



## MEMORANDUM

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Date: October 10, 2024

To: Honorable Mayor and Commissioners

Via: Todd Stoughton  
Interim City Manager

From: Marcus Davila  
Director of Community Services

Subject: **Authorize the purchase of new claw truck**

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### **Introduction**

Authorize the purchase of new claw truck from Petersen Industries, Inc. for \$207,152.54 via the Sourcewell Contract without formal competitive procurement under Sec 2-797 (3) Purchases and acquisitions under contracts of federal government and the state or its political subdivisions.

### **Background**

This is to replace the claw truck for the tree crew. It is used to remove tree limbs and piles that cannot be put in the chipper. It is also used to cleanup debris as needed especially during storm events.

Sourcewell is a State of Minnesota local government agency and service cooperative created under the laws of the State of Minnesota (Minnesota Statutes Section 123A.21) that offers cooperative procurement solutions to its members. Participation is open to all levels of governmental entity, higher education, K-12 education, nonprofit, tribal government, and other public entities located in the United States and Canada. Vendor desires to contract with Sourcewell to provide equipment, products, or services to Sourcewell and its Members (Members).

The City of Key West is a member of Sourcewell ID#58115.

City staff has determined through informal solicitation that the contract price is fair and reasonable. The required equipment is not available locally.

**Procurement**

Purchase of a new claw truck is funded under the General Fund/Parks and Recreation/Machinery and Equipment 001-7201-572-6400 for \$250,000.00.

**Recommendation**

The City Manager recommends authorizing the purchase of a new claw truck from Petersen Industries, Inc. for a total of \$207,152.64.

Attachments:

Resolution

Quote

Sourcewell Contract

Sourcewell Pricing