



City of Key West, FL

City Hall
1300 White Street
Key West FL 33040

Action Minutes - Final

Historic Architectural Review Commission

Tuesday, July 25, 2023

5:00 PM

City Hall

ADA Assistance: It is the policy of the City of Key West to comply with all requirements of the Americans with Disabilities Act (ADA). Please call the TTY number 1-800-955-8771 or for voice 1-800-955-8770 or the ADA Coordinator at 305-809-3811 at least five business days in advance for sign language interpreters, assistive listening devices, or materials in accessible format.

FOR VISUAL PRESENTATIONS: For City Commission meetings the City Clerk's Office will need a copy of all presentations for the agenda at least 7 days before the meeting.

Call Meeting To Order - 5:03 P.M.

Roll Call

Commissioners Oropeza, Powell, Osborn, Thompson, and Chairman Burkee were present in person. Commissioner Smith attended via Zoom.

Absent 1 - Commissioner Cognevich

Present 6 - Commissioner Oropeza, Commissioner Powell, Osborn, Commissioner Smith, Commissioner Thompson, and Chairman Burkee

Pledge of Allegiance to the Flag

Approval of Agenda - The Commission unanimously voted to approve the Proposed Add-on Item. The agenda was unanimously approved as amended.

Administering the Oath by the Clerk of the Commission

Approval of Minutes

1 June 27, 2023

Attachments: [Minutes](#)

A motion was made by Commissioner Osborn, seconded by Commissioner Thompson, to approve the Minutes. The minutes were unanimously approved as presented.

HARC Planner's Report

City Attorney's Report

New Business

- 2 Convert existing detached carport into a guest cottage with new one-story addition - 626 Canfield Lane - Matthew Stratton (H2023-0020)

Attachments: [*Large File* 626 Canfield Lane](#)
[Public Comment](#)

A motion was made by Commissioner Osborn, seconded by Commissioner Oropeza, to approve the Action Item. The motion carried by the following vote:

No: 1 - Commissioner Thompson

Absent: 1 - Commissioner Cognevich

Yes: 5 - Commissioner Oropeza, Commissioner Powell, Commissioner Osborn, Commissioner Smith, and Chairman Burkee

- 3 New signage for re branding of hotel. Signs copy of "La Concha" and "La Concha Boutique Hotel", and logo. All proposed signs to be metal with LED back lighting - 430 Duval Street - David Cera Architect (H2023-0021)

Attachments: [*Large File* 430 Duval Street](#)

A motion was made by Commissioner Osborn, seconded by Commissioner Oropeza, to approve the Applicant's withdrawal of the portion of the application dealing with the large sign at the top of the building, and to approve two lower signs at the corner of the building and the carport, with the Commission's modifications to the carport/driveway sign. The motion carried by the following vote:

Absent: 1 - Commissioner Cognevich

Yes: 6 - Commissioner Oropeza, Commissioner Powell, Commissioner Osborn, Commissioner Smith, Commissioner Thompson, and Chairman Burkee

- 4 Proposed Add-On -Two new accessory structures - 1500 Reynolds Street - K2M Design (H2023-0022)

Attachments: [*Large File* Proposed Add-On - 1500 Reynolds Street - Staff Report, Sanborn Maps, Photographs, and Survey](#)
[*Large File* Proposed Add-On 1500 Reynolds Street - Proposed Plans](#)
[Proposed Add-On - 1500 Reynolds Street - Proposed Stairs Detail and Materials](#)
[*Large File* Proposed Add-On - 1500 Reynolds Street - Noticing and Property Appraiser's Records](#)

Commissioner Oropeza recused himself from the Action Item and left the dais at 5:58 P.M.

A motion was made by Commissioner Powell, seconded by Commissioner Smith, to approve the Action Item. The motion carried by the following vote:

No: 1 - Commissioner Osborn

Recuse: 1 - Commissioner Oropeza

Absent: 1 - Commissioner Cognevich

Yes: 4 - Commissioner Powell, Commissioner Smith, Commissioner Thompson, and Chairman Burkee

5 New accessory structure - 910 Grinnell Street - Serge Mashtakov (H2023-0019)

Attachments: [910 Grinnell Street - Staff Report](#)

[*Large File* 910 Grinnell Street- For July 25, 2023](#)

Commissioner Oropeza rejoined the meeting on the dais at 6:32 P.M.

A motion was made by Commissioner Oropeza, seconded by Commissioner Osborn, to table the Action Item until the end of New Business. The motion passed unanimously.

A motion was made by Commissioner Powell, seconded by Commissioner Smith, to postpone the Action Item to the August 23 HARC meeting. The motion carried by the following vote:

Absent: 1 - Commissioner Cognevich

Yes: 6 - Commissioner Oropeza, Commissioner Powell, Commissioner Osborn, Commissioner Smith, Commissioner Thompson, and Chairman Burkee

Action Items

6 Selection of Chairperson and Vice Chairperson

A motion was made by Commissioner Powell, seconded by Commissioner Osborn, to approve Commissioner Burkee as the Chairperson and Commissioner Oropeza as the Vice-Chairperson for another term. The motion passed unanimously.

Comments from Commissioners

Adjournment - 6:49 P.M.