

RESOLUTION NO. \_\_\_\_\_

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF KEY WEST, FLORIDA, ESTABLISHING AN AUDIT COMMITTEE PURSUANT TO FLORIDA STATUTES SEC. 218.391; APPOINTING MEMBERS TO THE AUDIT COMMITTEE; PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, the City's current external auditor, Keefe McCullough & Co., CPA, is in the final audit year of their engagement with the City, and the City needs to begin the process of initiating a Request for Proposal for release to all qualified audit firms; and

WHEREAS, pursuant to Florida Statutes Sec. 218.391, the City is required to establish an audit committee to assist the City Commission in the process of selecting an external auditor to conduct the annual financial audit; and

WHEREAS, the City Manager recommends the appointment of a committee comprised of City staff, and local experts, who have professional understanding of the needs and requirements for an effective external auditor; and

WHEREAS, after receipt of proposals, the evaluation committee will evaluate those proposals deemed to be qualified and make a recommendation to the City Commission for final consideration.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF KEY WEST, FLORIDA, AS FOLLOWS:

Section 1: That an Audit Committee is hereby established pursuant to F.S. 218-391, to assist in the process of selecting a qualified external auditor for the City of Key West.

Section 2: The following members are hereby appointed to the Audit Committee:

Mark Finigan	Finance Director
Michael Turner	Deputy Community Services Director
Carolyn Sheldon	City Grant Administrator
Denise Rohrer	Local Certified Public Accountant (Resume Attached)

The Finance Director shall chair the audit evaluation committee. The Assistant Finance Director will serve as the solicitation facilitator (non-voting).

Section 3: That this Resolution shall go into effect immediately upon its passage and adoption and authentication by the signature of the Presiding Officer and the Clerk of the Commission.

Passed and adopted by the City Commission at a meeting held this \_\_\_\_\_ day of \_\_\_\_\_, 2018.

Authenticated by the Presiding Officer and Clerk of the Commission on \_\_\_\_\_ day of \_\_\_\_\_, 2018.

Filed with the Clerk on \_\_\_\_\_, 2018.

Mayor Craig Cates	_____
Vice Mayor Clayton Lopez	_____
Commissioner Sam Kaufman	_____
Commissioner Richard Payne	_____
Commissioner Margaret Romero	_____
Commissioner Billy Wardlow	_____
Commissioner Jimmy Weekley	_____

\_\_\_\_\_  
CRAIG CATES, MAYOR

ATTEST:

\_\_\_\_\_  
CHERYL SMITH, CITY CLERK