



City of Key West, FL

City Hall
1300 White Street
Key West FL 33040

Action Minutes - Final

Advisory Screening Committee for a City Attorney

Tuesday, June 24, 2025

3:00 PM

City Hall

Special

ADA Assistance: It is the policy of the City of Key West to comply with all requirements of the Americans with Disabilities Act (ADA). Please call the TTY number 1-800-955-8771 or for voice 1-800-955-8770 or the ADA Coordinator at 305-809-3811 at least five business days in advance for sign language interpreters, assistive listening devices, or materials in accessible format.

FOR VISUAL PRESENTATIONS: For City Commission meetings the City Clerk's Office will need a copy of all presentations for the agenda at least 7 days before the meeting.

Call Meeting To Order - 3:00 P.M.

Roll Call

Both Mr. Shillinger and Ms. Sterling attended virtually via media technology. It was determined that Mr. Shillinger's physical absence was not due to exceptional circumstances so therefore, he did not vote. Ms. Sterling's physical absence was determined to be due to exceptional circumstances and she was permitted to vote.

Present 7 - Mr. Hoyes, Mr. Lloyd, Mr. McChesney, Mr. Oropeza, Mr. Shillinger, Mr. Smith, and Ms. Sterling

Pledge of Allegiance to the Flag

Approval of Agenda

The agenda was unanimously approved as presented

Presentations

- 1 Committee Orientation and Responsibilities - Robert's Rules of Order, Sunshine Law, and Public Records
Received and Filed

Action Items

2 Elect Chair and Vice-Chair

A motion was made by Mr. Oropeza, seconded by Mr. McChesney, to nominate Mr. Smith as Chairman. The motion passed unanimously.

Chairman Smith took the gavel and a motion was then made by Mr. McChesney, seconded by Ms. Sterling, to nominate Mr. Shilling as Vice-Chair. The motion passed by unanimous vote.

Discussion Items

3 Committee Timeline

The next meeting date will be July 21, 2025 at 3:00 P.M.

Discussed

Public Comment

Committee Member Comment

Adjournment - 4:00 P.M.