



**THE CITY OF KEY WEST**

Post Office Box 1409 Key West, FL 33041-1409 (305) 809-3933

**To: Jim Scholl, City Manager  
Sarah Spurlock, Asst. City Manager**

**From: Michael Davila, Div. Chief of Operations KWFD**

**Date: September 23, 2015**

**Reference: Motorola Radio Purchase, Sole Source Specifications**

Pursuant to purchasing Code 2-844 relating to Brand Name Specifications, "Since use of a brand name specification is restrictive of product competition, it may be used only when the purchasing agent makes a written determination that only the identified brand name item will satisfy the City's needs."

Additionally, "The Purchasing Agent shall seek to identify sources from which the designated brand name item can be obtained and shall solicit such sources to achieve whatever degree of price competition is practicable. If only one source can supply the requirement, the procurement shall be made under the sole source procurement provisions of section 2-797".

In this case, Motorola is the only equipment brand that is used by the local system administrator, Monroe County Sherriff's Office.

Purchasing Code 2-797 (1) b. states, "A contract may be awarded without competition when the department head makes a written determination and the purchasing agent verifies that, after conducting a good faith review of available sources, there is only one source for the required commodity or contractual service."

After a good faith review, this confirms that Motorola is the only authorized vendor for Motorola Radios and is the only authorized service repair and warranty organization in the state of Florida.



Sue Snider



Mark Finigan

**KEY WEST FIRE**