

CITY OF KEY WEST
APPLICATION FOR A SPECIAL EVENT PERMIT

Name of Applicant(s): Sloppy Joe's Bar

Address of Applicant(s): 201 Duval, Key West, FL 33040

Phone Number of Applicant(s): (305) 296-2388, ext. 121

Name of Non-Profit(s): Key West Sunrise Rotary & Drew Peterson Harley Miami

Address of Non-Profit(s): Rotary Club of Key West, P.O. Box 2354, Key West, FL 33041;

Harley Davidson South/Diabetes Research 17631 S. Dixie, Perrine, FL 33157

Phone number of Non-Profit(s): (305) 235-4023 and (305) 294-8262

Amount or Percentage of Revenue Non-Profit(s) anticipates receiving: minimum \$500 each

Date(s) of Event: Saturday, September 17, 2011

Hours of Operation: 12 Noon – 11:00pm

Estimated/anticipated number of persons per day: _____

Location of Event: Greene Street between Duval and Ann

Street Closed: 11:00am to Midnight

Detailed Description of Event: Sloppy Joe's 9th Annual Biker Garden. Sloppy Joe's will have an outside bar with Sandwiches, sell t-shirts, seating and contests (street layout attached).

Noise Exemption required: Yes ___ No X

Alcoholic beverages sold/served at event: Yes X No ___

The applicant does acknowledge and hereby affirms that any and all information is accurate to the best of his/her knowledge. The applicant(s) permittee agrees to assume full responsibility and liability for, and to indemnify and defend the City against all suits for or by reason of any injury to any person or damages to any property of the parties hereto or of third persons for any and all cause or causes whatsoever or in any way connected with the holding of said event or any act or omission or thing in any manner related to said event and its operation irrespective of negligence, actual or claimed, upon the part of the City, agents or employees.

Donna Edwards
Applicant(s) Signature

04-11
Date

Revised for
Third Reading
11/19/02

ORDINANCE NO. 02-09

AN ORDINANCE OF THE CITY OF KEY WEST, FLORIDA, AMENDING CHAPTER 6 OF THE CODE OF ORDINANCES ENTITLED "AMUSEMENTS AND ENTERTAINMENT" BY AMENDING ARTICLE II PERTAINING TO SPECIAL EVENTS; AMENDING SECTION 6-26 TO REQUIRE A DOWN PAYMENT ON THE COST OF CITY SERVICES, TO ALLOW FOR INTEREST ON LATE PAYMENTS, AND TO INCREASE THE COST WAIVER TO \$1,000.00; ADDING SECTION 6-27 TO RESTRICT PLACEMENT OF FOOD, BEVERAGE AND MERCHANDISE BOOTHS; AMENDING SECTION 6-56 TO REQUIRE THE APPLICATION TO LIST AN EMERGENCY CONTACT PERSON; AMENDING SECTION 6-57 TO ESTABLISH A MINIMUM NON-PROFIT SHARE FOR SPECIAL EVENTS IN WHICH A STREET IS CLOSED; AMENDING SECTION 6-58 TO PROVIDE THAT MAJOR FESTIVAL SPONSORS MAKE APPLICATION SIX MONTHS IN ADVANCE AND APPROVE CERTAIN SALES OF ALCOHOLIC BEVERAGES; ADDING SECTION 6-61 PERTAINING TO HANDICAP-ACCESSIBLE BATHROOM FACILITIES; PROVIDING FOR SEVERABILITY; PROVIDING FOR REPEAL OF INCONSISTENT PROVISIONS; PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, The City Commission finds that a revision to the regulations governing special events and street closures would promote the health, safety and welfare of the citizens of Key West.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY OF KEY WEST, FLORIDA:

Section 1: That section 6-26 of the Code of Ordinances is hereby amended as follows*:

Sec. 6-26. Payment for city services.

- (a) The organizer or sponsor of any festival, street fair, fair, carnival, athletic event, contest, competition, parade, fundraiser, rally, boat or car race or other special event which requires city authorization, whether by administrative permit or city commission approval, and which requires the provisions of additional or extraordinary support services by police, fire, administrative, or other city departments in order to maintain order or safety or to escort participants shall pay to the city the cost of such services. A down payment of ten percent (10%) of the costs, as estimated by the city manager, shall be made to the city either by certified check or credit card at least ten (10) days prior to the event.
- (b) The city manager shall establish a cost schedule for additional or extraordinary support services for the events referred to in subsection (a) of this section, which schedule shall be subject to approval of the city commission. The city manager is authorized to provide reasonable terms for time and manner of payment. If the event sponsor fails to pay the full costs at the time determined by the city manager or, if no such deadline is established, then within thirty (30) days after the event the city may impose an interest charge on the amount due at the rate of one and one half percent (1½%) per month.
- (c) The city commission may grant special exceptions to this section for cause shown upon the public record.
- (d) ~~The first \$500.00~~ \$1,000.00 of costs as specified in subsection (a) of this section may be waived for any organizer or sponsor which has qualified as a tax-exempt nonprofit organization according to state or federal law. Acceptance of this waiver by such sponsor shall render the event a public accommodation subject to the human rights provision of the section 38-225.
- (e) Any nonprofit organization accepting the waiver provided for by subsection (d) of this section shall, within 90 days following the special event, submit to the city commission an accounting of expenses and revenues incurred and generated during the event.

* (Coding: Added language is underlined; deleted language is ~~struck through~~.)

Section 2.

That section 6-27 is hereby added to the Code of Ordinances as follows:

Sec. 6-27. Food, beverage and merchandise booths.

No booth or stall set up for a special event and serving any amount or type of food and/or beverage, or selling merchandise, shall be placed directly in front of, or within five (5) feet of the property line of, a restaurant or a bar or a retail store (selling primarily the same or similar merchandise), unless the owner of the restaurant, the bar or the store consents. This section shall not apply to major festivals as defined in section 6-58.

Section 3.

That section 6-56 of the Code of Ordinances is hereby amended as follows:
Sec. 6-56. Application.

(a) Except as provided in section 6-58. At least 60 days prior to a proposed special event that will result in the closing of a public street, the sponsor shall submit an application to the city manager. An application may be made either by a tax-exempt nonprofit organization (nonprofit) or jointly by a nonprofit and a private or business entity.

(b) If the city manager approves the application, he shall then schedule it for consideration by the city commission. However, if the special event proposes to close only one block, is intended to end prior to 9:00 p.m. on any day of the year, and does not seek either a fee cost waiver or a noise exemption, the city manager may give final approval to the application.

(c) Each application shall include the name of a sponsor's contact person and that person's 24-hour telephone number(s), in case of emergency.

Section 4.

That section 6-57 of the Code of Ordinances is hereby amended as follows:
Sec. 6-57. Donation of percentage of revenue to nonprofit organization.

(a) A major festival is a special event of regional impact. Major festivals are: ~~Faney Fantasy Fest,~~ Hemingway Days, Goombay Festival, Conch Republic Celebration, the Poker Run, the Valentine's Day event for Wesley House, the Red Ribbon event at ~~Mango's Mangoes,~~ and such other special events as may be added or subtracted by resolution of the city commission. Private persons or business entities who sponsor major festivals are not required to provide funds to a non-profit organization per section 6-57. An application for a major festival must be received in the city manager's office at least six (6) months in advance of the scheduled event. Have a non profit coapplicant et to provide a percentage of revenues to a charitable cause.

(b) A business that seeks to sell alcoholic beverages at a major festival pursuant to an APS state license, and which is not a bar or restaurant or other concern that sells alcoholic beverages in the ordinary course of its business, must obtain the written approval of the major festival sponsor and provide such approval to the city of key west.

Section 6

That section 6-61 is hereby added to the Code of Ordinances as follows:
Sec. 6-61. Temporary bathroom facilities.

Whenever the sponsor of a special event provides temporary bathroom facilities on the public right-of-way, at least five percent (5%) of those facilities or one of those facilities, whichever is the greater number, shall be accessible to persons which physical disability.

Section 7.

If any section, provision, clause, phrase, or application of this Ordinance is held invalid or unconstitutional for any reason by any court of competent jurisdiction, the remaining provisions of this Ordinance shall be deemed severable therefore and shall be construed as reasonable and necessary to achieve the lawful purposes of this ordinance.

Section 8. All Ordinances or parts of Ordinances of said City in conflict with the provisions of this Ordinance are hereby superseded to the extent of such conflict.

Section 9. This Ordinance shall go into effect on January 1, 2003.


Read and passed on first reading at a regular meeting held this 16th day of October, 2002.

Read and passed on second reading at a regular meeting held this 6th day of November, 2002.






Read and passed on final reading at a regular meeting held this 19th day of November, 2002.

Authenticated by the presiding officer and Clerk of the Commission on 21st day of November, 2002.

Filed with the Clerk November 21, 2002.

Sponsor's Signature 

RULES AND REGULATIONS FOR USE OF CITY OF KEY WEST PROPERTY FOR SPECIAL EVENTS

1. All Applicant(s) must fill out a City of Key West (City) application form provided to you by the Office of the City Manager.
2. Application(s) for special event(s) must be in the Office of the City Manager 60 days prior to the event.
3. Application(s) must provide comprehensive liability insurance insuring itself and the City against all claims of damages or injury to persons or property arising for any reason as a result of the activities associated with the special event permitted by the City. The insurance policy shall be written by a solvent insurance company in good standing and shall provide a minimum of \$1 million general liability. The policy shall show the City of Key West as an additional named insured.
Sponsor's Signature 
4. The applicant shall indemnify and hold the City harmless from all losses, claims, damages, liabilities, and expenses which may be incurred by the City or which may be claimed against the City by any person, firm to the person or property of any person, firm, corporation, or entity which are consequent or arise from the activities of the permit holder or its equipment, employees, agents, guests, licensees, or invitees for the permit holder activities or which damages/injuries are consequent or arise from permit holders failure to comply with all applicable laws, statutes, ordinances and regulations.
Sponsor's Signature 
5. Applicant(s) who are businesses or private persons who wish to close a City street must make an application jointly with a non-profit entity. When a sponsor proposes a special event that will cause the closing of a city street or other public right-of-way, the sponsor must donate at least 25% of the sponsor's gross revenues or \$1000.00, whichever is greater, to at least one nonprofit organization. The sponsor must designate the nonprofit organization(s) on the application for the event. Each named nonprofit organization must provide the city manger with a letter of assent. Applicant(s) must also hire an off-duty police officer(s) for crowd control and safety as determined by the Key West Police Department or the City Manager's Office. Applicant(s) must have neighboring businesses sign a petition of no objection to the street closure.
Sponsor's Signature 
6. *Within 30 days of the events completion the City Commission will receive a letter from the not for profit organization stating the amount of the monetary donation received from the event.*
Sponsor's Signature 
7. Applicant(s) wishing to sell/consume alcoholic beverages on City property must have approval by the City Commission via Resolution and must hire an off-duty police officer(s) for crowd control and safety as determined by the Key West Police Department or City Manager's Office. Applicant must provide liquor liability insurance.
Sponsor's Signature 

8. Applicant(s) wishing to have an exemption from the noise control ordinance must fill out an application thirty days before the event. Processing fee for the application is \$50.00.

Sponsor's Signature NK

9. All applications are subject to approval at the discretion of the City Manager and/or City Commission.

Sponsor's Signature [Signature]

10. Notice of the city commission's proposed action on an application for a special event permit shall be mailed prior to the meeting at which the matter is to be considered to all property owners and occupants of property located within a 100-foot radius of the proposed special event. Notice of such proposed action also shall be published in a newspaper of general circulation in the city at least five days prior to the date of the city commission decision. The notice shall identify a contact person and phone number for complaints. The applicant shall pay for the newspaper advertisement.

Sponsor's Signature [Signature]

11. The organizer or sponsor of any special event, which requires the provision of additional or extraordinary support services by police, fire, administration, or other city departments shall pay to the city the cost of such services. A down payment of 10 percent of the costs, as estimated by the city manager, shall be made to the city either by certified check or credit card at least ten days prior to the special event.

Sponsor's Signature [Signature]

12. The first \$1000.00 of costs as specified in subsection (a) of the ordinance may be waived for any organizer or sponsor, which qualified as a tax-exempt nonprofit organization according to state or federal law. Acceptance of this waiver by such sponsor shall render the special event a public accommodation subject to the human rights provision of the section 38-225.

Sponsor's Signature [Signature]

13. Any nonprofit organization accepting the waiver provided for by subsection (d) of the ordinance shall, within 90 days following the special event, submitted to the city commission an accounting of expenses and revenues incurred and generated during the special event.

Sponsor's Signature [Signature]

14. Whenever the sponsor of a special event provides temporary bathroom facilities on the public right-of-way, at least five percent of those facilities or one of those facilities, whichever is the greater number, shall be accessible to persons with physical disability.

Sponsor's Signature N/A

15. Where a person has not applied for a special event permit and an event at it's location spills into a street, causing the police department to close all or a portion of the street, the person sponsoring the event shall pay all such extraordinary service costs incurred by the city. On each anniversary of this occurrence, if the person can reasonably anticipate an overflow of people into the street, a special event permit must be applied for consistent with this division. A violation of this section may be grounds for revocation of an occupation license.

Sponsor's Signature [Signature]

Complete Checklist for Event Recycling

City of Key West

- Identify contact person at the festival responsible for working with recycling.
Name of person: Gerald Henderson Phone number: 296-2388 x130
- Identify the recyclable commodities that will be used by the public and behind-the-scenes.
Aluminum Glass _____ #1 Plastic #2 Plastic _____ Steel _____
Corrugated Cardboard Other: _____
- Define the amount of recycling containers needed for the festival grounds (based on commodities used at event and where they will be used and discarded. When recyclables are used throughout event, 1 recycling container for every three trash barrels may be used)
Amount of recycling containers needed: Single Stream 2 bins per Greg Sullivan at Waste Management
- Arrange for recycling containers for the grounds and a large container (roll-off or festival box) and coordinate delivery and removal arrangements. Recycling containers may be ordered from Waste Management. 305 296-2825.
Arrangements made: WM contacted
- Capacity of containers on grounds: Single Stream (2) 96 gal bins
Contact person for containers: Gerald Phone #: 296-2388
- Order signs to inform customers of recycling. Signs are needed for point-of-purchase locations and recycling containers. Will place recycle signs on bins
- Acquire liner bags for the recycling containers to be placed on the grounds. Ensure that the capacity of the bags is equal to or greater than that of the recycling containers on the grounds.
- Arrange for emptying of recycling containers during the event – from the containers on the grounds to the large container.
Arrangements made: Scheduled task to Rowback
- Arrange for pick-up of the recyclables. The agency providing containers will often take the materials for recycling. In other cases, arrange for the materials to be taken to a recycling facility.
Arrangements made: thru Sloppy Joe's WMA Acet
- Meet with vendors and tell them to ask customers to recycle the appropriate materials. Make sure vendors know what will be recycled. Inform them that signs will be posted in their areas. No vendors
- Oversee the delivery of containers and placement of signs.
- Place recycling containers next to trash cans on the grounds and insert liner bags. All recycling

N/A

containers must be adjacent to trash barrels in order to reduce contamination problems.

- Monitor recycling containers for correct usage during the event and take actions to solve problems.
Problems: _____
Actions taken: _____

- View trash barrels and note any recyclables in the trash. Take actions to solve problems.
Problems: _____
Actions taken: _____

- Take photos of event recycling, record data on volumes of recyclables and trash, and ask vendors and event organizers for comments about the program
Comments: _____

- Ensure that recyclables are removed and taken to the large container when bins are full and that liner bags are replaced.
- At the end of the event, remove signs and arrange for their return to owners.
- Place recycling containers in the pick-up location, as arranged with the providers of the containers.
- Ask the recycling facility to appraise the amount of material collected for recycling by weight, volume, or counts and report on contamination levels.
Amount of material: _____
Contamination: _____
- Prepare a report on the program including strategies used, amount of material diverted, comments and suggestions from participants and future recommendations.
- Share the results with event organizers.
- ✓ Security deposit of \$1000.00 must be submitted prior to the event.
- Security deposit returned: _____

*For more information about event recycling and waste reduction, contact Waste Management at
305 296-2825*

Sloppy Joe's
Biker Bash (during Poker Run)
Saturday, September 17, 2011
Noon-11:00pm

Recycle Plan

Recycle Coordinator: Jerry Henderson

Recycle Coordinator will:

- Inform Sloppy Joe's Staff of recycling policy
- Coordinate recycling containers on street (extra bins will be leased if necessary)
- Recycled items will be pickup by Waste Management through our business account
- Report recycled materials to the City of Key West (Annalise Mannix 809-3747)
- Ensure waste containers are placed throughout event area
- Make sure recyclables and trash are separated

Minimum City Requirements:

1. Recycle bins for cans and bottles within 50 feet of all drink/drink sales locations

We'll have one bar set up with recycle containers. Please note we will serve draft beer in cups (no beer will be served in bottles or cans). Sodas and drinks will also be served in cups.

2. Sloppy Joe's staff will separate bottles, cans and cardboard into businesses appropriate sorting area
3. Recyclables will be picked up by Waste Management
4. Cardboard will be recycled through our business Waste Management account
5. Recycle bins will be clearly marked to reduce sorting time

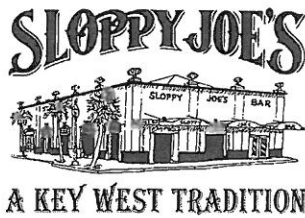


THE CITY OF KEY WEST

Post Office Box 1409 Key West, FL 33041-1409 (305) 809-3888

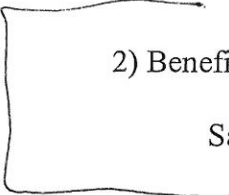
Pursuant to my request to conduct a special event requiring authorization by the City Commission, I agree that throughout the event I will keep the premises clear of accumulated recyclables, trash and debris. This includes emptying trash and recycle cans on a regular basis for the duration of the event.

Donna Edwards



Sloppy Joe's is requesting street closures from the City of Key West
 for the following **2011 Street Events**
 on Greene Street between Duval and Ann:

1) Benefits the Hemingway Look-Alike Society (FL Keys Scholarships)
 Sloppy Joe's 31st Annual Hemingway Look-Alike Contest
 Running of the Bulls
 Saturday, July 23rd 11:00am-Midnight



2) Benefits Key West Sunrise Rotary and Diabetes Research
 Sloppy Joe's 9th Annual Biker Bash
 Saturday, September 17th 11:00am-Midnight

Business Name	Address	Name	Signature	Agree or Disagree
Sloppy Joe's	506 Greene	Donna Edwards	<i>[Signature]</i>	Agree
Island Surg. & Cigar	141 Duval St	Alow Cronin	<i>[Signature]</i>	Agree
521 Greene St #5 Store		ARKADI STERN	<i>[Signature]</i>	Agree
PARADISE PIZZA	503 GREENE ST	LUGI PACELLI	<i>[Signature]</i>	Agree
Beef Mobile	503 Greene	Ricardo C.	<i>[Signature]</i>	Agree
McAddens	511 Greene	Dave Rose	<i>[Signature]</i>	Agree



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
4/7/2011

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Kuykendall Gardner 1560 Orange Ave Ste 750 Winter Park FL 32789		CONTACT NAME: Dawn Knight, CIC, CRM PHONE (A/C, No, Ext): (407) 894-5431 FAX (A/C, No): (407) 629-6378 E-MAIL ADDRESS: dknight@kgbroker.com PRODUCER CUSTOMER ID #: 00001867													
INSURED Sloppy Joe's Enterprises Inc. 201 Duval Street Key West FL 33040		INSURER(S) AFFORDING COVERAGE <table border="1"> <tr> <td>INSURER A: American Safety Indemnity Co</td> <td>NAIC #</td> </tr> <tr> <td>INSURER B: General Ins Co of America</td> <td>24732</td> </tr> <tr> <td>INSURER C: FHM Insurance Company</td> <td>10699</td> </tr> <tr> <td>INSURER D:</td> <td></td> </tr> <tr> <td>INSURER E:</td> <td></td> </tr> <tr> <td>INSURER F:</td> <td></td> </tr> </table>		INSURER A: American Safety Indemnity Co	NAIC #	INSURER B: General Ins Co of America	24732	INSURER C: FHM Insurance Company	10699	INSURER D:		INSURER E:		INSURER F:	
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INSURER F:															

COVERAGES CERTIFICATE NUMBER: 11-12 MASTER REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY						EACH OCCURRENCE \$ 1,000,000
	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY						DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 50,000
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR	X		ESL0285791101	4/1/2011	4/1/2012	MED EXP (Any one person) \$ NONE
							PERSONAL & ADV INJURY \$ 1,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE \$ 2,000,000
	<input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC						PRODUCTS - COMP/OP AGG \$ 2,000,000
B	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000
	<input checked="" type="checkbox"/> ANY AUTO						BODILY INJURY (Per person) \$
	<input type="checkbox"/> ALL OWNED AUTOS			24CC26263730	4/1/2011	4/1/2012	BODILY INJURY (Per accident) \$
	<input type="checkbox"/> SCHEDULED AUTOS						PROPERTY DAMAGE (Per accident) \$
	<input type="checkbox"/> HIRED AUTOS						PIP-Basic \$ 10,000
	<input checked="" type="checkbox"/> NON-OWNED AUTOS						Uninsured motorist combined \$ 1,000,000
A	<input checked="" type="checkbox"/> UMBRELLA LIAB						EACH OCCURRENCE \$ 5,000,000
	<input type="checkbox"/> EXCESS LIAB						AGGREGATE \$ 5,000,000
	<input type="checkbox"/> DEDUCTIBLE						\$
	<input checked="" type="checkbox"/> RETENTION \$ 10,000			ESU0252031102	4/1/2011	4/1/2012	\$
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY						WC STATUTORY LIMITS OTH-ER
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)		Y/N				E.L. EACH ACCIDENT \$ 500,000
	If yes, describe under DESCRIPTION OF OPERATIONS below	N/A		30606904	12/21/2010	12/21/2011	E.L. DISEASE - EA EMPLOYEE \$ 500,000
							E.L. DISEASE - POLICY LIMIT \$ 500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)
 It is hereby understood and agreed that the City of Key West and Phil Peterson's Key West Poker Run, LLC, 19825 S. Dixie Hwy., Miami, FL 33157, is named as an additional insured on the general liability coverage arising from the operations of the named insured. Event Date: 9/17/11 Sloppy Joe's Biker Bash

CERTIFICATE HOLDER City of Key West PO Box 1409 Key West, FL 33040	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE J Kuykendall, CIC, CR <i>J. M. Kuykendall</i>



THE CITY OF KEY WEST

P.O. BOX 1409
KEY WEST, FL 33041-1409

RELEASE AND INDEMNIFICATION

Sloppy Joe's Biker Bash
500 Block of Greene Street
Saturday, September 17, 2011

I **Donna Edwards** being authorized to act on behalf of and legally bind **Sloppy Joe's Bar** doing business as the legal entity or association on whose behalf this application is made, do hereby release the City of Key West, its officers, agents and employees from any and all liability for damages arising out of, or related to the activities for which application for leave to use City property has been submitted; and do hereby further agree, on behalf of said entity or association to indemnify, and hold harmless the City of Key West, its officers, agents, and employees from and against any and all damages to personnel or property of the City, and against all claims for damages or injuries to other persons or property of any nature whatsoever, and for defense costs, including attorneys' fees at both trial and appellate levels, arising from the actions or omissions of the person(s) or legal entity(ies) on whose behalf the application is submitted, including, but not limited to, the sale and dispensing of alcoholic beverages, or otherwise arising from the actions of their members, licensees, customers, guests, invitees, or participants in the related activities permitted. The foregoing Release and Indemnification agreement does not apply to those claims for damages or injuries which result from the negligent actions or omissions of the City of Key West, its officers, agents, and employees.

Maria Ratcheff
Signature of Witness

Maria Ratcheff
Print Name

4-14-2011
Date

Donna Edwards
Signature of Applicant

DONNA EDWARDS
Print Name

4-14-11
Date

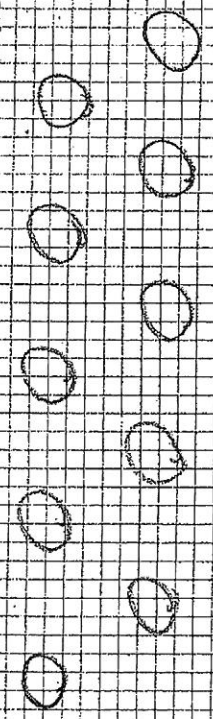
POKER RUN

GREENE ST.

TABLES

BAR
TAPS

RECYCLE
BINS
- BOTTLES
- CANS



EVENT
STAGE

RECYCLE
BINS
- BOTTLES
- CANS

20' MAIN
DUNNAN

159 201

Donna Edwards

Letter facility

From: DREW [drew@petersonsharley.com]

Sent: Wednesday, April 06, 2011 5:31 PM

To: mratcliff@keywestcity.com

Cc: 'Donna Edwards'

Subject: Phil Peterson's Key West Poker Run 2011

Hello Maria Ratcliff

My name is Drew Peterson part-owner of Peterson's Harley-Davidson of Miami and South and manager of the Phil Peterson's Key West Poker Run. I am sending you notice that once again Sloppy Joe's with the help of Donna Edwards will be a sponsor of this years Poker Run and have committed to \$1,500.00 as an event sponsor.

Thank You

Drew Peterson

Peterson's Harley-Davidson South

19825 South Dixie Highway

Cutler Bay, Fl 33157

305.235.4023

4/14/2011

8/23/2010

PROFIT & LOSS STATEMENT
SLOPPY JOE'S BIKER BASH

EVENT DATE: September 18, 2010

	<u>INCOME</u>	<u>EXPENSE</u>
Liquor License Extension:		\$100.00
City of Key West Print Ad:		\$28.58
Police:		\$0.00
Master of Ceremonies:		\$200.00
Giveaways (tees and gift cards)		\$240.00
City of Key West Security Deposit:		\$1,000.00
City of Key West (clean up, barricades...)		tbd
Table and chair rental		\$407.75
Event/game supplies for event		\$17.37
Security Deposit (if returned by City of Key West)		(\$1,000.00)
Event sponsor ship to KW Sunrise Rotary and Petersons		\$1,500.00
Outside bar	\$2,133.00	
outside server	\$520.00	
Totals:	<u>\$2,653.00</u>	<u>\$2,493.70</u>
	\$2,653.00	\$2,493.70
	\$159.30	

Event Name: Biker Bash Sat. Sept. 17, 2011

Special Event Checklist
Everything must be checked off before
submitting the special event application

X	TITLE	COMMENTS
✓	Special Event Application	
✓	Noise Exemption (If applicable)	
✓	\$50.00 for Noise	
✓	Ordinance initialed	
✓	Recycling checklist completed	
✓	Recycling deposit \$1,000.00	
✓	Recycling Plan	
✓	Authorization Letter for continuous cleaning of recycled area	
✓	Signatures of No Objection of Street closure (If applicable)	
✓	Insurance naming the City as additional insured	
✓	Financial of previous event (If applicable)	
✓	Release & Idemnification Form	
✓	Site Map (where barricades, stages, etc are to go)	
✓	Letter from non profit that states they will be receiving the funds	



Maria Ratcliff <mratclif@keywestcity.com>

Phil Peterson's Key West Poker Run 2011

2 messages

DREW <drew@petersonsharley.com>**Wed, Apr 6, 2011 at 6:31 PM**

Reply-To: drew@petersonsharley.com

To: Maria Ratcliff <mratclif@keywestcity.com>

Cc: Donna Edwards <donna@sloppyjoes.com>

Hello Maria Ratcliff

My name is Drew Peterson part-owner of Peterson's Harley-Davidson of Miami and South and manager of the Phil Peterson's Key West Poker Run. I am sending you notice that once again Sloppy Joe's with the help of Donna Edwards will be a sponsor of this years Poker Run and have committed to \$1,500.00 as an event sponsor.

Thank You

Drew Peterson

Peterson's Harley-Davidson South

19825 South Dixie Highway

Cutler Bay, FL 33157

305.235.4023

Maria Ratcliff <mratclif@keywestcity.com>**Thu, Apr 7, 2011 at 8:09 AM**

To: drew@petersonsharley.com

ok..thanks Drew. I will put with the application. Thanks again. Have a great day

[Quoted text hidden]

--

*Maria Ratcliff**Executive Administrator to City Manager
and Special Events Coordinator**PH (305) 809-3881**Fax (305) 809-3886*



Maria Ratcliff <mratclif@keywestcity.com>

(no subject)

3 messages

Sloppy Joes

Portia Navarro <pnavarro@keywestcity.com>

Wed, May 4, 2011 at 11:17 AM

To: Maria Ratcliff <mratclif@keywestcity.com>

Portia Navarro
Executive Administrator to The
Assistant City Managers
City Manager's Office
City of Key West
525 Angela Street
Key West, FL 33040
PH: [305-809-3883](tel:305-809-3883)
FAX: [305-809-3886](tel:305-809-3886)

SKMBT_C36011050322061.pdf
7304K

Maria Ratcliff <mratclif@keywestcity.com>

Wed, May 4, 2011 at 11:30 AM

To: Steve Torrence <storrenc@keywestcity.com>, Richard Sarver <rsarver@keywestcity.com>, Marcus Delvalle <mdelvalle@keywestcity.com>, Jim Young <jjyoung@keywestcity.com>, John Wilkins <jwilkins@keywestcity.com>, Jim Fitton <jfitton@keywestcity.com>, Diane Nicklaus <dnicklau@keywestcity.com>

[Quoted text hidden]

Maria Ratcliff
Executive Administrator to City Manager
and Special Events Coordinator
PH [\(305\) 809-3881](tel:305-809-3881)
Fax [\(305\) 809-3886](tel:305-809-3886)

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7304K

Jim Fitton <jfitton@keywestcity.com>

Wed, May 4, 2011 at 11:48 AM

To: Maria Ratcliff <mratclif@keywestcity.com>

Port and Transit concurs

Jim Fitton
Port and Transit Director

Jace 1/10/11

Sloppy Joe's Bike Bash Sept 17, 2011

CITY OF KEY WEST SPECIAL EVENTS DEPARTMENT APPROVALS

EVENT (INITIAL SIGNOFF):

Maria Pateuff 4-14-2011
SIGNATURE DATE

CONDITIONS/RESTRICTIONS:

PUBLIC WORKS

SIGNATURE DATE

POLICE DEPARTMENT

[Signature] *5/4/11*
SIGNATURE DATE

① Will need An ABT extension
Permit
② Will Require an EXTRA
Duty officer

FIRE DEPARTMENT

SIGNATURE DATE

PORT

SIGNATURE DATE

CODE COMPLIANCE

SIGNATURE DATE

**KEY WEST PROPERTY
MANAGEMENT**

SIGNATURE DATE

PARKING DEPARTMENT

SIGNATURE DATE

June 17
2011

Sloppy Joe's Bike Bash Sept 17, 2011

CITY OF KEY WEST SPECIAL EVENTS - DEPARTMENT APPROVALS

EVENT (INITIAL SIGNOFF):

Maria Ratzliff 4-14-2011
SIGNATURE DATE

CONDITIONS/RESTRICTIONS:

PUBLIC WORKS

SIGNATURE DATE

POLICE DEPARTMENT

SIGNATURE DATE

FIRE DEPARTMENT

SIGNATURE DATE

PORT

SIGNATURE DATE

CODE COMPLIANCE

Jim Young 4 May 11
SIGNATURE DATE

**KEY WEST PROPERTY
MANAGEMENT**

SIGNATURE DATE

PARKING DEPARTMENT

SIGNATURE DATE

June 11
2011

Sloppy Joe's Hike Bash Sept 17, 2011

CITY OF KEY WEST SPECIAL EVENTS - DEPARTMENT APPROVALS

EVENT (INITIAL SIGNOFF):

Manu Patu 4-14-2011
SIGNATURE DATE

CONDITIONS/RESTRICTIONS:

PUBLIC WORKS

SIGNATURE DATE

POLICE DEPARTMENT

SIGNATURE DATE

FIRE DEPARTMENT

MR. VA 05-05-2011
SIGNATURE DATE

SEE ATTACHED MEMO

PORT

SIGNATURE DATE

CODE COMPLIANCE

SIGNATURE DATE

**KEY WEST PROPERTY
MANAGEMENT**

SIGNATURE DATE

PARKING DEPARTMENT

SIGNATURE DATE



THE CITY OF KEY WEST

Post Office Box 1409 Key West, FL 33041-1409 (305) 809-3933

To: Sloppy Joe's Bar

From: Division Chief/Fire Marshal Marcus del Valle

Date: 05-05-2011

Reference: Sloppy Joe's Hemingway Bikers Bash

This office reviewed the special event application for the Sloppy Biker's Garden to be held on the 500 block of Greene Street on September 17, 2011.

The following conditions apply:

- Any cooking that takes place on city property needs to have a Life Safety Inspection.
- Attached are the vendor regulations for special events.
- The Greene Street closure needs to allow for emergency vehicle passage.
- **Event coordinator is responsible for scheduling the inspection with this office.**

If I can be of any further assistance please contact me.

Marcus del Valle, Fire Marshal

Key West Fire Department

1600 N. Roosevelt Blvd.

Key West, Florida 33040

305-292-8179 Office

305-293-8399 Fax

mdelvalle@keywestcity.com

Serving the Southernmost City

KEY WEST FIRE



Key West Fire Department

Office of the Fire Marshal

Marcus del Valle , Fire Marshal
Peter Malott, Capt. / Fire Inspector
Danny Blanco, Lt. / Fire Inspector
Alan Averette, Lt. / Fire Inspector

1600 N. Roosevelt Blvd.
Key West, FL 33040
Phone: (305) 292-8179
Fax: (305) 293-8399

Food Booth and Vendor Regulations

Vendor Booth Construction and Location

1. Each vendor booth shall have at least one exit way, minimum 3 feet wide by 6' height (booth frame shall not intersect exit path).
2. A 60-inch clearance shall be maintained between the cooking surface and any combustible canopy.

Butane or Propane equipment:

1. Shut-off valves must be provided at each fuel source.
2. Tanks must be protected from damage and secured in an upright position and must be located at least 5 feet apart from each other.
3. No storage of extra butane or propane tanks in booth.
4. Tanks not in use must be turned **OFF**.
5. Unused fuel cylinders shall be stored in a secured position. Unused cylinders must be located 50 feet away from all combustibles.

All compressed gas bottles, flammable or non-flammable shall be properly secured to prevent accidental tipping over.

Electrical Power:

1. Generators shall be placed in locations approved by the Fire Marshal's Office for "special events" use.
2. Refueling of generators is prohibited during event hours. No extra fuel shall be stored during event hours.
3. During approved refueling times, no smoking or open flames are allowed within 25 feet.
4. Extension cords shall be of grounded type and approved for exterior use. Extension cords shall be placed so as not to create a hazard.

Charcoal Cooking:

1. Charcoal cooking must be located in areas away from public access.

2. Charcoal cooking must be 10 feet away from combustible structures and parked vehicles.
3. Coals shall be disposed in metal containers

Deep Fat Frying/Flambé/Open Flame Cooking:

1. Deep fat frying is defined as any cooking operation or process whereby the product floats or is submerged in hot oil during the cooking process.
2. The cook area must not be accessible by the general public.
3. Deep fat frying equipment must be equipped with a temperature regulating device.
4. Separation must be maintained with a minimum of 3 feet clearance between deep fat frying and flambé or open flame cooking.

Fire Extinguishers:

1. Each cooking booth must be equipped with a fire extinguisher with a minimum rating of **3A:40B:C**. (dry chemical extinguisher)
2. For vendor booths, the maximum travel distance to a fire extinguisher with a minimum rating of **2A:10B:C** must not exceed 75 feet.
3. Fire extinguishers must be serviced annually and be tagged accordingly.
4. Each generator must be provided with a fire extinguisher with a minimum 40B:C rating. The extinguisher shall be located near the generator and accessible at all times.
5. Each cooking booth that is using deep fat fryers must have a **6 Liter Type K** (wet chemical fire extinguisher).

Miscellaneous:

Fire Hydrants – Fire Hydrants must not be obstructed at any time for any reason.

Streets – Parking is limited, therefore, do not leave your vehicle parked where it will block the street in such a manner as to prevent other vehicles from passing.

The above regulations are not inclusive of other general fire safety provisions that may be imposed upon inspection.

Any booth not in compliance will be immediately closed.

Fire Safety Tips

1. Know where the nearest fire extinguisher is located and how to use it.
2. **DO NOT** leave cooking operations unattended.
3. **DO NOT** wear loose fitting clothing while cooking.
4. Remove trash accumulation regularly.
5. Keep combustibles away from heat sources.
6. Do not spray lighter fluid on briquettes that have been previously ignited.
7. In case of emergency, **DIAL 9-1-1.**

June 7th
1/16

Sloppy Joe's Bike Bash Sept 17, 2011

CITY OF KEY WEST SPECIAL EVENTS DEPARTMENT APPROVALS

EVENT (INITIAL SIGNOFF):

Maria Ratzoff 4-14-2011
SIGNATURE DATE

CONDITIONS/RESTRICTIONS:

PUBLIC WORKS

✓

SIGNATURE DATE

POLICE DEPARTMENT

✓

SIGNATURE DATE

FIRE DEPARTMENT

✓

SIGNATURE DATE

PORT

Attached

✓

SIGNATURE DATE

CODE COMPLIANCE

✓

SIGNATURE DATE

**KEY WEST PROPERTY
MANAGEMENT**

N/A

SIGNATURE DATE

PARKING DEPARTMENT

SIGNATURE DATE

June 1st 2011

Sloppy Joe's Bike Bash Sept 17, 2011

CITY OF KEY WEST SPECIAL EVENTS DEPARTMENT APPROVALS

EVENT (INITIAL SIGNOFF):

Maria Rateroff 4-14-2011
SIGNATURE DATE

CONDITIONS/RESTRICTIONS:

PUBLIC WORKS

Rateroff 5-5-11
SIGNATURE DATE

POLICE DEPARTMENT

SIGNATURE DATE

FIRE DEPARTMENT

SIGNATURE DATE

PORT

SIGNATURE DATE

CODE COMPLIANCE

SIGNATURE DATE

KEY WEST PROPERTY
MANAGEMENT

SIGNATURE DATE

PARKING DEPARTMENT

SIGNATURE DATE

