



THE CITY OF KEY WEST

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EXECUTIVE SUMMARY

TO: Jim Scholl, City Manager
Mark Finigan, Asst. City Manager
Doug Bradshaw, Senior Project Manager

FROM: Karen Olson, Special Projects Designer

DATE: December 14, 2011

RE: Approve Change Order #4 to Charley Toppino & Sons, Inc for Sidewalk Enhancements Phase IV – Virginia Street Sidewalks Proj. No. En 0907 and authorize a budget transfer from the Traffic Impact Fee Account

ACTION STATEMENT:

This resolution will authorize Change Order #4 for Sidewalk Enhancements Phase IV – Virginia Street Sidewalks Proj. No. EN 0907 for the changes to the project as a result of public input. It will also cover the costs of the City removing sidewalk from private property located at 1100 Margaret Street. The cost for the additional work is a lump sum amount of \$21,479.50. The Resolution also authorizes a budget transfer from the Traffic Impact Fee Account to fund the change order.

BACKGROUND:

The American Recovery and Reinvestment Act (ARRA) of 2009 was signed by President Obama on February 17, 2009. The ARRA is an unprecedented effort to jumpstart our economy, create or save millions of jobs, and put a down payment on addressing long-neglected challenges so that our country can thrive in the 21st century. This legislation will pay for needed transportation improvements while providing jobs and other economic benefits. The City has been actively seeking these funds to assist our local economy and to improve local infrastructure. We were able to obtain funding for thirteen Sidewalk Enhancement projects through this federal legislation.

PURPOSE AND JUSTIFICATION:

The City has held three public meetings to assure public awareness and understanding of the project. During those meetings the City agreed to move the sidewalk in the 800 block of Virginia Street from the North side to the South side of the street to preserve ten parking spaces. This change requires additional

Key to the Caribbean – Average yearly temperature 77° F.

sidewalk removal and installation, asphalt removal and patch, relocation of a drainage structure and curb paint.

Also due to this plan change the fence at 1100 Margaret Street will have to be removed from the City's right-of-way along Virginia Street. After reviewing the property survey it was discovered that City sidewalk was located on private property at this residence along Margaret Street. The owner has requested the City remove the sidewalk from his property. The attached quote includes this additional work outside of the scope of the project.

The cost for additional work is in the amount of \$21,479.50 per attached proposal from Charley Toppino & Sons dated December 14, 2011.

OPTIONS / ADVANTAGES / DISADVANTAGES:

1. Approve change order #4 for the Virginia Street Sidewalk Proj. No. EN 0907 for additional work due to design changes in the amount of \$21,479.50. This will preserve 10 parking spaces for the neighborhood and remove City sidewalk from private property.
2. Do not approve change order #4 and install sidewalks as originally proposed which will result in the loss of 10 parking spaces.

FINANCIAL IMPACT:

The proposed changes to the project will be an additional amount of \$21,479.50. Funds will be transferred from the Traffic Impact Fee Account 102-4102-541-9900 to account 102-4104-541-6300 (Project EN 0907 Virginia Street Sidewalks).

RECOMMENDATION:

1. Staff recommends that the City Commission select option 1, approve change order #4 for the Virginia Street Sidewalk Proj. No. EN 0907 for additional work due to design changes in the amount of \$21,479.50.