

RESOLUTION NO. 23-029

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF KEY WEST, FLORIDA, APPROVING STAFF RANKING AND AWARDING CONTRACTS ON A TASK ORDER BASIS TO SEVEN FIRMS IN RESPONSE TO REQUEST FOR QUALIFICATIONS NO. 22-006 FOR GENERAL ENGINEERING SERVICES; AUTHORIZING THE CITY MANAGER TO NEGOTIATE AND EXECUTE A CONTRACT WITH EACH VENDOR IN SUBSTANTIAL CONFORMANCE WITH DOCUMENTS IN THE RFQ, AND UPON CONSENT OF THE CITY ATTORNEY; PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, the City issued a Request for Qualifications for engineering firms capable of providing general engineering services; and

WHEREAS, the City engages in simultaneous projects of varied scope, and typically contracts with multiple firms, to be able to address the workload and diverse service area specialties that may be required; and

WHEREAS, twenty firms responded, and at a public meeting on December 21, 2022, a committee comprised of City staff members reviewed the responses, and determined the seven highest scoring full-service firms to be particularly qualified, and recommended that the City engage each one on a Task Order basis;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF KEY WEST, FLORIDA, AS FOLLOWS:

Section 1: That the responses for general and utility engineering consulting services are hereby ranked by staff, and approved by the City Commission as follows:

- (1) Jacobs Engineering Group, Inc.
- (2) Tetra Tech, Inc.
- (3) Perez Engineering & Development
- (4) Stantec Consulting Services, Inc.
- (5) Artibus Design, LLC
- (6) KCI Technologies, Inc.
- (7) BCC Engineering, LLC

Section 2: That the City Manager is hereby authorized to negotiate and execute contracts with each of the companies, in substantial conformance with documents contained in the RFQ, and upon advice and consent of the City Attorney, for a term not to exceed three (3) years, with an option for one two-year extension.

Section 3: Specific task orders issued pursuant to the contracts shall comply with the City's procurement guidelines.

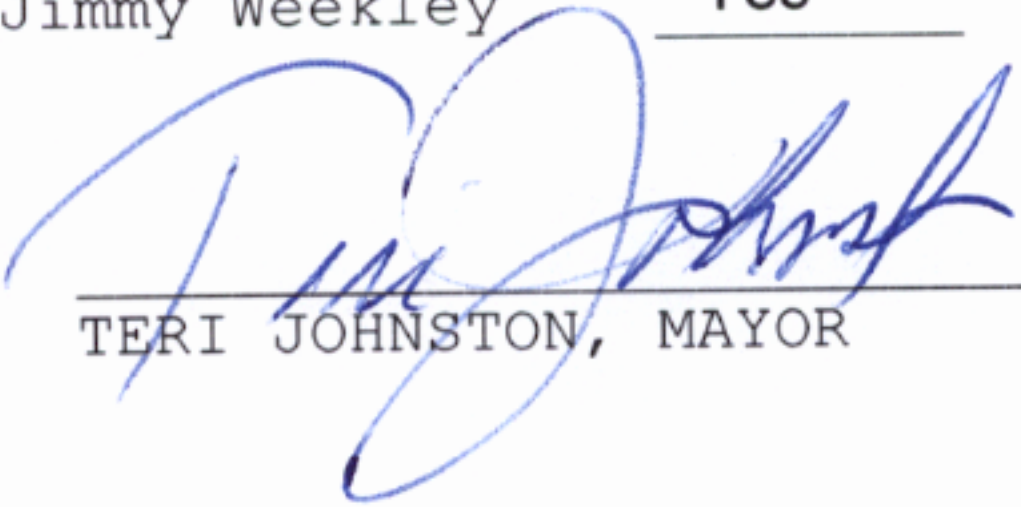
Section 4: That this Resolution shall go into effect immediately upon its passage and adoption and authentication by the signature of the Presiding Officer and the Clerk of the Commission.

Passed and adopted by the City Commission at a meeting held this 7th day of February, 2023.

Authenticated by the Presiding Officer and Clerk of the Commission on 8th day of February, 2023.

Filed with the Clerk on February 8, 2023.

| | |
|------------------------------|------------|
| Mayor Teri Johnston | <u>Yes</u> |
| Vice Mayor Sam Kaufman | <u>Yes</u> |
| Commissioner Lissette Carey | <u>Yes</u> |
| Commissioner Mary Lou Hoover | <u>Yes</u> |
| Commissioner Clayton Lopez | <u>Yes</u> |
| Commissioner Billy Wardlow | <u>Yes</u> |
| Commissioner Jimmy Weekley | <u>Yes</u> |



TERI JOHNSTON, MAYOR

ATTEST:



CHERYL SMITH, CITY CLERK



THE CITY OF KEY WEST

Post Office Box 1409 Key West, FL 33041-1409 (305) 809-3700

EXECUTIVE SUMMARY

Date: January 17, 2023
To: Patti McLauchlin, City Manager
CC: Gary Volenec, Interim Engineering Director
From: Ian McDowell, Associate Engineer
Subject: Approving ranking of firms submitting responses to Request for Qualifications (RFQ) No. 22-006: General Engineering Services

Action Statement

Approve staff ranking of firms submitting responses to RFQ 22-006: General Engineering Services and authorize City Manager to negotiate and, pursuant to legal review, enter contracts with selected engineering firms.

Background

The City of Key West (City) requires the services of qualified firms to provide a range of Engineering Services, including but not limited to planning, design, permitting assistance, bid and proposal development, and services during construction. The City issued RFQ No. 22-006: General Engineering Services on October 26, 2022. Qualification packages were opened on December 7, 2022. The City received 20 responses to the RFQ from the following. Upon review of received qualifications, all firms were considered responsive and responsible.

On December 21, 2022, a selection committee of City Staff held a publicly advertised meeting to present qualification ranking of the twenty firms submitting qualifications in response to the RFQ. Selection committee qualification rankings are attached for review.

Using the Selection Criteria Matrix in the RFQ, the selection committee developed a list of the following firms in highest to lowest ranking order as shown below.

| Rank | Score | Consultant | Rank | Score | Consultant |
|------|-------|--------------------------------------|------|-------|------------------------------------|
| 1 | 91.0 | Jacobs Engineering Group Inc. | 11 | 82.7 | Cummins - Cederberg |
| 2 | 89.8 | Tetra Tech | 12 | 82.0 | EAC Consulting Inc |
| 3 | 88.7 | Perez Engineering & Development, Inc | 13 | 80.0 | WSP |
| 4 | 87.2 | Stantec | 14 | 79.8 | CPH, LLC |
| 5 | 86.5 | Artibus Design | 15 | 77.2 | CW3 Engineering |
| 6 | 84.8 | KCI Technologies | 16 | 76.5 | HAHN Engineering Inc |
| 7 | 84.8 | BCC Engineering | 17 | 75.3 | GRAEF |
| 8 | 84.3 | Black & Vetch Corp | 18 | 75.0 | SGM Engineering |
| 9 | 84.0 | Calvin, Giordano & Associates | 19 | 69.5 | TLC Engineering Solutions |
| 10 | 82.7 | GHD | 20 | 67.8 | Florida Technical Consultants, LLC |

Purpose and Justification

The City typically contracts with multiple firms, and this grouping will be able to address the varied scope and workload for multiple departments within the City. Initially, six firms were to be selected, but KCI Technologies and BCC Engineering Group shared the same score. These seven recommended firms all scored 85% (rounded) and can provide the City with the necessary diversity in service area specialty, size/capacity and local presence to address anticipated needs with future projects.

1. Jacobs Engineering Group, Inc.
2. Tetra Tech
3. Perez Engineering & Development, Inc.
4. Stantec
5. Artibus
6. KCI Technologies
7. BCC Engineering Group

The term of contracts shall be for a period of three (3) years with the option of one (1) two (2) year renewal.

This resolution supports Key West Forward Strategic Plan Adaptation goal 2.5 *Critical Infrastructure Projects*, Roads and Sidewalks goal 1.8 *Develop Shovel Ready Projects*, Environmental Protection goal 2.8 *Electric Charging Stations*, Environmental Protection goal 3.1 *Sediment Separators on Outfalls*, Environmental Protection goal 3.6 *Evaluate Wastewater and Sewer Systems for Repair*, Traffic & Pedestrians Friendliness goal 1.7 *Sidewalk Repair*.

Financial

There are no financial obligations with ranking and entering into contracts with each of the listed firms. Project assignments will be task order based with a respective fee approved for each task order per City Ordinance.

Recommendation

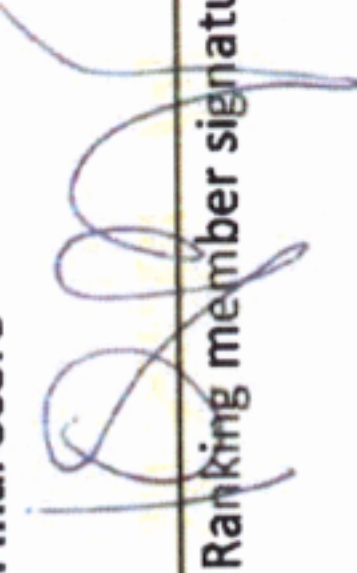
The selection committee recommends the City Commission review the staff ranking and evaluation of the firms and authorize City Manager to negotiate and, pursuant to legal review, enter into contracts with the seven firms.

City of Key West General Engineering Services RFQ 22-006
Ranking Committee sign-in sheet

| Name | Company | Email | Phone # |
|-------------------|-------------------------------------|--------------------------------------|--------------|
| Ian McDowell | COKW | cimcdowell@cityofkeywest-fl.gov | 305-809-3753 |
| Steve McAlearney | COKW | smcalearney@cityofkeywest-fl.gov | |
| Kelly Crowe | COKW | kcrowe@cityofkeywest-fl.gov | |
| Ryan Stachurski | COKW | ryan.stachurski@cityofkeywest-fl.gov | |
| Vanessa Bermudez | | vanessa.bermudez@tlc- | |
| Julianna Campbell | Calvin, Giordano & Associates, Inc. | | |
| Cat Olnick | Cummins Cederberg | colnick@cumminscederberg.com | |
| Nicole Mallard | EAC Consulting, Inc. | | |
| Anthony Henriquez | Perez Engineering & Development | | |
| James Barton | Florida Technical Consultants | jbarton@fltechinc.com | |
| Julee Payne | Jacobs | julee.payne@jacobs.com | 954-682-0682 |
| Isabel Botero | Black & Veatch | Boteroi@bv.com | 954-319-9861 |
| Pablo Gala | Black & Veatch | galaserrap@bv.com | 786-812-4470 |
| Maegan Gee | TLC Engineering Solutions | maegan.gee@tlc-eng.com | |
| John Aleman | Jacobs | john.aleman@jacobs.com | 786-298-0180 |
| Carlos Herdocia | Stantec | carlos.herdocia@stantec.com | |
| Arturo Burbano | Black & Veatch | BurbanoA@bv.com | 305-570-7501 |
| Nik Jindal | CPH | njindal@cphcorp.com | 407-322-6841 |
| Bryan Wilson | KCI Technologies | bryan.wilson@kci.com | 954-610-1627 |
| Diana Francois | Jacobs | | |
| Huntley Higgins | EAC Consulting, Inc. | hhiggins@eacconsult.com | |
| Sally Perez | BCC Engineering | sallyperez@bcceng.com | 305-670-2350 |
| Mitchell Griffin | Jacobs | Mitch.Griffin@jacobs.com | |
| Clair Wright, III | CW3 Engineering, Inc. | cwright@cw-3.com | 239-205-6473 |
| Jerrico Roland | KCI Technologies, Inc | jerrico.roland@kci.com | |
| Susy Torriente | Jacobs | Susy.torriente@jacobs.com | |

RFQ 22-006 General Engineering Services

| Selection Criteria (Weighted) | Artibus Design | BCC Engineering | Black & Veatch Corporation | Calvin, Giordano & Associates | CPH, LLC | Cummins - Cederberg | CW3 Engineering | EAC Consulting Inc | Florida Technical Consultants, LLC | GHD |
|---|----------------|-----------------|----------------------------|-------------------------------|-----------|---------------------|-----------------|--------------------|------------------------------------|-----------|
| Specialized experience and technical competence of the firm in their listed disciplines. | 24.5 | 28 | 28 | 31.5 | 28 | 31.5 | 24.5 | 28 | 10.5 | 31.5 |
| Professional qualifications of staff personnel/capacity of identified and assigned staff to accomplish work | 18 | 18 | 16 | 16 | 16 | 15 | 14 | 16 | 10 | 16 |
| Past work experience | 18 | 18 | 12 | 16 | 16 | 18 | 14 | 16 | 10 | 16 |
| Ability to perform the services expeditiously at the request of the CITY. Location and availability of technical support people and assigned Task Order manager to accomplish the CITY work assignment within a reasonable timeframe. | 15 | 12 | 12 | 12 | 12 | 12 | 10.5 | 12 | 10.5 | 12 |
| Ability to provide required services with in-house staff | 4.5 | 4 | 4 | 4.5 | 4.5 | 4.5 | 4 | 4 | 3.5 | 4.5 |
| Other certifications including LEED and FDOT certified staff professionals | 4 | 5 | 4 | 4 | 3.5 | 4 | 3.5 | 4 | 2.5 | 5 |
| Final Score | 84 | 85 | 76 | 84 | 80 | 85 | 70.5 | 80 | 47 | 85 |


 Kelly Crowe
 12/21/22
 Ranking member signature

RFQ 22-006 General Engineering Services

| Selection Criteria | GRAEF | Hahn Engineering Inc | Jacobs Engineering Group Inc. | KCI Technologies | Perez Engineering & Development, Inc | SMG Engineering | Stantec | Tetra Tech | TLC Engineering Solutions | WSP |
|---|-----------|----------------------|-------------------------------|------------------|--------------------------------------|-----------------|-----------|------------|---------------------------|-----------|
| Specialized experience and technical competence of the firm in their listed disciplines. | 24.5 | 31.5 | 31.5 | 28 | 28 | 31.5 | 31.5 | 31.5 | 24.5 | 31.5 |
| Professional qualifications of staff personnel/capacity of identified and assigned staff to accomplish work | 14 | 18 | 18 | 16 | 16 | 16 | 18 | 16 | 16 | 16 |
| Past work experience | 14 | 20 | 20 | 16 | 16 | 16 | 14 | 18 | 12 | 16 |
| Ability to perform the services expeditiously at the request of the CITY. Location and availability of technical support people and assigned Task Order manager to accomplish the CITY work assignment within a reasonable timeframe. | 12 | 10.5 | 12 | 12 | 15 | 12 | 12 | 12 | 12 | 9 |
| Ability to provide required serviceworks with in-house staff | 4 | 4 | 4.5 | 4 | 4 | 4.5 | 4.5 | 4.5 | 4 | 4 |
| Other certifications including LEED and FDOT certified staff professionals | 3.5 | 4 | 4 | 4 | 3 | 4 | 4 | 4 | 3.5 | 4.5 |
| Final Score | 72 | 88 | 90 | 80 | 82 | 84 | 84 | 86 | 72 | 81 |

Kelly Grove
12/21/22

Ranking member signature

RFQ 22-006 General Engineering Services

| Selection Criteria (Enter score between 0-10) | CIVIL/ COAITAL GRAEF | MEP HAHN Engineering Inc | JACOBS Engineering Group Inc. | CIVIL/ UTI KCI STRUC. Technologies | Perez CIV Engineering & UTIL Development, Inc | MEP SMSG Engineering | ALL Stantec | ALL Tetra Tech | MEP/ TLC STRUC. Engineering Solutions | ALL (WOOD) WSP |
|---|----------------------|--------------------------|-------------------------------|------------------------------------|---|----------------------|-------------|----------------|---------------------------------------|----------------|
| Specialized experience and technical competence of the firm in their listed disciplines. | 7 | 5 | 9 | 8 | 9 | 5 | 9 | 9 | 6 | 8 |
| Professional qualifications of staff personnel/capacity of identified and assigned staff to accomplish work | 5 | 5 | 9 | 8 | 7 | 5 | 8 | 9 | 5 | 8 |
| Past work experience | 5 | 5 | 9 | 8 | 9 | 5 | 9 | 9 | 3 | 7 |
| Ability to perform the services expeditiously at the request of the CITY. Location and availability of technical support people and assigned Task Order manager to accomplish the CITY work assignment within a reasonable timeframe. | 4 | 4 | 8 | 7 | 9 | 4 | 7 | 8 | 4 | 6 |
| Ability to provide required services with in-house staff | 7 | 6 | 8 | 8 | 7 | 5 | 8 | 8 | 5 | 8 |
| Other certifications including LEED and FDOT certified staff professionals | 7 | 7 | 7 | 7 | 7 | 7 | 7 | 7 | 7 | 7 |
| Final Score | 35 | 32 | 50 | 46 | 48 | 31 | 48 | 50 | 30 | 44 |

JACOBS / TETRA
STANTEC / B+V

[Signature]

Ranking member signature

GRAEF - MIAMI; CIVIL/ COAITAL; NELSON ORTIZ; KCI;

HANN - TAMPA; MEP;

JACOBS - DIANA FRANCOIS; KW

KCI - FTL; BRYAN WILSON; KW

PEREZ - KW, ALLEN; KW

SGM - MIAMI; BOBBY SHANNAMI (ALIO PRINCIPAL); KW BTR

STANTEC - CORAL GABLES; SEAN COMPEL; KEYS; BOUENT CARDNO?

TETRA - STUART; FRODSHAM; KW

TLC - MIAMI; PALAYO CONTE; KEYS

WSP - MIAMI LAKE; FORNEM WOOD; GREG CORNING; ALL DISCIPLINES; LOCAL CA; N; KFYI

RFQ 22-006 General Engineering Services

| Selection Criteria (Enter score between 0-10) | STRUC. Design | CIVIL/STAVG/UTIL/ | Black & Veatch Corporation | Calvin, Giordano & Associates | CPH, LLC | COASTAL MARINE Cummins - Cederberg | CW3 Engineering | CIV/UT/STRUC. EAC Consulting Inc | *GIS? Florida Technical Consultants, LLC | GHD |
|---|---------------|-------------------|----------------------------|-------------------------------|----------|------------------------------------|-----------------|----------------------------------|--|-----|
| Specialized experience and technical competence of the firm in their listed disciplines. | 9 | 8 | 8 | 8 | 7 | 7 | 8 | 8 | 7 | 7 |
| Professional qualifications of staff personnel/capacity of identified and assigned staff to accomplish work | 7 | 8 | 8 | 8 | 7 | 7 | 8 | 9 | 7 | 8 |
| Past work experience | 9 | 7 | 7 | 7 | 6 | 6 | 6 | 7 | 6 | 6 |
| Ability to perform the services expeditiously at the request of the CITY. Location and availability of technical support people and assigned Task Order manager to accomplish the CITY work assignment within a reasonable timeframe. | 9 | 7 | 7 | 6 | 7 | 7 | 5 | 6 | 5 | 7 |
| Ability to provide required serviceweeks with in-house staff | 6 | 8 | 8 | 7 | 7 | 7 | 6 | 6 | 6 | 6 |
| Other certifications including LEED and FDOT certified staff professionals | 7 | 7 | 7 | 7 | 7 | 7 | 7 | 7 | 7 | 7 |
| Final Score | 47 | 45 | 43 | 43 | 39 | 39 | 40 | 43 | 38 | 41 |

Ranking member signature

- BCC - MIAMI; ALEX VAZQUEZ; KW
- B+V - CORAL GABLES; PABLO CALANCA; KW
- CGA - FTL; TENNA MARTINELLI; KW
- CPH - MIAMI; KYLE B. KEEL
- C/C - MIAMI; LEONARDO BARRERA; KEYS
- CW3 - FTM, CLAIRE WRIGHT (PRINCIPAL); KEYS
- EAC - MIAMI; HUNTLEY HIGGINS; KW; DEL DUNGS
- FTC - BRYANTON BECK; JAMES BARTON (PRINCIPAL); CHEN-MOORE TIE
- GHD - MIAMI; TESSIE DAVIS; KW

RFQ 22-006 General Engineering Services


| Selection Criteria (Weighted) | ✓ Artibus Design | ✓ BCC Engineering | ✓ Black & Veatch Corporation | ✓ Calvin, Giordano & Associates | ✓ CPH, LLC | ✓ Cummins - Cederberg | ✓ CW3 Engineering | ✓ EAC Consulting Inc | ✓ Florida Technical Consultants, LLC | ✓ GHD |
|---|------------------------|----------------------|------------------------------------|--|---------------|-----------------------------|-------------------------|-------------------------------|--|-------------|
| Specialized experience and technical competence of the firm in their listed disciplines. | 31.5 | 35 | 35 | 35 | 35 | 35 | 31.5 | 31.5 | 31.5 | 35 |
| Professional qualifications of staff personnel/capacity of identified and assigned staff to accomplish work | 18 | 18 | 18 | 16 | 18 | 20 | 20 | 16 | 20 | 16 |
| Past work experience | 20 | 18 | 18 | 20 | 18 | 20 | 20 | 20 | 20 | 20 |
| Ability to perform the services expeditiously at the request of the CITY. Location and availability of technical support people and assigned Task Order manager to accomplish the CITY work assignment within a reasonable timeframe. | 15 | 13.5 | 13.5 | 13.5 | 13.5 | 13.5 | 10.5 | 13.5 | 10.5 | 13.5 |
| Ability to provide required serviceweeks with in-house staff | 5 | 4 | 4 | 4.5 | 5 | 4.5 | 4 | 4.5 | 5 | 4 |
| Other certifications including LEED and FDOT certified staff professionals | 2.5 | 5 | 5 | 5 | 5 | 5 | 5 | 5 | 5 | 5 |
| Final Score | 92 | 93.5 | 93.5 | 94 | 94.5 | 98 | 91 | 90.5 | 92 | 93.5 |



Ranking member signature

RFQ 22-006 General Engineering Services

| Selection Criteria | GRAEF | HAHN Engineering Inc | Jacobs Engineering Group Inc. | KCI Technologies | Perez Engineering & Development, Inc | SMG Engineering | Stantec | Tetra Tech | TLC Engineering Solutions | WSP |
|---|-------------|----------------------|-------------------------------|------------------|--------------------------------------|-----------------|-----------|-------------|---------------------------|-------------|
| Specialized experience and technical competence of the firm in their listed disciplines. | 35 | 35 | 35 | 35 | 35 | 28 | 35 | 35 | 28 | 35 |
| Professional qualifications of staff personnel/capacity of identified and assigned staff to accomplish work | 18 | 16 | 18 | 20 | 20 | 20 | 16 | 18 | 18 | 18 |
| Past work experience | 20 | 20 | 20 | 20 | 20 | 20 | 20 | 20 | 18 | 20 |
| Ability to perform the services expeditiously at the request of the CITY. Location and availability of technical support people and assigned Task Order manager to accomplish the CITY work assignment within a reasonable timeframe. | 13.5 | 10.5 | 13.5 | 12 | 15 | 13.5 | 13.5 | 13.5 | 13.5 | 13.5 |
| Ability to provide required serviceweeks with in-house staff | 5 | 5 | 4.5 | 4.5 | 5 | 5 | 4.5 | 5 | 5 | 5 |
| Other certifications including LEED and FDOT certified staff professionals | 5 | 5 | 5 | 5 | 5 | 5 | 5 | 5 | 5 | 5 |
| Final Score | 96.5 | 91.5 | 96 | 96.5 | 100 | 91.5 | 94 | 96.5 | 87.5 | 96.5 |


 Ranking Member signature

INTEROFFICE MEMORANDUM

To: Gary Volenec, Eric Augst, & Ian McDowell
CC: Jessica Durocher, Purchasing
From: Tippi Koziol, Deputy City Clerk
Date: December 8, 2022
Subject: **RFQ 22-006 General Engineering Services**

The following RFQ submissions were opened Wednesday, December 7, 2022, at 3:00 p.m. in response to the above referenced project:

1. Artibus Design
3710 N Roosevelt Boulevard
Key West, FL 33040
2. BCC Engineering
6401 SW 87th Avenue, Suite 200
Miami, FL 33126
3. Black & Veatch Corporation
2121 Ponce de Leon Blvd, Suite 305
Coral Gables, FL 33134
4. Calvin, Giordano & Associates
1800 Eller Drive, Suite 600
Fort Lauderdale, FL 33316
5. CPH, LLC
1992 SW 1st Street
Miami, FL 33135
6. Cummins – Cederberg
201 Alhambra Circle, Suite 601
Coral Gables, FL 33134
7. CW3 Engineering
5783 Bayshore Road, Suite 113
North Fort Meyers, FL 33917
8. EAC Consulting Inc
5959 Blue Lagoon Drive, Suite 410
Miami, FL 33126

9. Florida Technical Consultants, LLC
533 Ocean Avenue, Suite #2
Boynton Beach, FL 33435
10. GHD
PO Box 228026
Miami, FL 33222
11. GRAEF
9400 South Dadeland Boulevard, Suite 601
Miami, FL 33156
12. HAHN Engineering Inc
3060 S. Dale Mabry Highway
Tampa, FL 33629
13. Jacobs Engineering Group Inc.
3150 SW 38th Ave, Suite 700
Miami, FL 33146
14. KCI Technologies
1425 W Cypress Creek Road
Fort Lauderdale, FL 33309
15. Perez Engineering & Development, Inc
1010 Kennedy Drive, Suite 202
Key West, FL 33040
16. SMG Engineering
5805 Blue Lagoon Drive, Suite 285
Miami, FL 33126
17. Stantek
901 Ponce de Leon Boulevard, Suite 900
Coral Gables, FL 33134
18. Tetra Tech
759 South Federal Highway, Suite 314
Stuart, FL 34994
19. TLC Engineering Solutions
5757 Blue Lagoon Drive, Suite 400
Miami, FL 33126
20. WSP
16250 NW 59th Avenue, Suite 206
Miami Lakes, FL 33014

