petersburg, FL 33146

Title Director

Natiello, Thomas A., Phd
PO Box 248524
Coral Gables, FL 33146

Title Director

Philip, Paul R.
1200 Ginger Circle
Weston, FL 33326

Title Director, VC

Sasser, Jackson N., Phd
271 SW 129th Terrance
Gainesville, FL 32606

Title President

Mattson, Gayle A
4200 NW 90th Blvd.
Gainesville, FL 32606

Title Asst. Secretary

Ziegler, Steven M.
4300 NW 89th Blvd.
Gainesville, FL 32606

Title Asst. Secretary

Ayers, Catherine E.
4300 NW 89th Blvd.
Gainesville, FL 32606

Title Asst. Treasurer

Stuart, Randall L.
4300 NW 89th Blvd.
Gainesville, FL 32606

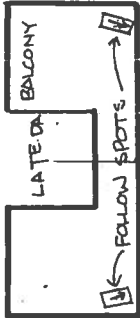
Annual Reports

Report Year	Filed Date
2016	02/03/2016
2016	03/02/2016
2017	01/12/2017

Document Images

01/12/2017 -- ANNUAL REPORT	View image in PDF format
07/19/2016 -- AMENDED ANNUAL REPORT	View image in PDF format
03/02/2016 -- AMENDED ANNUAL REPORT	View image in PDF format
02/03/2016 -- ANNUAL REPORT	View image in PDF format
12/17/2015 -- Amended/Restated Article/NC	View image in PDF format
10/01/2015 -- AMENDED ANNUAL REPORT	View image in PDF format
10/01/2015 -- Amended and Restated Articles	View image in PDF format
07/01/2015 -- Amended and Restated Articles	View image in PDF format
04/07/2015 -- ANNUAL REPORT	View image in PDF format
02/27/2014 -- ANNUAL REPORT	View image in PDF format
10/08/2013 -- AMENDED ANNUAL REPORT	View image in PDF format
07/25/2013 -- AMENDED ANNUAL REPORT	View image in PDF format
03/29/2013 -- ANNUAL REPORT	View image in PDF format
02/01/2012 -- ANNUAL REPORT	View image in PDF format
02/17/2011 -- ANNUAL REPORT	View image in PDF format
02/24/2010 -- ANNUAL REPORT	View image in PDF format
03/05/2009 -- ANNUAL REPORT	View image in PDF format
01/18/2008 -- ANNUAL REPORT	View image in PDF format
01/24/2007 -- ANNUAL REPORT	View image in PDF format
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04/02/2001 -- ANNUAL REPORT	View image in PDF format
04/13/2000 -- ANNUAL REPORT	View image in PDF format
04/29/1999 -- ANNUAL REPORT	View image in PDF format
07/02/1998 -- ANNUAL REPORT	View image in PDF format
05/01/1997 -- ANNUAL REPORT	View image in PDF format
04/05/1996 -- ANNUAL REPORT	View image in PDF format
04/24/1995 -- ANNUAL REPORT	View image in PDF format

DRESSING IN CRYSTAL ROOM

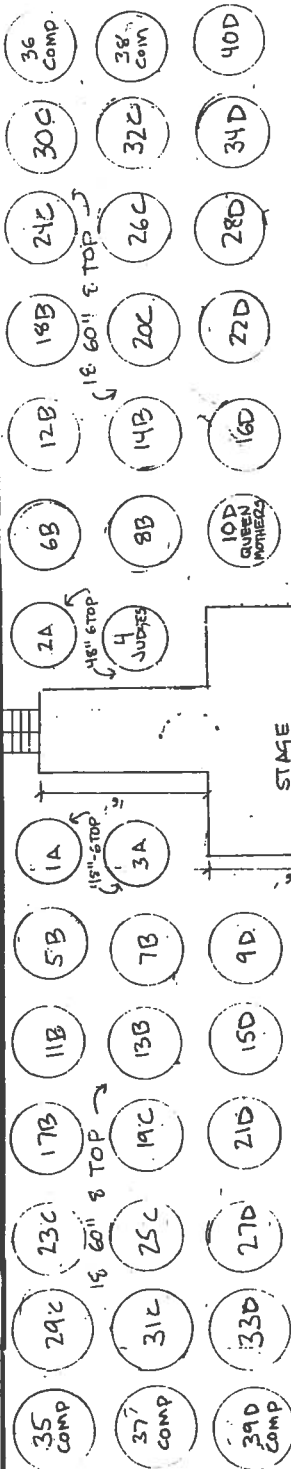


CATHERINE ST.

SPENCER SECTION SEATS 30 8-3 TOP TABLES 6 BAR SEATS

SIDE WALK CLOSED

POLICE BARRICADE



SPEAKER TOWER

SIDE WALK OPEN

36-60" 8 TOP TABLES
4-4" 6 TOP TABLES
312 CHAIRS



SANTHEA-01

CHOUDHARYSS

CERTIFICATE OF LIABILITY INSURANCE

 DATE (MM/DD/YYYY)
 3/21/2017

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Willis of Florida, Inc. c/o 26 Century Blvd P.O. Box 305191 Nashville, TN 37230-5191	CONTACT NAME: Willis Towers Watson Certificate Center PHONE (A/C, No, Ext): (877) 945-7378 FAX (A/C, No): (888) 467-2378 E-MAIL ADDRESS: certificates@willis.com														
INSURED North Central Florida Hospice, Inc. dba Haven Hospice c/o SantaFe HealthCare, Inc. Attn: Dan Tandy 4300 NW 89th Blvd. Gainesville, FL 32606	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">INSURER(S) AFFORDING COVERAGE</th> <th style="text-align: left;">NAIC #</th> </tr> </thead> <tbody> <tr> <td>INSURER A : Columbia Casualty Company</td> <td>31127</td> </tr> <tr> <td>INSURER B : Hanover Insurance Company</td> <td>22292</td> </tr> <tr> <td>INSURER C : United Wisconsin Insurance Company</td> <td>29157</td> </tr> <tr> <td>INSURER D :</td> <td></td> </tr> <tr> <td>INSURER E :</td> <td></td> </tr> <tr> <td>INSURER F :</td> <td></td> </tr> </tbody> </table>	INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A : Columbia Casualty Company	31127	INSURER B : Hanover Insurance Company	22292	INSURER C : United Wisconsin Insurance Company	29157	INSURER D :		INSURER E :		INSURER F :	
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COVERAGES**CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY			5086865947	01/22/2017	01/22/2018	EACH OCCURRENCE \$ 1,000,000
	<input checked="" type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR	<input checked="" type="checkbox"/>					DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						MED EXP (Any one person) \$ 25,000
	<input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input checked="" type="checkbox"/> LOC						PERSONAL & ADV INJURY \$ 1,000,000
	OTHER:						GENERAL AGGREGATE \$ 3,000,000
							PRODUCTS - COMP/OP AGG \$ Included
B	AUTOMOBILE LIABILITY			AHJ 4761094-24	12/31/2016	12/31/2017	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000
	<input checked="" type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS						BODILY INJURY (Per person) \$
	<input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY						BODILY INJURY (Per accident) \$
							PROPERTY DAMAGE (Per accident) \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR						\$
	EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE						EACH OCCURRENCE \$
	DED RETENTION \$						AGGREGATE \$
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY			0400157271	02/09/2017	02/09/2018	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y / <input type="checkbox"/> N		N/A				E.I. EACH ACCIDENT \$ 1,000,000
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.I. DISEASE - EA EMPLOYEE \$ 1,000,000
							E.I. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Event Name: 34th Annual Queen Mother Pageant.

Event Date: 5/8/2017 15:45

Event Address: 1125 Duval Street, Key West, FL 33040

Event description: Community fundraiser, entertainment and performances with dinner.

Re: 3rd party event, hosted and organized by John "Ma" Evans in collaboration with VNA/HFK.

City of Key West is included as an Additional Insured as respects to General Liability.

CERTIFICATE HOLDER**CANCELLATION**

City of Key West 1300 White Street Key West, FL 33040	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE
---	---

May 2017
EM



CITY OF KEY WEST SPECIAL EVENTS DEPARTMENT APPROVALS

EVENT: Queen Mother Pageant
DATES: May 15, 2017

DEPARTMENTS

COMMENTS

EVENTS (INITIAL SIGNOFF)

Maria Ratuiff 3/20/17
SIGNATURE DATE

Will go on May 2nd
Commission Mtg.

COMMUNITY SERVICES

SIGNATURE DATE

POLICE DEPARTMENT

SIGNATURE DATE

FIRE DEPARTMENT

SIGNATURE DATE

KWDOT

SIGNATURE DATE

PORT AND MARINE SERVICES

SIGNATURE DATE

CODE COMPLIANCE

[Signature] 5 Apr 17
SIGNATURE DATE

ENGINEERING

SIGNATURE DATE

UTILITIES

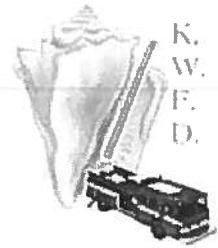
SIGNATURE DATE

SPECIAL EVENT PERMIT HAS BEEN APPROVED DENIED

**Queen Mother Pageant
5/15/2017**

**CITY OF KEY WEST SPECIAL EVENTS
DEPARTMENT APPROVALS**

EVENT (INITIAL SIGNOFF):	CONDITIONS/RESTRUCTIONS
_____ SIGNATURE DATE	_____ _____ _____
 PUBLIC WORKS	
_____ SIGNATURE DATE	_____ _____ _____
 POLICE	
_____ SIGNATURE DATE	_____ _____ _____
 FIRE DEPARTMENT <u>Alan Averette</u> 04/05/2017	<u>SEE ATTACHED MEMO</u>
_____ SIGNATURE DATE	_____ _____ _____
 PORT/KEY WEST DOT	
_____ SIGNATURE DATE	_____ _____ _____
 CODE COMPLIANCE	
_____ SIGNATURE DATE	_____ _____ _____
 KEY WEST PROPERTY MANAGEMENT	
_____ SIGNATURE DATE	_____ _____ _____
 PARKING DEPARTMENT	
_____ SIGNATURE DATE	_____ _____ _____



THE CITY OF KEY WEST

Post Office Box 1409 Key West, FL 33041-1409 (305) 809-3933

To: La Te Da / Hospice

From: Division Chief/Fire Marshal Alan Averette

Date: 04/05/2017

Reference: Queen Mother Annual Event

This office reviewed the special event application for the Queen Mother Annual Event to be held at La Te Da on May 15, 2017.

The following conditions apply:

- No cooking on city property.
- The Duval Street closure needs to allow for emergency vehicle passage.
- If there is not a Fire Lane provided for emergency vehicle access. A Fire Inspection Detail will be required during the hours of the event.
- Fire Inspector working the Inspection detail shall be paid a rate of \$ 40.00 an hour with a four hour minimum.
- **Event coordinator is responsible for scheduling the inspection with this office (contact number 305-809-3933).**
- **Site map needs to be provided to show Fire Lane on Duval St.**

If I can be of any further assistance please contact me.

Alan Averette, Fire Marshal

Key West Fire Department
1600 N. Roosevelt Blvd.
Key West, Florida 33040
305-809-3933 Office
aaverett@keywestcity.com

3266 LSSM W3X

May 20
CM



CITY OF KEY WEST SPECIAL EVENTS DEPARTMENT APPROVALS

EVENT: Queen Mother Pageant
DATES: May 15, 2017

DEPARTMENTS COMMENTS

EVENTS (INITIAL SIGNOFF)

Mania Ratuff 3/20/17
SIGNATURE DATE

Will go on May 2nd
Commission Mtg.

COMMUNITY SERVICES

Rh
SIGNATURE DATE

POLICE DEPARTMENT

SIGNATURE DATE

FIRE DEPARTMENT

SIGNATURE DATE

KWDOT

SIGNATURE DATE

PORT AND MARINE SERVICES

SIGNATURE DATE

CODE COMPLIANCE

SIGNATURE DATE

ENGINEERING

SIGNATURE DATE

UTILITIES

SIGNATURE DATE

SPECIAL EVENT PERMIT HAS BEEN APPROVED DENIED

*May 2nd
EM*



CITY OF KEY WEST SPECIAL EVENTS DEPARTMENT APPROVALS

EVENT: <u>Queen Mother Pageant</u>
DATES: <u>May 15, 2017</u>

DEPARTMENTS

COMMENTS

EVENTS (INITIAL SIGNOFF)

Mania Ratuff 3/20/17
 SIGNATURE DATE

*Will go on May 2nd
Commission Mtg.*

COMMUNITY SERVICES

SIGNATURE DATE

POLICE DEPARTMENT

[Signature] 4/10
 SIGNATURE DATE

*Require EXTRA Duty
Officers / APT permit / Sound
Exempted*

FIRE DEPARTMENT

SIGNATURE DATE

KWDOT

SIGNATURE DATE

PORT AND MARINE SERVICES

SIGNATURE DATE

CODE COMPLIANCE

SIGNATURE DATE

ENGINEERING

SIGNATURE DATE

UTILITIES

SIGNATURE DATE

SPECIAL EVENT PERMIT HAS BEEN APPROVED DENIED

May 2nd
EM



CITY OF KEY WEST SPECIAL EVENTS DEPARTMENT APPROVALS

EVENT: Queen Mother Pageant
DATES: May 15, 2017

DEPARTMENTS

COMMENTS

EVENTS (INITIAL SIGNOFF)

Manu Ratu 3/20/17
SIGNATURE DATE

Will go on May 2nd
Commission Mtg.

✓ COMMUNITY SERVICES

SIGNATURE DATE

✓ POLICE DEPARTMENT

SIGNATURE DATE

✓ FIRE DEPARTMENT

SIGNATURE DATE

KWDOT

SIGNATURE DATE

✓ PORT AND MARINE SERVICES

N/A

SIGNATURE DATE

✓ CODE COMPLIANCE

SIGNATURE DATE

ENGINEERING

SIGNATURE DATE

UTILITIES

SIGNATURE DATE

SPECIAL EVENT PERMIT HAS BEEN APPROVED DENIED



THE CITY OF KEY WEST

P.O. BOX 1409
KEY WEST, FL 33041-1409

RELEASE AND INDEMNIFICATION
Hospice of the Florida Keys, Inc.
Queen Mother Pageant
Monday, May 15, 2017
7:00 p.m. to 10:30 p.m.

I **Gayle A. Mattson** being authorized to act on behalf of and legally bind **Hospice of the Florida Keys, Inc.** doing business as the legal entity or association on whose behalf this application is made, do hereby release the City of Key West, its officers, agents and employees from any and all liability for damages arising out of, or related to the activities for which application for leave to use City property has been submitted; and do hereby further agree, on behalf of said entity or association to indemnify, and hold harmless the City of Key West, its officers, agents, and employees from and against any and all damages to personnel or property of the City, and against all claims for damages or injuries to other persons or property of any nature whatsoever, and for defense costs, including attorneys' fees at both trial and appellate levels, arising from the actions or omissions of the person(s) or legal entity(ies) on whose behalf the application is submitted, including, but not limited to, the sale and dispensing of alcoholic beverages, or otherwise arising from the actions of their members, licensees, customers, guests, invitees, or participants in the related activities permitted. The foregoing Release and Indemnification agreement does not apply to those claims for damages or injuries which result from the negligent actions or omissions of the City of Key West, its officers, agents, and employees.

Signature of Witness

Signature of Applicant

Print Name

Print Name

Date

Date

Key to the Caribbean - Average yearly temperature 77° F.