

Cindy Shain, Director

## CODC REGISTRATION CONFIRMATION

October 8, 2020

Dear SPI CODC Course Registrant:

Southern Police Institute is pleased to confirm your registration for the upcoming **88th Command Officers Development Course**, which will be conducted in five sessions in **Fort Lauderdale, Florida** on the following dates:

**March 15-26, 2021**

**April 12-23, 2021**

**May 10-21, 2021**

**June 7-18, 2021**

**July 12-23, 2021**

The course will be held at **Courtyard by Marriott Ft. Lauderdale/North, 2240 W. Cypress Creek Rd., Ft. Lauderdale, FL 33309**. Training will be scheduled Monday – Friday from 8:00 a.m. – 5:00 p.m.

**NOTE:** SPI reserves the right to cancel this course if advance registrations do not meet minimum requirements to conduct the training. Final determination on cancellation will be made by SPI 30 days prior to the class start date. (If you have any questions as to making your travel arrangements, contact the Southern Police Institute at 502-852-6561.)

### **Course Materials and Equipment:**

**No printed course materials will be provided for this course. In responding to the feedback from past attendees, all course materials (i.e., PPT presentations, handouts, articles) will be provided on a computerized access link provided to you 10 to 14 days prior to the start of this course. An email will be sent to you with all pertinent course and coordinator information by SPI.**

**It is strongly recommended that attendees download all course materials (accessed at the above link) to your laptop, tablet or other device prior to the first day of class and bring that device with you OR print the materials and bring them with you to class.**

**NOTE:** In order to download course materials from the access link, it will be necessary to have PowerPoint, Word, and Excel software (Office Suite) installed on your laptop, tablet or other device

**Dress Code:** Uniforms or suits for men or comparable appropriate attire for women are to be worn for the class photograph and graduation luncheon. Appropriate classroom attire is business casual (shirt with a collar, golf shirts, slacks). No tee shirts, tattered or ripped jeans, shorts, beach or gymnasium attire are permitted for class.

**Course Tuition:**

**\$3,595.00 (if paid by cash or check) / \$3,715.00 (if paid by credit card)**  
**MasterCard, Visa and American Express is currently accepted by the University of Louisville**

If payment was not included with your registration form, you will be invoiced for the tuition fee. All checks should be made payable to the *“University of Louisville.”*

**Suggested Lodging:**

**Courtyard by Marriott Ft. Lauderdale/North**  
2440 W. Cypress Creek Rd.  
Ft. Lauderdale, FL 33309  
**Phone:** (954) 772-7770

[Open in Google Maps](#)

[Click here for hotel reservation link](#)

**Room Rates:**

January 1 - April 30, 2021: King Standard \$129.00 per night / Double Beds \$139.00 per night

May 1 - September 30, 2021: King Standard \$99.00 per night / Double Beds \$109.00 per night

October 1 -December 31, 2021: King Standard \$129.00 per night / Double Beds \$139.00 per night

---

**Closest International Airport to Training Facility:** Fort Lauderdale Hollywood International Airport (FLL)

**Distance from Airport to Training Site:** 13.9 miles / 19 minutes

A non-refundable administrative fee of \$100.00 will be charged if your registration is cancelled within 30 calendar days of the start date of this training course. All cancellations must be made in writing and should be faxed (502-852-0335) or emailed to Mary Evans at [mary.evans@louisville.edu](mailto:mary.evans@louisville.edu).

**SPECIAL INFORMATION OR EQUIPMENT REQUIRED FOR THIS COURSE:**

**Equipment Needs:** You will need access to computer, internet and printer for the CODC.

**Required Equipment for Budget Mini-Course:**

**Information for Budget Mini-Course with Lt. Alex Alfonso:**

In order to complete assigned daily group projects, all class members are required to bring a laptop or tablet (downloaded with Excel) for all four days of the budget block of instruction.

Thank you for selecting the Southern Police Institute for your training needs. We wish you a very productive and successful training experience!

If you have any further questions, please contact the Southern Police Institute at 502-852-6561.