



THE CITY OF KEY WEST

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MEMORANDUM

TO: Jim Scholl, City Manager
FROM: Rod Delostrinos, Director of Community Services
VIA: Greg Veliz, Assistant City Manager- Operations
Sarah Spurlock, Assistant City Manager- Administration
DATE: October 23, 2015

SUBJECT: Change Order # 1 to Smathers Beach and Rest Beach Cleaning Services Contract with EE & G Environmental Services, LLC in the amount of \$125,650 for extending beach cleaning service for the Smathers Beach easternmost groin.

ACTION STATEMENT: Pursuant to City of Key West, Code of Ordinances, Section 2-845 (a), this resolution approves Change Order # 1 to Smathers Beach and Rest Beach Cleaning Services Contract in the amount of \$125,650 for extending beach cleaning service for the Smathers Beach easternmost groin for a period to coincide with the current contract agreement with EE & G Environmental Services, LLC with an effective date of October 1, 2015.

BACKGROUND:

Invitation To Bid (ITB #14-001) solicited contractors to provide beach cleaning services at Smathers Beach and Rest Beach. The easternmost groin was listed as Additive Alternate #1 of ITB#14-001; however, the lowest responsive, responsible bid exceeded the beach cleaning budgeted amount therefore the Additive Alternate #1 was not included in the contract agreement.

Key West City Commission Resolution 13-322 awarded the Smathers Beach and Rest Beach cleaning services to EE & G Environmental Services, LLC. The subsequent contract was signed on December 3, 2013 with a contract start date of January 1, 2014.

Key West City Commission Resolution 15-293 ratified the Interlocal Grant Award agreement with the Monroe County Tourist Development Council (TDC) for funding in the amount of up to \$520,000 annually on a 50% cost reimbursement basis for Smathers Beach and Rest Beach cleaning services. This amount is an increase of \$140,000 in grant funding from previous years. On October 21, 2015 the Monroe County Board of County Commissioners (BOCC) approved allocation of requested TDC funding to the City of Key West.

Key to the Caribbean – Average yearly temperature 77° F.

PURPOSE AND JUSTIFICATION:

Daily beach cleaning at Smathers Beach and Rest Beach is essential to environmental stewardship, public health/ safety, and tourism.

The TDC grant will help fund the cleaning and maintenance of Smathers Beach and Rest Beach and lessen the fiduciary impact on the City of Key West ad valorem taxes. The following is the annual cost breakdown.

Smathers Beach: Base Year Bid Price (2014)	\$558,736.00
Rest Beach: Base Year Bid Price (2014)	\$114,464.00
Total Bid for First Year Bid Price for both beaches	\$673,200.00
In addition, the First Year Bid Price and each subsequent year in the five year contract shall be increased by a minimum of 2% or by the Consumer Price Index (CPI) whichever is greater. This annual increase shall not exceed 5% in any one year even if the CPI is higher than 5%.	

Additional Cleaning (Smathers Beach Easternmost Groin)	
Oct 2015 – Sept 2016: limited to 24 occurrences during the period Thirty-Seven Thousand, Six Hundred, Ninety-Five dollars	\$37,695.00
Oct 2016 – Sept 2017: limited to 24 occurrences during the period Thirty-Seven Thousand, Six Hundred, Ninety-Five dollars	\$37,695.00
Oct 2017 – Sept 2018: limited to 24 occurrences during the period Thirty-Seven Thousand, Six Hundred, Ninety-Five dollars	\$37,695.00
Oct 2018 – Dec 2018: limited to 6 occurrences during the period Twelve Thousand, Five Hundred, Sixty-Five dollars	\$12,565.00
4 Year Total	\$125,650

FINANCIAL IMPACT:

Expenditures for beach cleaning services are budgeted in FY 15-16 General Fund Account 001-1905-519.34 as two line items—Annual Beach Cleaning Contract: \$743,000 and Additional Beach Cleaning: \$38,000.

RECOMMENDATION:

Staff recommends approving Change Order # 1 to Smathers Beach and Rest Beach Cleaning Services Contract with EE & G Environmental Services, LLC in the amount of \$125,650 for extending beach cleaning service for the Smathers Beach easternmost groin.