

**TASK ORDER PURSUANT TO
THE MASTER AGREEMENT TO FURNISH
GENERAL ENGINEERING AND UTILITY ENGINEERING SERVICES
BETWEEN THE CITY OF KEY WEST AND CHEN AND ASSOCIATES
CONSULTING ENGINEERS, INC. (C&A)**

DATE: August 20, 2012

TASK ORDER NO. 05 (AMENDMENT NO. 2)

PROJECT NO. 107.006 (Chen Moore and Associates)

TITLE: **CONSTRUCTION SERVICES FOR THE RENOVATION AND REPAIRS OF THE SCHOONER WHARF BUILDING**

A. PROJECT TASKS

Based on our construction documents, Chen Moore and Associates (CONSULTANT) will provide Construction Services for the new renovation and addition (i.e. Schooner Wharf Building).

Property address: 202 William Street Key West, FL 33040
Parcel ID: 00072082-003900

The following tasks describe the specific activities to be performed and the work products to be prepared by the CONSULTANT under this task order.

B. BASIS OF SCOPE

The following assumptions were used in the development of this Task Authorization:

- CONSULTANT will not conduct negotiations, or provide direction to the contractor on issues that could potentially affect Contract Time or Contract Amount without the concurrence of the CITY's Project Manager.
- CONSULTANT is not responsible for obtaining environmental permits, conducting special inspections, preparation of Conformed Contract Documents, preparation of Record Drawings and Certification of Construction Completion that may be required for permitting agencies for this project except as specifically stated in the original Task Order and prior amendments.
- Change orders, claims negotiation, and dispute resolution, as well as, arbitration, litigation, expert witness and/or other activities involving additional parties are specifically excluded from this Scope of Services.

The following services are not included under basic Scope of Service but can be provided as additional services:

- Services for materials testing during construction.

TASK 6. CONSTRUCTION SERVICES

CONSULTANT shall provide construction administration support services in the form of the following: attend pre-construction meeting, review of shop drawings, specialty site visit by Structural, MEP, and Architect, review of as-built drawings, and responding up to five (5) Requests for Information (RFI).

- Deliverables:
- Attend two (2) progress meetings.
 - Conduct six (6) site visits (e.g. Structural, MEP, and Architectural).
 - Respond up to five (5) RFIs.
 - Construction Observation reports within five (5) business days of the site visit.

TASK 6 – REIMBURSABLES

CONSULTANT will be reimbursed in accordance to Article 2 in the Master Service Agreement. The CITY shall pay for reimbursable expenses invoiced at the actual cost of expenditures incurred by the CONSULTANT. Direct expenses are those necessary costs and charges incurred for the PROJECT including courier charges, field equipment incurred directly for the PROJECT, printing and reproduction, the costs of travel, subsistence, lodging and related expenses of personnel while traveling in connection with the PROJECT in accordance with CITY policy and Florida Statute FS 112.061.

C. SCHEDULE

Work will begin immediately following Notice-to-proceed (NTP). Schedule is based upon the construction duration of three months.

D. COMPENSATION

Compensation for the above scope of services will be billed hourly (Not-to-exceed) as follows:

FEE SUMMARY	
TASK	FEE
Task 6 - Construction Services	\$17,585
Task 7 - Reimbursables	\$2,250
TOTAL FEE	\$19,835