

RESOLUTION NO. 23-005

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF KEY WEST, FLORIDA, APPROVING THE STAFF RANKING FOR TRENCHLESS INSTALLATION OF UTILITIES ACROSS FLEMING CHANNEL PROJECT IN RESPONSE TO RFQ NO. 22-008; AUTHORIZING THE CITY MANAGER TO ENTER INTO CONTRACT NEGOTIATIONS WITH JACOBS ENGINEERING GROUP, UPON CONSENT OF THE CITY ATTORNEY; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City issued a request for qualifications for firms capable of providing trenchless installation of utilities across Fleming Channel engineering services for the City of Key West, and opened the qualification packages on September 14<sup>th</sup>, 2022; and

WHEREAS, a ranking committee reviewed the three (3) responses to the RFQ for Trenchless Installation of Utilities across Fleming Channel, in a public meeting with consultant firms by Zoom, and ranked the responses; and

WHEREAS, City staff recommends acceptance of the staff ranking, and award of the RFQ to Jacobs Engineering Group, as the highest-ranked firm; and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF KEY WEST, FLORIDA, AS FOLLOWS:

Section 1: That the three responses in response to RFQ No. 22-008, for Trenchless Installation of Utilities Across Fleming Channel are hereby ranked by a ranking committee, and approved by the City Commission as follows:

- (1) Jacobs Engineering Group
- (2) Chen Moore and Associates
- (3) Black and Veatch

Section 2: That the City Manager is hereby authorized to negotiate a contract with Jacobs Engineering Group, as the highest-ranked respondent, upon advice and consent of the City Attorney. The project will be funded from sewer fund Construction In Progress account 401-3503-535-6500 (Project SE35031802 Directional Bore Influent Force Main-Fleming Key).

Section 3: That the contract, including cost proposal, to complete the scope of work for Trenchless Installation of Utilities Across Fleming Channel, will be brought to the City Commission for final approval.

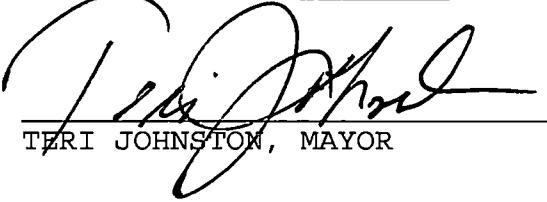
Section 4: That this Resolution shall go into effect immediately upon its passage and adoption and authentication by the signature of the Presiding Officer and the Clerk of the Commission.

Passed and adopted by the City Commission at a meeting held this 4th day of January, 2023.

Authenticated by the Presiding Officer and Clerk of the Commission on 6th day of January, 2023.

Filed with the Clerk on January 6, 2023.

Mayor Teri Johnston	<u>Yes</u>
Vice Mayor Sam Kaufman	<u>Yes</u>
Commissioner Lissette Carey	<u>Yes</u>
Commissioner Mary Lou Hoover	<u>Yes</u>
Commissioner Clayton Lopez	<u>Yes</u>
Commissioner Billy Wardlow	<u>Yes</u>
Commissioner Jimmy Weekley	<u>Yes</u>

  
TERI JOHNSTON, MAYOR

ATTEST:



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CHERYL SMITH, CITY CLERK



## THE CITY OF KEY WEST

Post Office Box 1409 Key West, FL 33041-1409 (305) 809-3700

### EXECUTIVE SUMMARY

**DATE:** December 19, 2022

**TO:** Patti McLaughlin, City Manager

**FROM:** Kelly M. Crowe, Utilities Director

**Cc:** Todd Stoughton, Assistant City Manager

**SUBJECT:** Approval of Ranking Committee Scores for Statements of Qualification Received for RFQ 22-008 Trenchless Installation of Utilities Across Fleming Channel.

#### Action Statement:

This resolution will approve the scoring and ranking of statements of qualifications received in response to City of Key West Request for Qualifications RFQ 22-008 Trenchless Installation of Utilities Across Fleming Channel.

#### Background:

On September 14, 2022, the city received statements of qualification for RFQ 22-008 Trenchless Installation of Utilities Across Fleming Channel. The firms who submitted responses are Black and Veatch, Chen Moore and Associates, and Jacobs Engineering Group.

City will choose one consultant firm to develop engineered plans and specifications, provide bidding documents, construction cost estimates, assist with federal and state permitting, obtaining easements, and compile the environmental assessment for the Trenchless Installation of Utilities Across Fleming Channel.

Statements of qualification were reviewed and discussed by the ranking committee members, in a meeting attended on Zoom by the consultant firm respondents.

Consultant statements of qualification were evaluated, as to past performance on similar projects, approach and understanding of the project, experience of key personnel, and references. Consultant firms are listed in order of the highest ranked firm first:

1. Jacobs Engineering Group (95.0 points)
2. Chen Moore and Associates (92.3 points)
3. Black and Veatch (91.0 points)

MEMORANDUM

**Strategic Plan:**

Key West Strategic Plan 2021 Priority 2: Adaption and Sea Level Rise lists Goal 2: Short-term Critical Projects and Plans to implement critical projects. This project to install critical utilities across Fleming Channel will result in infrastructure that is protected from storm impacts and damage.

**Financial Impact:**

There is no financial amount to be considered. Upon selection of a consultant firm, staff will work the consultant to provide a cost proposal to complete the scope of work for the Trenchless Installation of Utilities Across Fleming Channel. Cost proposal will be brought to the City Commission for approval.

Project will be funded from sewer fund account 4013503-5356500 construction in progress, SE35031802 Directional Bore Influent Force Main-Fleming Key.

**Options:**

1. Approve the scores and ranking of the consultant firms, selection of Jacobs Engineering Group as the highest ranked firm.
2. Approve the scores and ranking of the consultant firms, select the second or third ranked firm.
3. Not approve the ranking scores and not select a firm to undertake work for the Trenchless Installation of Utilities Across Fleming Channel. Grant funding from the Florida Division of Emergency Management and the Florida Department of Economic Opportunity, in the amounts of \$540,843.62 and \$1,781,450.00, will be lost.

**Recommendation:**

Staff recommends option 1, approve the scores and ranking of the consultant firms, select the highest ranked firm, Jacobs Engineering Group.

# INTEROFFICE MEMORANDUM

To: Kelly Crowe, Utilities Director  
CC: Elizabeth Ignoffo, Permit Engineer  
Jessica Durocher, Purchasing  
From: Sarah Schilling, Deputy City Clerk *SS*  
Date: September 14, 2022  
Subject: RFQ 22-008 Trenchless Installation of Utilities Across Fleming Channel

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The following bids were opened Wednesday, September 14, 2022 at 3:00 p.m. in response to the above referenced project.

1. Black & Veatch Corporation  
2121 Ponce de Leon Blvd, Suite 305  
Coral Gables, FL 33134
2. Chen Moore and Associates, Inc.  
3150 SW 38<sup>th</sup> Ave, Suite 950  
Miami, FL 33146
3. Jacobs Engineering Group Inc.  
3150 SW 38<sup>th</sup> Ave, Suite 700  
Miami, FL 33146