



MEMORANDUM

Date: November 5, 2025

To: Honorable Mayor and Commissioners

Via: Brian L. Barroso
City Manager

From: Rogelio Hernandez
Director of Transportation

Subject: 25-4517 Approving Amendment 1 and 2 Public Transportation Grant Agreement (PTGA)
SFY2024 FTA Section 5339 Rural Bus and Bus Facility Capital Funds, FM # 439255-6-94-22

Introduction

The City Manager's office requests the approval of the PTGA #G2X82 attached Amendment 1 – changing the project scope from one replacement van to (up to 2) support vehicles and Amendment 2 – extending the expiration date from April 24, 2026 to October 1, 2026.

Background

Original PTGA #G2X82 was approved and accepted on June 6, 2024, Resolution 24-129, to purchase a van to replace a 2003 Ford F-150, Super Duty Truck, City Asset #769, VIN #1FTNW20L24EA26974.

After staff discussion and inventory of service vehicles, it would be in the best interest to purchase up to two service vehicles instead of one and extend the expiration to October 1, 2026 to meet purchasing requirements.

Procurement

Under the PTGA Amendment 1, the purchase of up to two (2) support vehicles is 100% reimbursable to the City of Key West in an amount not to exceed \$70,000. Amendment 2 requesting signature to extend agreement to October 1, 2026.

The City of Key West cost share is covered by the State of Florida Toll Revenue Credits (TRC), page 3, Exhibit A Item C.

Continued participation in the Section 5339 grant program allows the City of Key West to deliver a safe transit system and reduces the financial burden of the citizenry.

Recommendation

The City Manager's office recommends the City Commission approve the attached Amendment 1 and 2 Public Transportation Grant Agreement (PTGA) with the State of Florida Department of Transportation (FDOT) via FTA Section 5339 Rural Bus and Bus Facility Capital funds in an amount not to exceed \$70,000 and authorize any necessary budget amendments, project scope, and/or extension of said grant.

Exhibits:

Exhibit A – Resolution 24-129

Exhibit B – Amendment 1 & 2