



## THE CITY OF KEY WEST

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### EXECUTIVE SUMMARY

**Date:** June 7, 2018

**To:** Jim Scholl, City Manager

**From:** James Bouquet, P.E., Director of Engineering

**Cc:** Greg Veliz, Assistant City Manager  
Mark Finigan, Finance Director

**Subject:** Design Task Order  
Simonton Street Resurfacing and ADA Improvements from Truman Avenue to Simonton Beach

#### Action Statement

Authorize City Manager approval of a Design Task Order to Keith & Schnars in the amount of \$117,830.00 for Simonton Street Resurfacing and Americans with Disabilities Act Improvements from Truman Avenue to Simonton Beach. Approve any necessary budget transfers.

#### Background

The City of Key West (City) Pavement Management Analysis Report dated June 15, 2012 indicated that Simonton Street between Truman Avenue and Simonton Beach was deteriorated/deteriorating. A Pavement Condition Index (PCI) between 12% and 50% was reported for six (6) of the 10 blocks in this section of Simonton Street. To improve roadway surface condition and provide for Americans With Disabilities Act (ADA) compliant sidewalks and intersections, Engineering Services is recommending resurfacing (mill and pave) Simonton Street between Truman Avenue and Simonton Beach. Simonton Street from Truman Avenue to the ocean side was reported in better condition, with much of the stretch exceeding 61% PCI.

Keith & Schnars (K&S) was requested by the City to prepare a proposal for design services in accordance with their General Engineering Services Agreement with the City (Resolution 17-207).

MEMORANDUM

As indicated in the attached K&S proposal dated June 7, 2018, design services will be performed as a lump sum fee and include, but not limited be to:

- Survey
- Geometry and Layout
- Construction Drawings
- Cost Estimate
- Permitting

Bid document assembly and Post Design services will be performed by Engineering Services Staff.

K&S's proposed fee breakdown is as follows:

Labor	\$ 100,910.
Field Survey	\$ 16,920.
<b>Total Fee</b>	<b>\$117,830.</b>

### **Purpose and Justification**

The proposed project is consistent with findings of the City Pavement Management Analysis Report and will improve roadway surface condition including providing ADA compliant sidewalks and intersections.

This project supports the Key West Strategic Plan including meeting Infrastructure Goal #1, *A transportation system which is aesthetically attractive, functional, efficient, safer and environmental sensitive.*

### **Financial Issues**

Staff review of the K&S proposal resulted in a reduction of fee from \$123,585. to the current \$117,830. The currently proposed labor hours are appropriate for the required scope of work and hourly rates consistent with K&S's General Engineering Services Agreement with the City.

Funds for design will be from account #102-4102-541-6300, transferred from Project Number II41021802 to Project Number II41021804. Upon approval, a purchase order will be issued to Keith & Schnars for the not-to-exceed fee of \$117,830.

### **Recommendation**

Staff recommends authorizing City Manager approval of a Design Task Order to Keith & Schnars in the amount of \$117,830.00 for Simonton Street Resurfacing and ADA Improvements from Truman Avenue Simonton Beach and approving any necessary budget transfers.