



THE CITY OF KEY WEST

Post Office Box 1409 Key West, FL 33041-1409 (305) 809-3939

To: Jim Scholl, City Manager
From: Edward Perez, Division Chief of EMS, KWFD
Date: October 18, 2017
Reference: City of Key West EMS Billing Contract Renewal

Action Statement:

This resolution will approve renewing the agreement between the City and Ambulance Medical Billing (AMB) for an additional year, as per the original agreement, beginning January 13, 2018. AMB provides the billing and collections for the City of Key West Fire Department Emergency Medical Services (EMS).

Background:

The Key West Fire Department began providing EMS transport services on April 1, 2015 generating the need for a billing agency to collect fees for the operations and services provided by the Key West Fire Department.

Resolution 14-347 authorized the City Manager or his designee to negotiate a contract with the highest ranked proposer, AMB. During their time of service, AMB has provided service at an acceptable level. The current term of the contract expires January 13, 2018 and per 6.1 of the agreement, provides for three additional one-year renewals upon the same terms and conditions contained in the agreement. If approved, this will be the third and final renewal option exercised.

Purpose and Justification:

AMB has provided billing and collection services at an acceptable level. Collection rates have now reached the expected range and AMB continuously works toward providing the City with the best opportunity to collect for services provided. AMB is also committed to providing training and assistance to our staff ensuring all patient care reporting is completed quickly and correctly.

Financial Impact:

The City will continue to pay AMB a rate of 5.15% of money they collect for all payments except Medicaid which has a flat rate of \$7.00 per claim. AMB also provides all hardware, software and training for EMS reporting. The current EMS budget, 001-2601-526-3400 provides for \$61,800 for this service based on an expected collection of \$1.2 million. A favorable collection rate will result in additional funds to the City and additional costs for the service.

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Recommendations:

Approve the contract renewal between the City of Key West and Ambulance Medical Billing as the Billing Agency for EMS services delivered by the Key West Fire Department, pursuant to terms and conditions outlined in the contract for one additional year beginning January 13, 2017.

Edward Perez, Division Chief of EMS

Key West Fire Department

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