

GENERAL FUND
FUND 001
FY 10-11

CITY COMMISSION

07/23/10

PROPOSED BUDGET
FOR FISCAL YEAR 10/11
EXPENDITURES

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY 07/08 ACTUAL	FY 08/09 ACTUAL	FY 09/10 APPROVED BUDGET	FY 09/10 AMENDED BUDGET	FY 09/10 ESTIMATED	FY 10/11 CITY MGR PROPOSED
General Fund							
Legislative							
City Commission							
General Government							
Legislative							
001-1101-511-1200	Regular Salaries & Wages	194,916	106,600	106,520	106,520	106,900	106,500
001-1101-511-1500	Special Pay	3,115	0	2,700	2,700	2,800	3,300
001-1101-511-2100	FICA Taxes	15,001	8,151	8,360	8,360	8,300	8,400
001-1101-511-2200	Retirement Contributions	16,667	6,507	6,480	6,480	1,100	0
001-1101-511-2300	Life & Health Insurance	56,325	53,165	62,130	62,130	57,600	60,600
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*	Personal Services	286,024	174,423	186,190	186,190	176,700	178,800
001-1101-511-3100	Professional Services	132,650	141,018	147,400	147,400	147,400	152,400
001-1101-511-3400	Other Contractual Service	116,236	90,014	95,000	95,000	58,300	55,000
001-1101-511-4000	Travel & Per Diem	13,074	12,521	14,140	14,140	10,000	9,100
001-1101-511-4100	Communications/Postage	2,338	4,003	1,560	1,560	1,000	0
001-1101-511-4700	Printing & Binding	725	178	400	400	300	300
001-1101-511-4800	Promotional Expenses	985	0	1,100	1,100	1,100	1,000
001-1101-511-4900	Other Current Charges	50	0	0	0	0	0
001-1101-511-5100	Office Supplies	1,379	1,923	2,000	2,000	1,200	1,200
001-1101-511-5200	Operating Supplies	200	2,981	0	0	0	0
001-1101-511-5400	Books,Subscrip,Membership	5,813	3,323	2,530	2,530	2,000	2,000
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*	Services and Supplies	273,450	255,961	264,130	264,130	221,300	221,000
001-1101-511-9907	Donations	0	3,591-	0	0	0	0
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*	Reserves	0	3,591-	0	0	0	0
****	City Commission	559,474	426,793	450,320	450,320	398,000	399,800

Executive

CITY OF KEY WEST
 BUDGET DETAIL WORKSHEET
 FY 2010/11

Department Cost Center Acct Code	City Commission 001-1101 Description	Quantity	Unit Price	Total
31	PROFESSIONAL SERVICES			
	Federal Lobbyist	12	\$5,833	\$70,000
	Gray/Robinson - State Lobbyist including an estimated average of expenses	12	\$6,450	\$77,400
	Strategic Planning facilitator			\$5,000
	Total			\$152,400
34	OTHER CONTRACTUAL SERVICES			
	Affordable Housing Initiative - Capital Alliance, Jeff Sharkey	12	\$4,583	\$55,000
	Total			\$55,000
40	TRAVEL AND PER DIEM			
	South Florida Regional Planning Council Monthly Mtgs - Hollywood, Florida Hotel, Personal Vehicle & Per Diem	12	\$309	\$3,710
	US Conference of Mayors Annual Meeting - Location varies - Registration, Airfare, Hotel & Per Diem	1	\$2,700	\$2,700
	US Conference of Mayors Winter Meeting - Washington, DC - Registration, Airfare, Hotel & Per Diem	1	\$2,725	\$2,725
	Total			\$9,135
47	PRINTING AND BINDING			
	Business Cards			\$250
	Total			\$250
48	PROMOTIONAL EXPENSES			
	Key to the City of Key West and other awards			\$1,000
	Total			\$1,000
51	OFFICE SUPPLIES			
	Office supplies for the City Commissioners & Mayor's Office			\$1,200
	Total			\$1,200
54	BOOKS, SUBSCRIPTIONS, MEMBERSHIPS			
	Membership dues for US Conference of Mayors - Mayor	1	\$2,000	\$2,000
	Total			\$2,000
	Cost Center Total			\$220,985

GENERAL FUND
FUND 001
FY 10-11

CITY MANAGER

07/23/10

PROPOSED BUDGET
FOR FISCAL YEAR 10/11
EXPENDITURES

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY 07/08 ACTUAL	FY 08/09 ACTUAL	FY 09/10 APPROVED BUDGET	FY 09/10 AMENDED BUDGET	FY 09/10 ESTIMATED	FY 10/11 CITY MGR PROPOSED
General Fund							
Executive							
City Manager							
General Government							
Executive							
001-1201-512-1200	Regular Salaries & Wages	290,606	439,697	429,500	429,500	426,600	420,600
001-1201-512-1400	Overtime	361	0	0	0	0	0
001-1201-512-1500	Special Pay	24	1,153	1,280	1,280	1,200	1,200
001-1201-512-2100	FICA Taxes	11,684	27,448	28,300	28,300	28,100	27,200
001-1201-512-2200	Retirement Contributions	28,513	52,608	51,700	51,700	51,400	50,600
001-1201-512-2300	Life & Health Insurance	17,487	36,831	31,950	31,950	31,100	33,900
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*	Personal Services	348,675	557,737	542,730	542,730	538,400	533,500
001-1201-512-3400	Other Contractual Service	4,320	7,162	0	0	0	0
001-1201-512-4000	Travel & Per Diem	3,921	143	8,500	8,500	2,000	4,000
001-1201-512-4100	Communications/Postage	515	393	2,250	2,250	1,000	2,200
001-1201-512-4400	Rentals & Leases	9,607	9,854	12,500	12,500	10,700	9,500
001-1201-512-4700	Printing & Binding	1,529	0	2,000	2,000	500	1,000
001-1201-512-4800	Promotional Expenses	4,662	10,095	12,000	12,000	12,000	12,000
001-1201-512-4801	Associate Morale	0	80-	0	0	0	0
001-1201-512-4900	Other Current Charges	10,742	9,083	12,000	12,000	7,000	9,000
001-1201-512-5100	Office Supplies	3,412	1,841	2,000	3,000	3,000	2,500
001-1201-512-5200	Operating Supplies	986	266	500	500	300	0
001-1201-512-5400	Books, Subscrip, Membership	7,266	5,029	6,450	6,450	5,300	5,300
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*	Services and Supplies	46,960	43,786	58,200	59,200	41,800	45,500
001-1201-512-6400	Machinery & Equipment	0	0	0	9,000	6,900	0
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*	Capital Expenditures	0	0	0	9,000	6,900	0
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****	City Manager	395,635	601,523	600,930	610,930	587,100	579,000

CITY OF KEY WEST
 BUDGET DETAIL WORKSHEET
 FY 2010/11

Department	City Manager			
Cost Center	001-1201			
Acct Code	Description	Quantity	Unit Price	Total
40	TRAVEL AND PER DIEM			
	Jim - Fl. League of Cities conference			\$1,000
	Jim - TLH Urban League Conference			\$1,000
	Mark-Travel			\$1,000
	David-Travel			\$1,000
	Total			\$4,000
41	COMMUNICATIONS AND POSTAGE			
	Fed Ex for City Hall departments			\$2,250
	Total			\$2,250
44	RENTALS AND LEASES			
	P.O. Box rental-Box 1409, 1319 & 1359			\$693
	Copier lease	12	\$593	\$7,116
	Work Space Plus container at City Hall			\$1,140
	Other misc. rentals			\$500
	Total			\$9,449
47	PRINTING AND BINDING			
	Letterhead, business cards, envelopes			\$1,000
	Total			\$1,000
48	PROMOTIONAL EXPENSES			
	Plaques & awards			\$1,000
	City Beat Portion			\$7,000
	Other promotional			\$3,100
	Ambassador Program			\$900
	Total			\$12,000
49	OTHER CURRENT CHARGES			
	Board meeting advertisements			\$4,500
	Events advertisement			\$4,500
	Total			\$9,000
51	OFFICE SUPPLIES			
	Misc. Office Supplies			\$2,500
	Total			\$2,500
54	BOOKS, SUBSCRIPTIONS, MEMBERSHIPS			
	National League of Cities membership			\$1,861
	ICLEI membership			\$600
	Fl. League of Cities membership			\$2,301
	Chamber of Commerce membership			\$302
	ICMA membership			\$119
	Newspaper subscription			\$102
	Total			\$5,285
	Cost Center Total			\$45,484

PROPOSED SALARY BUDGET FY 10/11 POSITION CONTROL													Rev. 7/19/10			
COST CENTER/ POSITION TITLE	FY 09/10 Apprvd FTEs	FY 10/11 Proposed FTEs	Health Insurance FTEs	PART TIME	CTRCT COUNT	TEMP COUNT	Notes	Change in FTEs	SS Cap (does not incl Med)				21 FICA Medicare	22 Retire Contrib	23 Health Life Ins	PY \$8,875 budget \$9,445 actual
									12 Longevity	14 Over time	15 Special Pay	12 FY 10/11 Salary				
1201 CITY MANAGER																
ASST CITY MANAGER	0.20	0.20	0.20				20% 401, 10% 402, 20% 403, 15% 405, 5% 413, 10% 411									
ASST CITY MANAGER	1.00	1.00	1.00							180			2,880			
CITY MANAGER	1.00	1.00	0.00		1.00		Pension			900			13,440			
EXEC ADMINISTRATOR TO ACM	1.00	1.00	1.00										21,600			
EXEC ADMINISTRATOR TO CM	1.00	1.00	1.00										4,872			
SENIOR PROPERTY MANAGER	0.20	0.20	0.20				75% 405, 5% 413			96			9,971			
	4.80	4.40	3.40	0.00	1.00	0.00		-0.20	0	1,176	0	21,176	50,619	33,910		533,530

GENERAL FUND
FUND 001
FY 10-11

CITY CLERK

07/23/10

PROPOSED BUDGET
FOR FISCAL YEAR 10/11
EXPENDITURES

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY 07/08 ACTUAL	FY 08/09 ACTUAL	FY 09/10 APPROVED BUDGET	FY 09/10 AMENDED BUDGET	FY 09/10 ESTIMATED	FY 10/11 CITY MGR PROPOSED
General Fund							
Executive							
City Clerk							
General Government							
Executive							
001-1202-512-1200	Regular Salaries & Wages	156,049	165,211	164,580	164,580	165,200	164,600
001-1202-512-1400	Overtime	5,213	2,150	2,500	6,000	6,000	7,000
001-1202-512-1500	Special Pay	4,035	2,433	2,400	2,400	2,400	2,400
001-1202-512-2100	FICA Taxes	12,635	12,960	12,970	13,240	13,300	13,300
001-1202-512-2200	Retirement Contributions	18,363	20,083	20,340	20,760	20,800	20,900
001-1202-512-2300	Life & Health Insurance	23,127	26,424	26,630	26,630	28,400	29,900
* Personal Services		219,422	229,261	229,420	233,610	236,100	238,100
001-1202-512-3100	Professional Services	4,988	10,206	10,500	10,500	10,500	10,500
001-1202-512-3400	Other Contractual Service	13,921	17,390	19,400	19,400	19,400	21,400
001-1202-512-4000	Travel & Per Diem	4,998	3,013	5,400	5,400	4,800	3,200
001-1202-512-4100	Communications/Postage	347	128	150	150	100	200
001-1202-512-4400	Rentals & Leases	10,031	5,549	6,060	6,060	6,100	6,100
001-1202-512-4600	Repairs and Maintenance	1,728	1,991	2,000	2,000	2,000	14,500
001-1202-512-4700	Printing & Binding	1,638	260	500	500	0	500
001-1202-512-4800	Promotional Expenses	0	0	250	250	200	300
001-1202-512-4900	Other Current Charges	25,276	22,169	40,000	40,000	35,000	40,000
001-1202-512-5100	Office Supplies	4,595	4,168	3,000	6,000	6,000	3,000
001-1202-512-5200	Operating Supplies	0	246	0	0	0	0
001-1202-512-5400	Books,Subscrip,Membership	1,116	912	1,080	1,080	1,000	1,000
* Services and Supplies		68,638	66,032	88,340	91,340	85,100	100,700
001-1202-512-6400	Machinery & Equipment	0	0	40,000	40,000	40,000	0
* Capital Expenditures		0	0	40,000	40,000	40,000	0
****	City Clerk	288,060	295,293	357,760	364,950	361,200	338,800

CITY OF KEY WEST
 BUDGET DETAIL WORKSHEET
 FY 2010/11

Department	City Clerk			
Cost Center	001-1202			
Acct Code	Description	Quantity	Unit Price	Total
31	PROFESSIONAL SERVICES			
	Supplements for Code Book			\$10,500
	Total			\$10,500
34	OTHER CONTRACTUAL SERVICES			
	Storage of Documents			\$18,000
	Return & Pickup of Documents			\$2,000
	Imaging ordinances, resolutions, minutes & agendas			\$1,400
	Total			\$21,400
40	TRAVEL AND PER DIEM			
	Florida Association of City Clerks Conference			
	Continuing Education, Cheri Smith, In-State, 4 days, Mode of Travel - Air			\$1,200
	Clerks Institute- Angela Budde for City Clerk certification, Mode of Travel - Air			
	one week course			\$2,000
	Total			\$3,200
41	COMMUNICATIONS AND POSTAGE			
	FedEx (shipping documents to Image One)			\$150
	Total			\$150
44	RENTALS AND LEASES			
	Copy machine lease	12	\$505	\$6,060
	Total			\$6,060
46	REPAIRS AND MAINTENANCE			
	Upgrade Imaging System			\$2,150
	Legistar support services (automated agenda)			\$10,360
	Maintenance on Recording Software			\$1,300
	Maintenance on Imaging System			\$710
	Total			\$14,520
47	PRINTING AND BINDING			
	Envelopes and Stationery			\$500
	Total			\$500
48	PROMOTIONAL EXPENSES			
	City Pins			\$250
	Total			\$250
49	OTHER CURRENT CHARGES			
	Advertising meetings, ordinances, variances			\$38,000
	Recording of Documents			\$2,000
	Total			\$40,000
51	OFFICE SUPPLIES			
	Misc. office supplies			\$3,000
	Total			\$3,000
54	BOOKS, SUBSCRIPTIONS, MEMBERSHIPS			
	Florida Association of City Clerks	3	\$85	\$255
	International Institute of Municipal Clerks--3 members			\$500
	Monroe County Municipal Clerks Association	3	\$60	\$180
	Key West Citizen			\$102
	Total			\$1,037
Cost Center Total				\$100,617

GENERAL FUND
FUND 001
FY 10-11

CITIZENS' REVIEW BOARD

07/23/10

PROPOSED BUDGET
FOR FISCAL YEAR 10/11
EXPENDITURES

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY 07/08 ACTUAL	FY 08/09 ACTUAL	FY 09/10 APPROVED BUDGET	FY 09/10 AMENDED BUDGET	FY 09/10 ESTIMATED	FY 10/11 CITY MGR PROPOSED
General Fund							
Executive							
CRB							
General Government							
Executive							
001-1204-512-1200	Regular Salaries & Wages	37,585	44,805	45,000	45,000	45,200	45,000
001-1204-512-2100	FICA Taxes	2,875	3,428	3,440	3,440	3,500	3,400
001-1204-512-2300	Life & Health Insurance	0	0	8,880	8,880	9,400	10,000
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*	Personal Services	40,460	48,233	57,320	57,320	58,100	58,400
001-1204-512-3100	Professional Services	15,000	18,903	20,000	20,000	20,000	20,000
001-1204-512-3300	Court Reporter Services	489	618	2,400	2,400	400	1,500
001-1204-512-3400	Other Contractual Service	1,162	1,674	1,380	1,380	1,400	1,400
001-1204-512-4000	Travel & Per Diem	1,141	2,003	3,500	3,500	3,500	3,500
001-1204-512-4100	Communications/Postage	8	0	150	150	0	0
001-1204-512-4302	Electricity	679	0	0	0	0	0
001-1204-512-4303	Wastewater	355	225	0	0	0	0
001-1204-512-4304	Water	135	0	0	0	0	0
001-1204-512-4400	Rentals & Leases	16,984	4,189	3,910	3,910	3,900	3,900
001-1204-512-4600	Repairs and Maintenance	0	0	120	120	0	0
001-1204-512-4700	Printing & Binding	35	43	100	100	0	0
001-1204-512-4800	Promotional Expenses	0	709	500	500	500	500
001-1204-512-4900	Other Current Charges	800	1,317	1,500	1,500	600	1,000
001-1204-512-5100	Office Supplies	361	403	500	500	400	400
001-1204-512-5400	Books,Subscrip,Membership	1,100	300	300	300	300	300
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*	Services and Supplies	38,249	30,384	34,360	34,360	31,000	32,500
****	CRB	78,709	78,617	91,680	91,680	89,100	90,900

CITY OF KEY WEST
 BUDGET DETAIL WORKSHEET
 FY 2010/11

Department	<i>Citizens Review Board</i>				
Cost Center	<i>001-1204</i>				
<u>Acct Code</u>	<u>Description</u>	<u>Quantity</u>	<u>Unit Price</u>	<u>Total</u>	
31	PROFESSIONAL SERVICES				
	Board Counsel			\$20,000	
	Total			\$20,000	
33	COURT REPORTER SERVICES				
	Court reporting services			\$750	
	Court costs			\$750	
	Total			\$1,500	
34	OTHER CONTRACTUAL SERVICES				
	Private Investigator			\$1,000	
	Alarm monitoring			\$381	
	Total			\$1,381	
40	TRAVEL AND PER DIEM				
	Training & Continuing Education				
	NACOLE Annual Conference, Austin, TX - 2 board members			\$3,500	
	Total			\$3,500	
44	RENTALS AND LEASES				
	Copier Lease			\$3,795	
	P.O. Box annual rental			\$106	
	Total			\$3,901	
48	PROMOTIONAL EXPENSES				
	Advertising			\$500	
	Total			\$500	
49	OTHER CURRENT CHARGES				
	Public Notices/Subpoenas			\$1,000	
	Total			\$1,000	
51	OFFICE SUPPLIES				
	Office Supplies			\$400	
	Total			\$400	
54	BOOKS, SUBSCRIPTIONS, MEMBERSHIPS				
	NACOLE Membership			\$300	
	Total			\$300	
	Cost Center Total				\$32,482

GENERAL FUND

FUND 001

FY 10-11

PARKING

07/23/10

PROPOSED BUDGET
FOR FISCAL YEAR 10/11
EXPENDITURES

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY 07/08 ACTUAL	FY 08/09 ACTUAL	FY 09/10 APPROVED BUDGET	FY 09/10 AMENDED BUDGET	FY 09/10 ESTIMATED	FY 10/11 CITY MGR PROPOSED
General Fund							
Executive							
Parking							
General Government							
Executive							
001-1206-512-1200	Regular Salaries & Wages	0	11,654	380,470	429,500	448,300	481,000
001-1206-512-1400	Overtime	0	0	11,630	16,630	16,600	11,600
001-1206-512-1500	Special Pay	0	0	0	1,000	600	500
001-1206-512-2100	FICA Taxes	0	882	30,000	34,210	35,400	37,700
001-1206-512-2200	Retirement Contributions	0	1,196	43,330	44,050	46,200	47,200
001-1206-512-2300	Life & Health Insurance	0	3,030	106,500	106,500	110,400	121,600
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*	Personal Services	0	16,762	571,930	631,890	657,500	699,600
001-1206-512-3100	Professional Services	0	0	0	0	14,400	0
001-1206-512-3400	Other Contractual Service	0	0	11,970	14,970	0	2,700
001-1206-512-4100	Communications/Postage	0	0	0	500	400	3,500
001-1206-512-4600	Repairs and Maintenance	0	0	9,300	4,300	3,600	8,800
001-1206-512-4700	Printing & Binding	0	0	2,780	3,730	3,700	7,100
001-1206-512-5100	Office Supplies	0	0	1,900	1,900	1,900	2,300
001-1206-512-5200	Operating Supplies	0	0	10,910	9,460	8,500	8,900
001-1206-512-5400	Books,Subscrip,Membership	0	0	0	0	0	500
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*	Services and Supplies	0	0	36,860	34,860	32,500	33,800
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****	Parking	0	16,762	608,790	666,750	690,000	733,400

Financial & Admin

CITY OF KEY WEST
 BUDGET DETAIL WORKSHEET
 FY 2010/11

Department Cost Center Acct Code	Parking 001-1206 Description	Quantity	Unit Price	Total
34	OTHER CONTRACTUAL SERVICES			
	Uniform rentals	2	\$250	\$500
	GPS Tracking System Vehicle # 714 & 742	2	\$467	\$935
	Temp. employee services - 20 hrs./wk. for 4 weeks	80	\$16	\$1,280
	Total			\$2,715
41	COMMUNICATIONS AND POSTAGE			
	Employee cell phone/Direct Connect	10	\$348	\$3,480
	Total			\$3,480
46	REPAIRS AND MAINTENANCE			
	Parking meter repairs and maintenance			\$3,000
	Enforcement Technologies (Autocities) maintenance agreement	8	\$725	\$5,800
	Total			\$8,800
47	PRINTING AND BINDING			
	Business cards	2	\$50	\$100
	Residential parking permits 10,000 @ \$350/1,000	10	\$350	\$3,500
	Towing slips 2,000 @ \$170/1,000	2	\$170	\$340
	Parking ticket envelopes 10,000 @ \$50/1,000	10	\$50	\$500
	Delinquent letter envelopes 14,000 @ \$40/1,000	14	\$40	\$560
	Parking tickets 35,000 @ \$60/1,000	35	\$60	\$2,100
	Total			\$7,100
51	OFFICE SUPPLIES			
	Car Kit	8	\$25	\$200
	Bottled water	12	\$7	\$84
	Misc. office supplies			\$2,000
	Total			\$2,284
52	OPERATING SUPPLIES			
	Cale consumable supplies - battery, receipt paper, cleaning card			\$1,800
	Parking meter consumable supplies - batteries 250@2.50 ea.	250	\$2.50	\$625
	Uniforms for Parking Enforcement Specialists - pants, shirt, shoes, hat	7	\$400	\$2,800
	School Crossing Guard Equipment - cones, paddles, whistles			\$500
	Uniforms for School Crossing Guards - pants, shirt, shoes, hat	8	\$400	\$3,200
	Total			\$8,925
54	BOOKS, SUBSCRIPTIONS, MEMBERSHIPS			
	National Parking Association membership			\$395
	Parking Reference books	2	\$50	\$100
	Total			\$495
Cost Center Total				\$33,799

PROPOSED SALARY BUDGET															Rev. 7/19/10		
FY 10/11 POSITION CONTROL																	
COST CENTER/ POSITION TITLE	FY 09/10 Apprvd FTEs	FY 10/11 Proposed FTEs	Health Insurance FTEs	PART TIME	CTRCT COUNT	TEMP COUNT	Notes	Change in FTEs	12 FY 10/11 Salary	12 SS Cap (does not incl Med)	14 Over time	15 Special Pay	21 FICA Medicare	22 Retire Contrib	23 Health Life Ins	PY \$8,875 budget \$9,445 actual	
																	12 Longevity
1206 PARKING																	
PARKING MANAGER	1.00	1.00	1.00						61,826			480		7,419			
PARKING METER SPECIALIST	1.00	1.00	1.00						25,522					3,063			
PARKING METER SPECIALIST	1.00	1.00	1.00						25,522					3,063			
COLLECTION/CLERK SERV REP	1.00	1.00	1.00						30,559					3,667			
SUPERVISOR CUST SERVICE	1.00	1.00	1.00						48,464					5,816			
PARKING ENFORCEMENT SPEC	1.00	1.00	1.00						28,645					3,437			
PARKING ENFORCEMENT SPEC	1.00	1.00	1.00						22,796					2,735			
PARKING ENFORCEMENT SPEC	1.00	1.00	1.00						27,270					3,403			
PARKING ENFORCEMENT SPEC	1.00	1.00	1.00						31,786					3,272			
PARKING ENFORCEMENT SPEC	1.00	1.00	1.00						22,786					2,756			
PARKING ENFORCEMENT SPEC	1.00	1.00	1.00						28,153					2,736			
SCHOOL CROSSING GUARD-PT	0.43	0.43	0.00	0.43					11,990					3,378			
SCHOOL CROSSING GUARD-PT	0.43	0.43	0.00	0.43					11,990					0			
SCHOOL CROSSING GUARD-PT	0.43	0.43	0.00	0.43					11,990					0			
SCHOOL CROSSING GUARD-PT	0.43	0.43	0.00	0.43					11,990					0			
SCHOOL CROSSING GUARD-PT	0.43	0.43	0.00	0.43					11,990					0			
SCHOOL CROSSING GUARD-PT	0.47	0.47	0.00	0.47					13,282					0			
SCHOOL CROSSING GUARD-PT	0.47	0.47	0.00	0.47					13,282					0			
SCHOOL CROSSING GUARD-PT	0.47	0.47	0.00	0.47					13,282					0			
SCHOOL CROSSING GUARD-PT	0.47	0.47	0.00	0.47					13,282					0			
	12.00	15.55	12.00	3.55				3.55	481,008	0	11,600	480	37,721	47,195	121,543		699,547

GENERAL FUND

FUND 001

FY 10-11

FINANCE

07/23/10

PROPOSED BUDGET
FOR FISCAL YEAR 10/11
EXPENDITURES

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY 07/08 ACTUAL	FY 08/09 ACTUAL	FY 09/10 APPROVED BUDGET	FY 09/10 AMENDED BUDGET	FY 09/10 ESTIMATED	FY 10/11 CITY MGR PROPOSED
General Fund							
Financial & Admin							
Finance							
General Government							
Financial/Administrative							
001-1301-513-1200	Regular Salaries & Wages	666,631	673,529	611,570	611,570	610,600	590,500
001-1301-513-1400	Overtime	33,835	22,522	25,000	25,000	12,000	20,000
001-1301-513-1500	Special Pay	435	605	600	600	600	600
001-1301-513-2100	FICA Taxes	52,141	51,716	48,750	48,750	46,900	46,700
001-1301-513-2200	Retirement Contributions	62,866	65,642	74,510	74,510	60,500	55,400
001-1301-513-2300	Life & Health Insurance	98,253	126,813	123,360	123,360	132,000	140,500
* Personal Services		914,161	940,827	883,790	883,790	862,600	853,700
001-1301-513-3100	Professional Services	32,697	39,286	0	0	0	0
001-1301-513-3400	Other Contractual Service	30,100	11,018	19,000	13,060	6,000	13,000
001-1301-513-4000	Travel & Per Diem	51-	124	1,500	1,500	1,500	3,800
001-1301-513-4100	Communications/Postage	238	384	500	500	300	400
001-1301-513-4400	Rentals & Leases	9,881	8,270	8,850	8,850	8,900	8,600
001-1301-513-4600	Repairs and Maintenance	1,670	1,094	1,530	1,830	2,000	2,300
001-1301-513-4700	Printing & Binding	3,498	1,763	5,290	5,290	3,100	2,100
001-1301-513-4801	Associate Morale	183	48	0	0	0	0
001-1301-513-4900	Other Current Charges	47,181	1,716	2,000	2,000	2,000	2,000
001-1301-513-5100	Office Supplies	14,740	19,038	13,600	19,000	19,000	19,100
001-1301-513-5200	Operating Supplies	85	4,048	1,500	1,500	1,500	1,500
001-1301-513-5400	Books,Subscrip,Membership	1,005	2,402	1,170	1,170	1,200	1,200
* Services and Supplies		141,227	89,191	54,940	54,700	45,500	54,000
001-1301-513-6400	Machinery & Equipment	6,750	0	0	4,580	4,600	0
* Capital Expenditures		6,750	0	0	4,580	4,600	0
****	Finance	1,062,138	1,030,018	938,730	943,070	912,700	907,700

CITY OF KEY WEST
 BUDGET DETAIL WORKSHEET
 FY 2010/11

Department	Finance			
Cost Center	001-1301			
Acct Code	Description	Quantity	Unit Price	Total
34	OTHER CONTRACTUAL SERVICES			
	Consultants			\$13,000
	Total			\$13,000
40	TRAVEL AND PER DIEM			
	Investment Seminar / Sungard Conference / Training	3	\$1,250	\$3,750
	Total			\$3,750
41	COMMUNICATIONS AND POSTAGE			
	Fed Ex			\$400
	Total			\$400
44	RENTALS AND LEASES			
	2 Copier/printer/scanner machines - Purchasing and Revenue	12	\$390	\$4,680
	1 Copier/printer/scanner machine (501) - Finance	12	\$327	\$3,924
	Total			\$8,604
46	REPAIRS AND MAINTENANCE			
	Coin sorter Maintenance Agreement			\$1,107
	Formax folder/sealer Maintenance Agreement			\$595
	Printers, cash registers, misc.			\$500
	Alarm Monitoring			\$100
	Total			\$2,302
47	PRINTING AND BINDING			
	Annual budget and CIP final document dividers			\$1,000
	CAFR			\$500
	Envelopes			\$400
	Miscellaneous			\$200
	Total			\$2,100
49	OTHER CURRENT CHARGES			
	TRIM Advertisements - Budget			\$880
	Credit Card fees, PR admin credit, bank charges			\$1,120
	Total			\$2,000
51	OFFICE SUPPLIES			
	Misc supplies, copy & printer paper, folders, storage boxes, printer ink cartridges			\$13,500
	Check stock and check printing supplies (MICR and non MICR ink)			\$2,650
	Budget dividers, binders, card stock, GBC binding, etc.			\$1,454
	Water- 3 locations			\$1,500
	Total			\$19,104
52	OPERATING SUPPLIES			
	Bank supplies including deposit slips, bags, etc.			\$1,500
	Total			\$1,500
54	BOOKS, SUBSCRIPTIONS, MEMBERSHIPS			
	CAFR application			\$600
	GFOA Membership	1	\$230	\$230
	FGFOA Membership	2	\$25	\$50
	GFOA Publications	2	\$150	\$300
	Total			\$1,180
	Cost Center Total			\$53,940

**PROPOSED SALARY BUDGET
FY 10/11 POSITION CONTROL**

COST CENTER/ POSITION TITLE	FY 09/10 Appr'd FTEs	FY 10/11 Proposed FTEs	Health Insurance FTEs	PART TIME	CTRCT COUNT	TEMP COUNT	Notes	Change In FTEs	SS Cap (does not incl Med)				15 Special Pay	21 FICA Medicare	22 Retire Contrib	23 Health Life Ins	PY 09/10 \$9,974	PY 10/11 \$9,445 actual
									12 Longevity	14 Over time	12 Salary	14 Over time						
1301 FINANCE																		
ACCOUNTING CLERK III	1.00	1.00	1.00							25,522				3,063				
ACCOUNTING COORDINATOR	1.00	1.00	1.00							48,225				5,787				
ACCTG CLERK III	1.00	1.00	1.00							25,522				3,063				
ACCTG CLERK III	1.00	1.00	1.00							25,522				3,063				
ACCTG CLERK III	1.00	1.00	1.00							27,924				3,351				
ACCTG CLERK III	1.00	1.00	1.00							25,522				3,063				
BUDGET ANALYST	1.00	1.00	1.00							57,000				6,840				
CENTRAL PURCH AGENT	1.00	1.00	1.00							51,933				6,232				
COORDINATOR III	1.00	1.00	1.00							28,690				3,438				
DEP FINANCE DIRECTOR	1.00	1.00	1.00							71,400				8,568				
FIN/REVENUE CASH CLERK	1.00	1.00	1.00							28,042				3,365				
FINANCE DIRECTOR	1.00	1.00	1.00							99,880			600	0			1,860	GF
REV/CUST SERV SUPERVISOR	0.90	0.90	0.90							35,530				0				
BUDGET/ACCOUNTING TECH	0.50	0.50	0.50							14,325				0				
	14.28	14.40	13.99	0.50				0.12		590,519	20,000	0	600	46,751	55,366	140,482		853,729

GENERAL FUND
FUND 001
FY 10-11

HUMAN RESOURCES

07/23/10

PROPOSED BUDGET
FOR FISCAL YEAR 10/11
EXPENDITURES

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY 07/08 ACTUAL	FY 08/09 ACTUAL	FY 09/10 APPROVED BUDGET	FY 09/10 AMENDED BUDGET	FY 09/10 ESTIMATED	FY 10/11 CITY MGR PROPOSED
General Fund							
Financial & Admin							
Human Resources							
General Government							
Financial/Administrative							
001-1302-513-1200	Regular Salaries & Wages	216,107	217,667	221,030	221,030	216,900	221,000
001-1302-513-1400	Overtime	623	0	0	0	0	0
001-1302-513-1500	Special Pay	4,289	647	600	600	600	600
001-1302-513-2100	FICA Taxes	16,041	15,896	16,960	16,960	16,300	17,000
001-1302-513-2200	Retirement Contributions	26,353	24,686	26,600	26,600	24,500	26,600
001-1302-513-2300	Life & Health Insurance	35,822	38,960	39,940	39,940	41,600	44,900
* Personal Services		299,235	297,856	305,130	305,130	299,900	310,100
001-1302-513-3100	Professional Services	25,666	23,954	63,220	63,220	60,000	77,500
001-1302-513-4000	Travel & Per Diem	3,705	1,401	3,180	3,180	3,200	3,100
001-1302-513-4100	Communications/Postage	245	7	0	0	0	0
001-1302-513-4400	Rentals & Leases	5,021	4,603	5,250	5,250	4,600	3,900
001-1302-513-4700	Printing & Binding	96	53	250	250	200	200
001-1302-513-4800	Promotional Expenses	2,329	1,810	3,930	3,930	3,700	800
001-1302-513-4900	Other Current Charges	3,861	229	1,000	1,000	600	1,000
001-1302-513-5100	Office Supplies	2,876	3,134	4,370	4,370	4,400	3,100
001-1302-513-5400	Books, Subscrip, Membership	3,893	1,382	860	860	1,000	1,600
* Services and Supplies		47,692	36,573	82,060	82,060	77,700	91,200
****	Human Resources	346,927	334,429	387,190	387,190	377,600	401,300

CITY OF KEY WEST
 BUDGET DETAIL WORKSHEET
 FY 2010/11

Department *Human Resources*
 Cost Center *001-1302*
 Acct Code Description

		<u>Quantity</u>	<u>Unit Price</u>	<u>Total</u>
31	PROFESSIONAL SERVICES			
	Care Center/EAP 415 emp. @\$4.00/mo	12	\$1,660	\$19,920
	New Employee/Reasonable suspicion drug tests	66	\$43	\$2,838
	Attorney Fees: arbitrations			\$19,800
	Attorney Fees: labor related			\$15,000
	Attorney/Actuary fees: pension study			\$19,900
	Total			<u>\$77,458</u>
40	TRAVEL AND PER DIEM			
	HTE FL Training Conf. - S. Yarber			\$2,450
	FI Public Emp Labor Relations Assoc Trng Conf (recertification credits/HR Dir. serves as officer on Executive Board)			
	HR class for S. Johnson			
	conf. Registration Fees			\$625
	Total			<u>\$3,075</u>
44	RENTALS AND LEASES			
	Copy machine	12	\$325	\$3,900
	Total			<u>\$3,900</u>
47	PRINTING AND BINDING			
	Business cards			\$250
	Total			<u>\$250</u>
48	PROMOTIONAL EXPENSES			
	Employee service awards:			
	30 year plaque + \$300 check	1	\$350	\$350
	Retirement plaques	4	\$50	\$200
	5 yr service awards	50	\$5	\$250
	Total			<u>\$800</u>
49	OTHER CURRENT CHARGES			
	Classified recruiting advertising			\$1,000
	Total			<u>\$1,000</u>
51	OFFICE SUPPLIES			
	ID Badge ribbon/cards (new cards for employees in 2011) (boxes of card stock)	4	\$175	\$700
	Printer cartridges (HR printer)	7	\$179	\$1,253
	Printer / copier paper	14	\$35	\$490
	General office supplies			\$600
	Total			<u>\$3,043</u>
54	BOOKS, SUBSCRIPTIONS, MEMBERSHIPS			
	HR Professional Memberships FPELRA/SHRM/IPMA			\$405
	Fair Labor Standards Act Manual			\$450
	Training materials			\$750
	Total			<u>\$1,605</u>
	Cost Center Total			<u>\$91,131</u>

GENERAL FUND
FUND 001
FY 10-11

INFORMATION TECHNOLOGY

07/23/10

PROPOSED BUDGET
FOR FISCAL YEAR 10/11
EXPENDITURES

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY 07/08 ACTUAL	FY 08/09 ACTUAL	FY 09/10 APPROVED BUDGET	FY 09/10 AMENDED BUDGET	FY 09/10 ESTIMATED	FY 10/11 CITY MGR PROPOSED
General Fund							
Financial & Admin							
Information Technology							
General Government							
Financial/Administrative							
001-1303-513-1200	Regular Salaries & Wages	350,444	340,530	390,670	390,670	379,500	376,500
001-1303-513-1400	Overtime	8,705	5,149	8,000	8,000	8,000	8,000
001-1303-513-1500	Special Pay	21,444	21,472	18,980	18,980	19,600	22,500
001-1303-513-2100	FICA Taxes	29,001	27,971	31,950	31,950	31,000	31,100
001-1303-513-2200	Retirement Contributions	31,985	26,627	37,140	37,140	35,300	38,100
001-1303-513-2300	Life & Health Insurance	52,692	55,305	71,000	71,000	72,400	79,800
* Personal Services		494,271	477,054	557,740	557,740	545,800	556,000
001-1303-513-3100	Professional Services	3,517	33,202	19,350	19,350	19,400	14,800
001-1303-513-3400	Other Contractual Service	0	7,230	3,400	3,400	2,500	3,400
001-1303-513-4000	Travel & Per Diem	9,512	508	2,750	2,750	2,100	2,700
001-1303-513-4100	Communications/Postage	54,977	85,486	117,530	117,530	117,500	105,300
001-1303-513-4400	Rentals & Leases	0	400	0	0	0	0
001-1303-513-4600	Repairs and Maintenance	314,441	309,025	405,310	406,520	406,500	468,300
001-1303-513-4900	Other Current Charges	0	395	0	0	0	0
001-1303-513-5100	Office Supplies	7,754	8,659	23,960	23,960	23,000	9,800
001-1303-513-5200	Operating Supplies	53,908	22,278	0	0	0	0
001-1303-513-5400	Books,Subscrip,Membership	320	364	15,770	11,770	8,600	19,600
* Services and Supplies		444,429	467,547	588,070	585,280	579,600	623,900
001-1303-513-6400	Machinery & Equipment	42,006	16,001	53,200	55,990	56,000	159,100
* Capital Expenditures		42,006	16,001	53,200	55,990	56,000	159,100
****	Information Technology	980,706	960,602	1,199,010	1,199,010	1,181,400	1,339,000

CITY OF KEY WEST
 BUDGET DETAIL WORKSHEET
 FY 2010/11

Department	Information Technology			
Cost Center	001-1303			
Acct Code	Description	Quantity	Unit Price	Total
31	PROFESSIONAL SERVICES			
	Richard Consulting Group (audits)	1	\$2,500	\$2,500
	SunGard Application Training			\$10,000
	Airfare SunGard	3	\$475	\$1,425
	Per Diem/Mileage			\$900
	Total			\$14,825
34	OTHER CONTRACTUAL SERVICES			
	Hotel for H.T.E. Trainers	12	\$200	\$2,400
	Per Diem/Mileage			\$1,000
	Total			\$3,400
40	TRAVEL AND PER DIEM			
	Hotel for IT (Police applications) (1 staff - 4 days)	4	\$140	\$560
	Airfare IT (City applications)	1	\$450	\$450
	Airfare IT (Police)	1	\$450	\$450
	Per Diem/Mileage			\$600
	Hug (SUGA Annual Conf. Registration)	1	\$475	\$475
	Sungard Regional Conference Police/City	2	\$75	\$150
	Total			\$2,685
41	COMMUNICATIONS AND POSTAGE			
	Comcast Internet City Cemetery	12	\$115	\$1,380
	Comcast Internet Gym	12	\$115	\$1,380
	Comcast Internet Emma St.	12	\$115	\$1,380
	Comcast Internet College Rd.	12	\$115	\$1,380
	Comcast Internet KWPD - back-up internet	12	\$130	\$1,560
	Comcast Fiber Optic Internet - 25MB	12	\$1,600	\$19,200
	Host.net radios Police	12	\$1,700	\$20,400
	Host.net T1 Public Works	12	\$350	\$4,200
	Host.net DSL Parking Garage	12	\$70	\$840
	Host.net DSL Parking Key West Bight	12	\$70	\$840
	AT&T Partial T1 Outer Mole	12	\$280	\$3,360
	Sprint air cards (2 @ \$50/mo.)	12	\$100	\$1,200
	Verizon air Cards - Building, Code, Fire, IT (19 @ \$50/mo.)	12	\$950	\$11,400
	Verizon air cards Police Laptops additional (60 @ \$50/mo.)	12	\$3,000	\$36,000
	Wireless Access points	2	\$400	\$800
	Total			\$105,320
46	REPAIRS AND MAINTENANCE			
	SunGard Software/Hardware environment City Hall	1	\$184,920	\$184,920
	SunGard Software Support for Police	1	\$124,267	\$124,267
	IBM hardware maintenance - Police I series	1	\$8,688	\$8,688
	IBM Software upgrade	1	\$3,000	\$3,000
	CCS (phone system)	1	\$9,125	\$9,125
	Anti virus software (projected average cost)	350	\$13.00	\$4,550
	Hosted E-Mail (Google)	350	\$50.00	\$17,500
	Hosted with Archiving (Postini 10 year for Google)	350	\$33.00	\$11,550
	On-line Backup Solution (JungleDisk, Amazon, Rackspace, Iron Mountain)	12	\$1,000	\$12,000
	Cisco Smartnet network equipment support	1	\$8,200	\$8,200
	EGOV Website (keywestcity.com)	1	\$4,636	\$4,636
	Impervada Software Police	1	\$2,650	\$2,650
	Citizen Request Software WEB Q & A	1	\$1,800	\$1,800
	Patchlink software (pushes out updates)	350	\$18	\$6,300
	VMWare vSphere 4 Mid-Size acceleration Kit (add failover for virtual servers on 3 blades)	1	\$17,800	\$17,800
	VMWare vSphere 4 Annual Support	1	\$3,737	\$3,737
	VMWare vCenter Server - annual support	1	\$1,100	\$1,100
	VMWare Additional 10 Desktops			\$1,900
	VMWare Additional 10 Desktops - annual support	1	\$600	\$600
	VMWare Current 40 Desktops annual support renewal	4	\$632	\$2,528
	Telephone Equipment repairs/service			\$800
	Barracuda Web Filter updates and instant replacement	1	\$3,850	\$3,850

CITY OF KEY WEST
 BUDGET DETAIL WORKSHEET
 FY 2010/11

Department	<i>Information Technology</i>				
Cost Center	<i>001-1303</i>				
<u>Acct Code</u>	<u>Description</u>	<u>Quantity</u>	<u>Unit Price</u>	<u>Total</u>	
	Spare Parts for Blade Center	2	\$1,500	\$3,000	
	Replacement monitors	15	\$140	\$2,100	
	Misc. repairs (validators, etc.)	2	\$700	\$1,400	
	FINDER - Police Pawn Shop maintenance	1	\$2,500	\$2,500	
	Computer replacement parts			\$4,500	
	DMS (Police)	1	\$1,900	\$1,900	
	Law Enforcement Training Network	1	\$6,092	\$6,092	
	APS -Traffic Laptops/software maintenance	1	\$12,000	\$12,000	
	Fire Programs Software and Mobility support fee			\$1,745	
	Iseries tapes	40	\$40	\$1,600	
	Total			\$468,338	
51	OFFICE SUPPLIES				
	Water	1	\$300	\$300	
	Certification software	1	\$3,000	\$3,000	
	Barracuda SPAM Filter Updates	1	\$500	\$500	
	Hard drives	5	\$90	\$450	
	Misc. materials			\$600	
	Laptop batteries	3	\$112	\$336	
	Office supplies			\$900	
	Printer supplies			\$800	
	UPS battery backup devices	40	\$50	\$2,000	
	Fleet Mechanic Laptop	1	\$900	\$900	
	Total			\$9,786	
54	BOOKS, SUBSCRIPTIONS, MEMBERSHIPS				
	SunGard HUG Membership	1	\$425	\$425	
	FLGISA Membership	1	\$200	\$200	
	Dameware software (Remote software) license	1	\$1,200	\$1,200	
	Microsoft Server Licenses (EPO, Print server, HR Server, patch link,)	5	\$493	\$2,465	
	Microsoft Office Licenses Standard	25	\$253	\$6,325	
	Microsoft Office Licenses Pro	5	\$325	\$1,625	
	Adobe Creative Suite 5 Master Collection	1	\$2,599	\$2,599	
	Acronis Imaging Software license	15	\$18	\$270	
	Cemetery Software license renewal	1	\$425	\$425	
	Visual Asset Management (inventory) license	1	\$700	\$700	
	Webmaster Certification Online	1	\$1,400	\$1,400	
	Online Certification Training (Network Admins.)	12	\$80	\$960	
	Online Certification Training (Techs)	12	\$80	\$960	
	Total			\$19,554	
64	MACHINERY & EQUIPMENT				
	Laptops:				
	EOC laptops (A)	8	\$1,000	\$8,000	
	Computer Replacement Program (see separate detail)			\$95,062	
	CopLogic Software (A)			\$33,000	
	One Solution Sign-on (A) - City-wide			\$15,000	
	Blades (A)	2	\$4,000	\$8,000	
	Total			\$159,062	
	Cost Center Total			\$782,970	

City of Key West
 FY 2010/11 Budget
 Computer Replacement Program
 (includes Hardware, Software & Peripherals)

Fund Department	All City Funds		
	Information Technology		
Description	FY 10/11 Cost	FY 11/12 Cost	FY 12/13 Cost
<u>Desktop Computers</u>			
*Fire - 8	\$8,800		
*Police - 10	\$11,000		
*Police Dispatch - 3	\$5,400		
Parking - 3	\$3,300		
Planning - 3	\$3,300		
**Garrison Bight - 3	\$3,300		
Spares - 5	\$5,500		
Replacement of 2006 computers		\$40,000	
Replacement of 2007 computers			\$57,000
<u>Laptop Computers</u>			
*Fire - 4	\$4,800		
*Police - 5	\$6,000		
Code - 4	\$4,800		
Building - 4	\$4,800		
City Manager - 3	\$3,600		
Spares - 2	\$2,400		
<u>Printers</u>			
*Police - 6	\$6,000		
*Fire - 4	\$4,000		
City Manager - 1	\$1,000		
Code - 1	\$1,000		
Replacement of 5 year old printers - 10		\$10,000	
<u>UPS</u>			
*Police	\$1,100	\$1,100	
*Fire	\$1,100	\$1,100	
<u>Software</u>			
Upgrade to Microsoft Office 10 - 75 licenses	\$16,875	\$25,000	
Microsoft Office 10 Pro - 10 licenses	\$2,930		
Upgrade Windows XP to Windows 7	\$15,000		
Police Iseries software and hardware		\$125,000	
<u>Network Hardware</u>			
Various network switches and bridges	\$30,557	\$25,900	
Total:	\$146,562	\$228,100	\$57,000

*Fund 101
 **Fund 413

GENERAL FUND
FUND 001
FY 10-11

CHANNEL 77

07/23/10

PROPOSED BUDGET
FOR FISCAL YEAR 10/11
EXPENDITURES

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY 07/08 ACTUAL	FY 08/09 ACTUAL	FY 09/10 APPROVED BUDGET	FY 09/10 AMENDED BUDGET	FY 09/10 ESTIMATED	FY 10/11 CITY MGR PROPOSED
General Fund							
Financial & Admin							
IT Channel 77							
General Government							
Financial/Administrative							
001-1305-513-3100	Professional Services	0	0	0	0	0	5,000
001-1305-513-4100	Communications/Postage	0	0	0	0	0	2,000
001-1305-513-4600	Repairs and Maintenance	0	0	0	0	0	12,200
001-1305-513-5100	Office Supplies	0	0	0	0	0	6,500
001-1305-513-5400	Books,Subscrip,Memberships	0	0	0	0	0	100
* Services and Supplies		0	0	0	0	0	25,800
001-1305-513-6400	Machinery & Equipment	0	0	0	0	0	43,800
* Capital Expenditures		0	0	0	0	0	43,800
****	IT Channel 77	0	0	0	0	0	69,600

Legal Counsel

CITY OF KEY WEST
 BUDGET DETAIL WORKSHEET
 FY 2010/11

Department *IT Channel 77*
 Cost Center *001-1305*

<u>Acct Code</u>	<u>Description</u>	<u>Quantity</u>	<u>Unit Price</u>	<u>Total</u>
31	PROFESSIONAL SERVICES			
	Audio Consulting			\$5,000
	Total			<u>5,000</u>
41	COMMUNICATIONS AND POSTAGE			
	Comcast DSL Old City Hall	12	\$165	\$1,980
	Total			<u>\$1,980</u>
46	REPAIRS AND MAINTENANCE			
	Rewire - cabling	1	\$3,500	\$3,500
	Video on Demand Maintenance	1	\$1,500	\$1,500
	Abast Streaming Software	1	\$2,160	\$2,160
	Equipment maintenance	1	\$5,000	\$5,000
	Total			<u>\$12,160</u>
51	OFFICE SUPPLIES			
	DVDs	1	\$300	\$300
	DVD duplicator	1	\$675	\$675
	Music	1	\$500	\$500
	TV tuner	1	\$100	\$100
	Software	1	\$800	\$800
	Scala parts	1	\$200	\$200
	15 inch TV	1	\$350	\$350
	Batteries	1	\$89	\$89
	Microphones (R)	8	\$434	\$3,474
	Total			<u>\$6,488</u>
54	BOOKS, SUBSCRIPTIONS, MEMBERSHIPS			
	Music Software license			\$150
	Total			<u>\$150</u>
64	MACHINERY & EQUIPMENT			
	Cameras	2	\$2,250	\$4,500
	Video Production Equip			\$10,000
	Speakers (A)	6	\$2,500	\$15,000
	Projector	1	\$2,000	\$2,000
	Portable Camera	1	\$4,600	\$4,600
	Streaming Media Server	1	\$5,800	\$5,800
	Comcast Internet upgrade			\$1,920
	Total			<u>\$43,820</u>
	Cost Center Total			<u>\$69,598</u>

GENERAL FUND
FUND 001
FY 10-11

CITY ATTORNEY

07/23/10

PROPOSED BUDGET
FOR FISCAL YEAR 10/11
EXPENDITURES

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY 07/08 ACTUAL	FY 08/09 ACTUAL	FY 09/10 APPROVED BUDGET	FY 09/10 AMENDED BUDGET	FY 09/10 ESTIMATED	FY 10/11 CITY MGR PROPOSED
General Fund							
Legal Counsel							
City Attorney							
General Government							
Legal Counsel							
001-1401-514-1200	Regular Salaries & Wages	321,290	311,852	343,220	343,220	336,600	347,100
001-1401-514-1500	Special Pay	2,933	3,121	3,100	3,100	3,100	3,100
001-1401-514-2100	FICA Taxes	20,409	20,184	23,470	23,470	22,600	23,600
001-1401-514-2200	Retirement Contributions	30,079	35,839	41,560	41,560	38,700	42,000
001-1401-514-2300	Life & Health Insurance	24,601	28,896	37,720	37,720	38,500	42,400
* Personal Services		399,312	399,892	449,070	449,070	439,500	458,200
001-1401-514-3100	Professional Services	181,730	40,709	100,000	100,000	60,000	89,000
001-1401-514-3300	Court Reporter Services	2,172	1,965	3,000	3,000	2,000	3,000
001-1401-514-4000	Travel & Per Diem	749	1,738	2,500	2,500	2,000	2,500
001-1401-514-4100	Communications/Postage	538	6	0	0	0	0
001-1401-514-4400	Rentals & Leases	3,902	5,072	4,690	4,690	4,300	3,900
001-1401-514-4900	Other Current Charges	3,557	873	3,000	3,000	2,000	3,000
001-1401-514-5100	Office Supplies	2,122	863	2,000	2,000	2,000	2,000
001-1401-514-5400	Books,Subscrip,Membership	11,279	11,858	13,000	13,000	13,000	12,900
* Services and Supplies		206,049	63,084	128,190	128,190	85,300	116,300
****	City Attorney	605,361	462,976	577,260	577,260	524,800	574,500

Planning

CITY OF KEY WEST
 BUDGET DETAIL WORKSHEET
 FY 2010/11

Department	City Attorney			
Cost Center	001-1401			
Acct Code	Description	Quantity	Unit Price	Total
31	PROFESSIONAL SERVICES			
	Legal Fees			\$89,000
	Total			\$89,000
33	COURT REPORTER SERVICES			
	Court Reporter			\$3,000
	Total			\$3,000
40	TRAVEL AND PER DIEM			
	Florida Bar Seminars, Business Travel, etc			\$2,500
	Total			\$2,500
44	RENTALS AND LEASES			
	Copier Lease	12	\$325	\$3,900
	Total			\$3,900
49	OTHER CURRENT CHARGES			
	Filing Fees, Ads, Service of Process			\$3,000
	Total			\$3,000
51	OFFICE SUPPLIES			
	Misc. Office Supplies			\$2,000
	Total			\$2,000
54	BOOKS, SUBSCRIPTIONS, MEMBERSHIPS			
	West Law			\$10,860
	Bar Dues			\$1,065
	CLE Courses			\$935
	Total			\$12,860
	Cost Center Total			\$116,260

**PROPOSED SALARY BUDGET
FY 10/11 POSITION CONTROL**

COST CENTER/ POSITION TITLE	FY 09/10 Apprvd FTEs	FY 10/11 Proposed FTEs	Health Insurance FTEs	PART TIME	CTRCT COUNI	TEMP COUNI	Notes	Change in FTEs	SS Cap (does not incl Med)					21 FICA Medicare	22 Retire Contrib	23 Health Life Ins	FY 09/10 actual	FY 10/11 budget
									12 Longevity	14 Over time	15 Special Pay	16 FICA Medicare	17 Retire Contrib					
1401 CITY ATTORNEY																		
ASST CITY ATTORNEY	1.00	1.00	1.00															
ASST CITY ATTORNEY	0.50	0.50	0.50				50% to Ins Fund 502											
CITY ATTORNEY	0.75	0.75	0.75		0.75		25% to Ins Fund 502; Pension											
EXECUTIVE ASSISTANT II - CA	1.00	1.00	1.00															
LEGAL ASSISTANT II	1.00	1.00	1.00															
	4.25	4.25	4.25	0.00	0.75			0.00	0	0	3,105	23,567	42,021	42,388			458,149	

GENERAL FUND
FUND 001
FY 10-11

CITY PLANNER

07/23/10

PROPOSED BUDGET
FOR FISCAL YEAR 10/11
EXPENDITURES

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY 07/08 ACTUAL	FY 08/09 ACTUAL	FY 09/10 APPROVED BUDGET	FY 09/10 AMENDED BUDGET	FY 09/10 ESTIMATED	FY 10/11 CITY MGR PROPOSED
General Fund							
Planning							
City Planner							
General Government							
Planning							
001-1501-515-1200	Regular Salaries & Wages	244,049	381,717	491,660	474,660	370,900	372,100
001-1501-515-1400	Overtime	2,886	2,242	7,500	7,500	4,000	7,500
001-1501-515-2100	FICA Taxes	18,832	29,372	35,490	35,490	27,300	27,700
001-1501-515-2200	Retirement Contributions	19,529	32,759	59,900	59,900	44,300	40,600
001-1501-515-2300	Life & Health Insurance	33,478	46,995	79,880	79,880	56,300	59,900
* Personal Services		318,774	493,085	674,430	657,430	502,800	507,800
001-1501-515-3100	Professional Services	0	8,000	15,000	32,000	32,000	260,000
001-1501-515-3400	Other Contractual Service	54,977	0	0	0	0	0
001-1501-515-4000	Travel & Per Diem	3,652	2,752	5,580	5,580	0	3,400
001-1501-515-4100	Communications/Postage	121	0	0	0	0	0
001-1501-515-4600	Repairs and Maintenance	0	0	1,500	1,500	0	0
001-1501-515-4700	Printing & Binding	53	225	750	750	300	300
001-1501-515-4801	Associate Morale	69	0	0	0	0	0
001-1501-515-4900	Other Current Charges	0	4,345	8,000	8,000	8,000	10,000
001-1501-515-5100	Office Supplies	6,619	7,555	10,500	10,500	10,500	9,200
001-1501-515-5400	Books,Subscrip,Membership	1,236	386	2,040	2,040	1,000	1,200
* Services and Supplies		66,727	23,263	43,370	60,370	51,800	284,100
****	City Planner	385,501	516,348	717,800	717,800	554,600	791,900

General Government

CITY OF KEY WEST
 BUDGET DETAIL WORKSHEET
 FY 2010/11

Department	City Planner			
Cost Center	001-1501			
Acct Code	Description	Quantity	Unit Price	Total
31	PROFESSIONAL SERVICES			
	Hurricane Evacuation Planning Support			\$10,000
	Contributing Structures (Historic survey) Study Grant			\$100,000
	Comp Plan support			\$150,000
	Total			\$260,000
40	TRAVEL AND PER DIEM			
	Two conferences: Growth Management and Smart Growth			\$3,400
	Total			\$3,400
47	PRINTING AND BINDING			
	Miscellaneous printing (business cards)			\$250
	Total			\$250
49	OTHER CURRENT CHARGES			
	Legal notices for Development Review Committee, Planning Board and HARC			\$10,000
	Total			\$10,000
51	OFFICE SUPPLIES			
	General office supplies			\$9,000
	Computer program (One Adobe Professional)			\$200
	Total			\$9,200
54	BOOKS, SUBSCRIPTIONS, MEMBERSHIPS			
	APA/AICP dues			\$650
	Annual Statistical Abstracts			\$100
	Polk County Directory			\$350
	Notary renewal			\$150
	Total			\$1,250
Cost Center Total				\$284,100

GENERAL FUND
FUND 001
FY 10-11

NON-DEPARTMENTAL

07/23/10

PROPOSED BUDGET
FOR FISCAL YEAR 10/11
EXPENDITURES

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY 07/08 ACTUAL	FY 08/09 ACTUAL	FY 09/10 APPROVED BUDGET	FY 09/10 AMENDED BUDGET	FY 09/10 ESTIMATED	FY 10/11 CITY MGR PROPOSED
General Fund							
General Government							
Non-Departmental							
General Government							
Other General Government							
001-1900-519-1200	Regular Salaries & Wages	88,481	206	0	0	0	0
001-1900-519-1500	Special Pay	0	1	0	0	0	0
001-1900-519-2100	FICA Taxes	6,769	16	0	0	0	0
001-1900-519-2200	Retirement Contributions	53,415	20,038	0	0	0	0
001-1900-519-2300	Life & Health Insurance	12	30	0	0	0	0
001-1900-519-2400	Workers Compensation	1,161,007	1,194,768	1,202,140	1,202,140	1,202,100	1,642,300
001-1900-519-2500	Unemployment Compensation	9,322	86,742	80,000	80,000	40,000	20,000
* Personal Services		1,319,006	1,301,801	1,282,140	1,282,140	1,242,100	1,662,300
001-1900-519-3100	Professional Services	11,440	6,760	0	69,280	118,300	41,000
001-1900-519-3200	Accounting & Auditing	30,810	23,371	16,410	16,410	16,400	17,100
001-1900-519-3400	Other Contractual Service	168,666	4,650	0	0	0	0
001-1900-519-3410	Ambulance Service	749,948	669,184	763,220	726,880	726,900	763,200
001-1900-519-3420	MCSO School Crossing Svc.	71,655	171,881	47,590	47,590	63,500	0
001-1900-519-4000	Travel & Per Diem	152	0	0	0	0	0
001-1900-519-4100	Communications/Postage	405	0	0	0	0	0
001-1900-519-4300	Utility Services	1-	0	0	0	0	0
001-1900-519-4400	Rentals & Leases	137,540	152,691	163,660	163,660	163,700	0
001-1900-519-4500	Insurance	1,436,795	1,415,807	1,315,780	1,315,780	1,315,800	897,100
001-1900-519-4700	Printing & Binding	0	0	0	2,520	2,500	0
001-1900-519-4800	Promotional Expenses	1,600	0	0	0	0	1,500
001-1900-519-4801	Associate Morale	5,747	4,751	6,000	5,000	5,000	3,600
001-1900-519-4900	Other Current Charges	107,088	163,930	130,000	128,480	195,400	199,800
001-1900-519-5000	Settlements	33,071	8,920,279	0	0	1,300	0
001-1900-519-5200	Operating Supplies	1,310	0	0	0	0	0
001-1900-519-5202	Donation Expenditures	14,976	295-	0	0	0	0
001-1900-519-5500	Bad Debt	12,590	1,235	0	0	0	0
* Services and Supplies		2,783,792	11,534,244	2,442,660	2,475,600	2,608,800	1,923,300
001-1900-519-6400	Machinery & Equipment	18,575	0	0	0	0	0
* Capital Expenditures		18,575	0	0	0	0	0
001-1900-519-8200	Aid to Pvt. Organizations	75,875	57,300	57,300	66,890	66,900	57,300
* Non Profit Agency Support		75,875	57,300	57,300	66,890	66,900	57,300
001-1900-519-9100	Transfers	1,028,497	1,206,196	854,600	852,100	852,000	698,300
* Transfers		1,028,497	1,206,196	854,600	852,100	852,000	698,300
001-1900-519-9801	City Manager Contingency	0	0	250,000	187,360	127,600	250,000
001-1900-519-9803	Operating Reserves	0	0	3,818,800	3,892,180	9,400	7,659,500

07/23/10

PROPOSED BUDGET
FOR FISCAL YEAR 10/11
EXPENDITURES

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY 07/08 ACTUAL	FY 08/09 ACTUAL	FY 09/10 APPROVED BUDGET	FY 09/10 AMENDED BUDGET	FY 09/10 ESTIMATED	FY 10/11 CITY MGR PROPOSED
General Fund							
General Government							
Non-Departmental							
General Government							
Other General Government							
*	Reserves	0	0	4,068,800	4,079,540	137,000	7,909,500
****	Non-Departmental	5,225,745	14,099,541	8,705,500	8,756,270	4,906,800	12,250,700

CITY OF KEY WEST
 BUDGET DETAIL WORKSHEET
 FY 2010/11

Department	Non-Departmental			
Cost Center	001-1900			
Acct Code	Description	Quantity	Unit Price	Total
31	PROFESSIONAL SERVICES			
	Grant Writer (contract & incidentals)			\$41,000
	Total			<u>\$41,000</u>
32	ACCOUNTING & AUDITING			
	General Fund Share of Annual City Audit			\$17,076
	Total			<u>\$17,076</u>
34-10	AMBULANCE SERVICE			
	Contract for ambulance service			\$763,220
	Total			<u>\$763,220</u>
45	INSURANCE			
	General Fund Share of Property & Liability Insurance			\$897,100
	Total			<u>\$897,100</u>
48	PROMOTIONAL EXPENSES			
	Parade and Tree Lighting			\$1,500
	Total			<u>\$1,500</u>
48-01	ASSOCIATE MORALE			
	Holiday Party			\$3,600
	Total			<u>\$3,600</u>
49	OTHER CURRENT CHARGES			
	Estimated Property Taxes on Aquarium Property			\$125,700
	Credit Card fees			\$74,100
	Total			<u>\$199,800</u>
82	AID TO PRIVATE ORGANIZATIONS			
	AARP Lower Keys Chapter #1351			\$1,800
	Mental Health Care Center			\$30,500
	Boys & Girls Club			\$25,000
	Total			<u>\$57,300</u>
91	TRANSFERS			
	To Fund 601 for TIF Taxes			\$698,249
	Total			<u>\$698,249</u>
98-01	RESERVES			
	City Manager Contingency			\$250,000
	Total			<u>\$250,000</u>
	Cost Center Total			\$2,928,845

GENERAL FUND
FUND 001
FY 10-11

CIVIL SERVICE BOARD

07/23/10

PROPOSED BUDGET
FOR FISCAL YEAR 10/11
EXPENDITURES

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY 07/08 ACTUAL	FY 08/09 ACTUAL	FY 09/10 APPROVED BUDGET	FY 09/10 AMENDED BUDGET	FY 09/10 ESTIMATED	FY 10/11 CITY MGR PROPOSED
General Fund							
General Government							
Civil Service Board							
General Government							
Other General Government							
001-1902-519-3100	Professional Services	3,506	3,219	3,500	3,500	2,600	3,500
001-1902-519-4100	Communications/Postage	56	122	150	150	100	100
001-1902-519-4800	Promotional Expenses	0	0	300	300	300	300
001-1902-519-5100	Office Supplies	0	0	50	50	0	0
* Services and Supplies		3,562	3,341	4,000	4,000	3,000	3,900
**** Civil Service Board		3,562	3,341	4,000	4,000	3,000	3,900

CITY OF KEY WEST
 BUDGET DETAIL WORKSHEET
 FY 2010/11

Department *Civil Service Board*
 Cost Center *001-1902*

<u>Acct Code</u>	<u>Description</u>	<u>Quantity</u>	<u>Unit Price</u>	<u>Total</u>
31	PROFESSIONAL SERVICES Exam preparation and review: based on PY Fire candidate taking exams for 2 ranks at each scheduled test administration during the year. Union and CSB rules require fire promotional exams for both driver and captain ranks be scheduled twice a year. Police exams generally administered once per year.			\$3,500
	Total			<u>\$3,500</u>
41	COMMUNICATIONS AND POSTAGE Overnight courier of test materials			\$100
	Total			<u>\$100</u>
48	PROMOTIONAL EXPENSES Plaques/recognition of board members			\$25
	Advertise board meetings			\$280
	Total			<u>\$305</u>
	Cost Center Total			\$3,905

GENERAL FUND
FUND 001
FY 10-11

ELECTIONS

07/23/10

PROPOSED BUDGET
FOR FISCAL YEAR 10/11
EXPENDITURES

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY 07/08 ACTUAL	FY 08/09 ACTUAL	FY 09/10 APPROVED BUDGET	FY 09/10 AMENDED BUDGET	FY 09/10 ESTIMATED	FY 10/11 CITY MGR PROPOSED
General Fund							
General Government							
Elections							
General Government							
Other General Government							
001-1903-519-1200	Regular Salaries & Wages	13,285	0	15,000	10,810	7,500	0
001-1903-519-2100	FICA Taxes	299	0	930	930	200	0
		-----	-----	-----	-----	-----	-----
*	Personal Services	13,584	0	15,930	11,740	7,700	0
001-1903-519-3400	Other Contractual Service	55,626	4,348	57,000	52,000	26,900	0
001-1903-519-4400	Rentals & Leases	2,468	0	3,000	3,000	1,000	0
001-1903-519-4700	Printing & Binding	18,318	0	20,000	20,000	9,000	0
001-1903-519-4900	Other Current Charges	1,494	0	2,500	2,500	0	2,500
001-1903-519-5200	Operating Supplies	0	0	0	2,000	800	0
		-----	-----	-----	-----	-----	-----
*	Services and Supplies	77,906	4,348	82,500	79,500	37,700	2,500
****	Elections	91,490	4,348	98,430	91,240	45,400	2,500

CITY OF KEY WEST
 BUDGET DETAIL WORKSHEET
 FY 2010/11

Department	Elections			
Cost Center	001-1903			
<u>Acct Code</u>	<u>Description</u>	<u>Quantity</u>	<u>Unit Price</u>	<u>Total</u>
49	OTHER CURRENT CHARGES			
	Advertising for 2011 Election			
	Referendums, Canvassing Board Meeting, Early Voting, etc.			\$2,500
	Total			<u>\$2,500</u>
	Cost Center Total			\$2,500