


Memo

To: Mayor & Commissioners
From: Cheri Smith, City Clerk 
Date: February 25, 2019
Re: Municipality Election Services Agreement 2019

Action Statement:

A resolution approving and authorizing the City Clerk and City Manager to execute the Municipality Election Services Agreement with Monroe County Supervisor of Elections for the 2019 Special City Election on April 16, 2019. Authorizing the City Manager to transfer funds from the City Manager's Contingency Fund to the Elections Cost Center Fund.

Purpose & Justification:

The Municipality Election Services Agreement is a requirement by the Supervisor of Elections Office. The agreement outlines the duties of the Supervisor of Elections Office and the Municipality. Ordinance No. 19-02 authorized a Special Election on April 16, 2019.

Financial Impact:

I have attached a budget for the Special Election and funds need to be transferred from the City Manager's Contingency Fund to the Elections Cost Center Fund #001-1903-519 in the amount of \$47,100.00.

Recommendation:

Authorize the execution of the agreement and transfer of funds.