

RFP #25-002 Code Compliance Special Magistrate Evaluation Sheet

Evaluation Criteria - Proposals will be scored and ranked by the Evaluation Committee, based on the following criteria and points:

Category	Category Points Assigned	Evaluator Points Assigned
Qualifications and Experience in Litigation or Quasi-Judicial Proceedings	30	30
Prior Experience as Judicial or Quasi-Judicial Officer	20	20
Training and Experience in Florida Local Government	20	20
Proposed Fee Arrangement	25	25
Demonstrated Positive Community Relations	5	5
Total Points	100	100

Required Documents/ Check box if provided:

- 1) Anti-Kickback Affidavit: ☒
- 2) Non-Collusion Affidavit: ☒
- 3) Sworn Statement on Public Entity Crimes: ☒
- 4) Equal Benefits for Domestic Partners: ☒
- 5) Cone of Silence Affidavit: ☒
- 6) Affidavit Attesting to Noncoercive Conduct for Labor or Services: ☒
- 7) Vendor Certification Regarding Scrutinized Companies List: ☒
- 8) Indemnification Form: ☒
- 9) Minimum Insurance Requirements: ☒ *TBD at Award*

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Prior Experience as Judicial or Quasi-Judicial Officer	20	20
Training and Experience in Florida Local Government	20	20
Proposed Fee Arrangement	25	25
Demonstrated Positive Community Relations	5	5
Total Points	100	100

Required Documents/ Check box if provided:

- 1) Anti-Kickback Affidavit: ☒
- 2) Non-Collusion Affidavit: ☒
- 3) Sworn Statement on Public Entity Crimes: ☒
- 4) Equal Benefits for Domestic Partners: ☒
- 5) Cone of Silence Affidavit: ☒
- 6) Affidavit Attesting to Noncoercive Conduct for Labor or Services: ☒
- 7) Vendor Certification Regarding Scrutinized Companies List: ☒
- 8) Indemnification Form: ☒
- 9) Minimum Insurance Requirements: ☐

*Proposed
Insurance -
bill
provide & select
- required*

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Evaluation Criteria - Proposals will be scored and ranked by the Evaluation Committee, based on the following criteria and points:

Category	Category Points Assigned	Evaluator Points Assigned
Qualifications and Experience in Litigation or Quasi-Judicial Proceedings	30	28
Prior Experience as Judicial or Quasi-Judicial Officer	20	20
Training and Experience in Florida Local Government	20	18
Proposed Fee Arrangement	25	25
Demonstrated Positive Community Relations	5	5
Total Points	100	96

Required Documents/ Check box if provided:

- 1) Anti-Kickback Affidavit: ☒
- 2) Non-Collusion Affidavit: ☒
- 3) Sworn Statement on Public Entity Crimes: ☒
- 4) Equal Benefits for Domestic Partners: ☒
- 5) Cone of Silence Affidavit: ☒
- 6) Affidavit Attesting to Noncoercive Conduct for Labor or Services: ☒
- 7) Vendor Certification Regarding Scrutinized Companies List: ☒
- 8) Indemnification Form: ☒
- 9) Minimum Insurance Requirements: ☒