



THE CITY OF KEY WEST

Post Office Box 1409 Key West, FL 33041-1409 (305) 809-3700

TO: Bob Vitas, City Manager

FROM: Birchard Ohlinger, P.E., Engineering

CC: E. David Fernandez, Assistant City Manager
James Bouquet, City Engineer

DATE: March 18, 2014

SUBJECT: **Amendment to Task Order awarded under Resolution 12-168 for Bulkhead Repair/Replacement at Zero Duval and the Berthing Improvements to the Mallory Square T-Pier in the amount of \$7,524 dollars. (City Project EN 1002)**

ACTION STATEMENT:

This resolution authorized the City Manager to execute Amendment 1 to the task order for engineering services as authorized under Resolution 12-168.

BACKGROUND:

Task Order 3-12 was approved under Resolution 12-168 and signed by the City Manager on 17 May 2012. As of this date, the design and permitting efforts for the Repairs at Zero Duval and Mallory Square T-Pier are complete. The City has recently been informed that the grant money for the Mallory Square portion of the project will not be committed (if available) until July 2014. This is a significant delay and impacts the construction schedule. There is a tenant at Zero Duval and will require temporary relocation and the City has agreed to relocate this tenant from September 2014 until December 2014 to minimize the impact to this business.

In addition to separating the project documents, the Engineer will incorporate the design of a new manhole structure at Zero Duval. At the end of this sub task, the design documents for Zero Duval will be considered complete and ready for bidding. The design documents for Mallory Square improvements will be shelved until funding is available.

PURPOSE & JUSTIFICATION:

This project is in support of Goal #4 of the 2011 Key West Strategic Plan, specifically: "Long term sustainability of the City's hard assets".

MEMORANDUM

The bulkhead and outfall located at Zero Duval are in poor condition and this project includes the following at this site:

- Design of a manhole structure to replace the existing catch basin on the 54" concrete outfall pipe at the north end of Duval Street.
- Development of a technical specification for the manhole structure
- Preparation of a single set of bid documents for the Repairs at Zero Duval
- Submit final contract documents to the City for Bidding.

OPTIONS:

1. The City Commission can approve Amendment (1) to the Task Order in the Amount of \$7,524 dollars
2. The City Commission can elect to not approve Amendment (1) and elect to keep the projects together and not perform the design changes to an adjacent outfall. Due to timing of the grant funding (if approved) and impacts to the tenant, these projects would not expected to be completed until late 2015.

FINANCIAL IMPACT:

The Zero Duval project is in the current year's budget and will be funded under account #101-1900-519-6300

RECOMMENDATION:

City Staff recommends that the City Commission authorize the City Manager to execute Amendment (1) to the Task Order.