




MEMORANDUM

Date: December 14, 2023

To: Honorable Mayor and Commissioners

Via: Albert P. Childress 
City Manager

From: Gary Volenec, P.E.
Engineering Director

Subject: **Frances Street/James Street Sidewalk Connectivity Task Order - Change Order 1**

Introduction

Authorize the City Manager to approve a Change Order for \$62,817.67 to Charley Toppino and Sons, Inc. (CTS) for the Frances Street/James Streets Sidewalk Connectivity project for additional sidewalk and curbing quantities, as well as confirmation of the installation of the Rectangular Rapid Flashing Beacon (RRFB) at the Eaton - Frances Streets intersection.

Background

The City Awarded Contract ITB #22-010, Right of Way Improvements 2022, to CTS under Resolution 22-289 to provide paving services and sidewalk improvements throughout the City of Key West. Using this contract, the City awarded a Task Order Proposal to CTS to install ADA sidewalks and shoulder improvements along Frances, James, and Grinnell Streets under the Frances Street/James Streets Sidewalk Connectivity project authorized by Resolution 23-156. During construction it was determined that additional sidewalk and D and F curbing was needed to accommodate drainage, traffic calming at Frances Street, and to improve overall pedestrian safety. An area of the road surface was also milled and patched to correct the cross section of Frances Street to match the new curbing.

Additionally, the Engineering Department had been contacted by the Kimpton Fitch Lodge, located at 1030 Eaton Street, with concerns regarding their visitors and employees being able to safely cross Eaton Street at Frances Street. Staff conducted a review of the intersection and found that it is an acceptable location for installation of a Rectangular Rapid Flashing Beacon (RRFB) to accommodate pedestrians crossing Eaton Street. This will enhance pedestrian safety and provide connection to the new ADA compliant sidewalks recently installed under the Task Order. While this was included in the original Task Order, staff

is presenting the proposed placement of the RRFB at the Eaton and Frances Streets intersection to the City Commission to allow for confirmation prior to proceeding with installation at the crosswalk.

Procurement

The Change Order for the proposed work would total \$62,817.67 and will be funded from Account II41022302. The original Task Order will increase from \$202,199.61 to \$ 265,017.28.

Recommendation

Staff recommends authorizing the City Manager to execute the Change Order in the amount of \$62,817.67 to Charley Toppino and Sons, Inc. (CTS) for additional sidewalk and curbing quantities, as well as confirming the installation of a Rectangular Rapid Flashing Beacon (RRFB) at the Eaton and Frances Streets intersection, and execute any necessary budget transfers/amendments.