




MEMORANDUM

Date: November 9, 2023

To: Honorable Mayor and Commissioners

Via: Albert P. Childress
City Manager 

From: Gary Volenec, P.E.
Engineering Director

Subject: **United Street Improvements Project – Change Order 4**

Introduction

Authorize the City Manager to approve Change Order 4 in the amount of \$150,686.90 to Charlie Toppino and Sons, Inc. (CTS) for the United Street Improvements Project to include the installation of asphalt paving on Elizabeth, Royal and William Streets for the Florida Keys Aqueduct Authority (FKAA), add valley gutter to address drainage concerns between Simonton and Whitehead Streets, and eliminate work at the intersection of Whitehead Street and United Street at the request of the Utilities Department to allow future drainage improvements to be installed prior to road repaving.

Background

The City Awarded Contract ITB #23-003, *United Street Roadway Improvements*, in accordance with Resolution 23-057 to CTS to provide paving, Americans with Disabilities Act (ADA) sidewalks and curb ramps, bike lanes, pavement markings, and landscaping along United Street from Whitehead Street to Grinnell Street. During the project, the City was contacted by FKAA to see if we could help them complete paving of unfinished road surfaces on William, Royal, and Elizabeth Streets. By using the City contractor, FKAA would achieve cost savings on mobilization costs, resulting in the total cost for the repaving work to be \$108,375.00. The FKAA Board of Directors approved this work and reimbursement of funds to the City at their meeting on October 11, 2023.

Additionally, areas of United Street roadway between Simonton and Whitehead Streets were found to be too flat to hold drainage slope tolerances, so approximately 795 LF of concrete valley gutter is needed to maintain acceptable grades to allow proper drainage. This work will result in an added cost of \$77,600.10.

Finally, the Utilities Department requested that work at the end of United Street at Whitehead Street be held off to allow future drainage improvements to be installed at the intersection. This paving work will be completed during the South Street Improvements project scheduled for 2024, allowing sufficient time for drainage improvements to be designed and installed. The reduction in work will result in a cost deduct of \$35,288.20 to the project.

Procurement

This Change Order will be funded from Account 102-4102-541-6300/II41022302 (Paving). Upon approval, a Change Order will be issued to CTS increasing the contract amount from \$4,885,028.83 to \$5,035,715.73. This new total includes the \$108,375.00 that will be reimbursed to the City by FKAA for helping them complete paving of unfinished road surfaces on William, Royal, and Elizabeth Streets.

Recommendation

The City Manager's Office recommends the approval of Change Order 4 in the amount of \$150,686.90 to Charley Toppino and Sons, Inc. (CTS), for the United Street Improvements Project to include the installation of asphalt paving on Elizabeth, Royal and William Streets for the Florida Keys Aqueduct Authority (FKAA), addition of valley gutter to address drainage concerns between Simonton and Whitehead Streets, and elimination of work at the intersection of Whitehead Street and United Street at the request of the Utilities Department to allow future drainage improvements to be installed prior to road paving. Staff recommends authorizing the City Manager to execute the change order upon consent of the City Attorney, and to execute any necessary budget transfers or amendments.