



## THE CITY OF KEY WEST

Post Office Box 1409 Key West, FL 33041-1409 (305) 809-3700

MEMORANDUM

**TO:** Greg Veliz, City Manager  
**FROM:** Rod Delostrinos, Director of Transportation  
**VIA:** Patti McLauchlin, Assistant City Manager  
**DATE:** October 1, 2019  
**SUBJECT:** Designated Authority for Transportation Grants

**ACTION STATEMENT:**

Revise Resolution 17-146 changing designated authority for the City of Key West Transit Department by deleting former City Manager Jim Scholl and adding City Manager Gregory W. Veliz and Assistant City Manager Patti McLauchlin.

With the exception of these changes, all existing language in Resolution 17-146 remain "status quo" and shall be incorporated into the body of the new resolution for purposes of clarity, continuity and consistency.

**BACKGROUND:**

Federal and State agencies require that the City of Key West have a resolution on file that designates grant action authority by title of position and name specific. The Resolution of Delegation identify those individuals who will act on behalf of the City of Key West for the application of grant opportunities, grants management, payment and status reports, as well as other electronic and manual grant processes.

This resolution also allows the Transit Department staff to accomplish routine required submittals of various grant programs. Resolution #17-146 was the last resolution approved by Commission for that purpose.

**PURPOSE AND JUSTIFICATION:**

The City can continue to share costs of public transportation operations and related projects through grant program subsidies and assistance without interruption.

**FINANCIAL IMPACT:**

Without a proper Resolution of Delegation, the transportation services local share of funds may increase to offset costs previously reimbursed through grant funding.