



Monthly Utilities Department Report

To: Albert P. Childress
City Manager

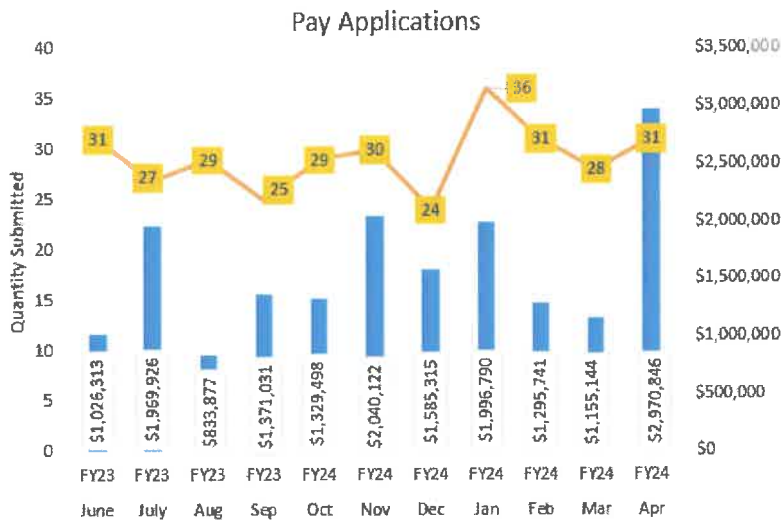
Date: May 9, 2024

From: Matt Wilman
Interim Utilities Director

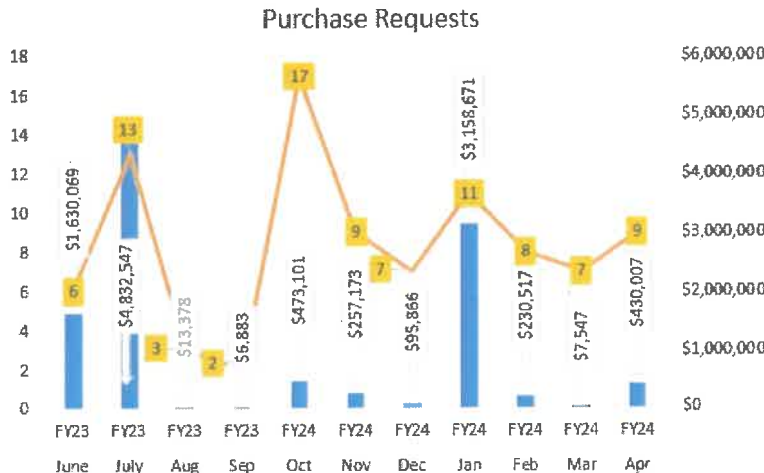
Subject: April 2024 Utilities Department Report

Administrative

- Pay Apps Processed: 31 for \$2,970,846



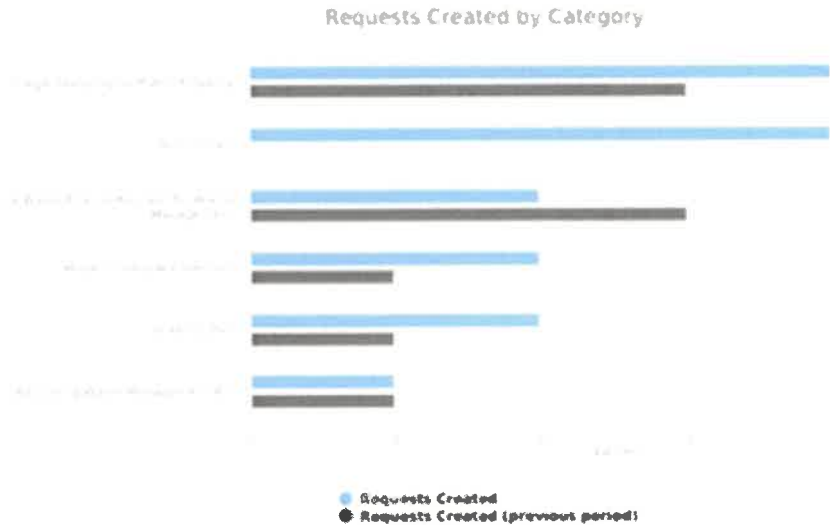
- Purchase Requests Submitted: 9 @ \$430,007



- Issues Resolved-Click Fix 13 of 15 resolved to date (all categories)

City of Key West

Requests filtered by request category that have been created 03/28/2024 - 04/29/2024 compared to 03/29/2023 - 04/28/2023 filtered to 6 categories within all geographies



- Back Utility Fees Assessed/Collected: \$0 Assessed / \$0 collected
- Undiscovered Sewer Base Charges recognized: 0 EDUs @ \$25.01 = \$0/month
- Add or Reassess new parcels 1@ \$349, 1@ \$118 = \$467/year

Solid Waste

- Waste Hauled
 - Municipal Solid Waste: 3479 tons
 - Yard Waste: 463 tons
 - Recycling: 417 tons
 - Construction and Demolition: 15 tons
 - Metal: 35 tons
 - Leachate: 38 tons
- White Goods (Pick Ups): 146 Pick Ups
- Bulk Pick Ups by Waste Management (Tons): 386 Pick Ups
- Tonnage of bulk picked up by Waste Management: 531 tons
- Bulk Item Pick Ups by Public Works: 101
- Extra Pick Ups (Pick Ups): 21
- Carts Delivered: 90
- Carts Repaired: 3
- Cart Exchanges: 8
- Commercial Recycling Participation Rate: 50%
- Solid Waste related code cases opened: 22
- Solid Waste code cases closed: 21

Recycling Update

- Met with representative of Green Parrot and Half Shell Raw Bar regarding recycling initiatives that have been undertaken. They are looking for support from the City regarding those efforts. A recycling coordinator could partner with businesses and promote environmentally responsible practices.

Sewer/Storm/GIS/Solid Waste

- The Utility Director and Utility Administrator worked through a plan of transition of duties and responsibilities to be implemented upon Kellys departure.
- The budget was submitted for Solid Waste, Sewer, and Stormwater to the Finance Department.
- A work order was issued to CT&S to repair the 30" storm water pipe at George & Atlantic. An order for materials is currently in process.
- A purchase order was issued for the Pump Station F Grinder. A notice to proceed was issued to Jacobs Engineering, A kickoff meeting was held on April 26th.
- Preparations for Earth Day events included: purchase of stencils, spray paint, safety vests and maps indicating the locations of storm drains.
- ITB 24-010 Canal Maintenance & Mangrove Trimming Services is posted to DemandStar. One addendum to respond to question has been posted.
- Utility Staff attended multiple General Obligation Bond discussions and presentations.
- A fence was erected between Gerald Adams School & SPCA to secure Mt. Trashmore.
- A collaborative session took place with Monroe County Staff to discuss Flagler Avenue renovations.
- The sites for Disaster Debris Management (to be utilized for storm season 2024) are being identified. These are being submitted to FDEP for approval.
- Efforts are under way to clean and maintain an easement for an underground stormwater line in Poinciana Trailer Park.
- City Utility Staff and Navy Staff met at the Fleming Key Bridge to discuss the bore project. They have shared the location of the fuel line and requested notification at the beginning of construction, so that they may be on site.
- Interim Utility Director met with FKAA's Engineer to receive the connection fee for FKAA to connect to the City Sewer System.

- Adjustment of the daily haul out of solid waste from the transfer station was implemented due to the 7-mile bridge run. The haul out needs to happen within a certain window of time to get back to the mainland before the processing sites close for the day.
- Staff requested a task order to review both solid waste contracts with Waste Management and the FDEP operating permit for the Transfer Station. Within the next year the city may desire to combine the two contracts into a single agreement with Waste Management Inc. pending the outcome of the technical memorandum.
- Staff is working with Monroe County to provide a consistent process to receive and dispose of tires in the Lower Keys. This has become an expensive venture in the past 12 months.